

**Resolution #2017-03**

**A RESOLUTION BY THE GOVERNING BODY OF THE TOWN OF ENCAMPMENT FOR THE PURPOSE OF RECOGNIZING AND ADOPTING CHANGES TO THE SEWER MAINTENANCE PLAN.**

**WHEREAS**, the Town of Encampment Public Works Department and its licensed operators have utilized established practices and procedures that govern the maintenance of the sanitary sewer system, its records and all its related components through a Sewer Maintenance Plan; and

**WHEREAS**, the Town of Encampment Public Works Department and its licensed operators review those practices and procedures that govern the Sewer Maintenance Plan from time to time; and

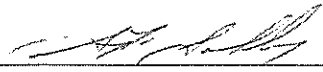
**WHEREAS**, the Town of Encampment has recently upgraded its sewer maintenance equipment, establishing a more efficient approach to the Sewer Maintenance Plan; and

**WHEREAS**, the governing body for the Town of Encampment would like to formally recognize the importance of the Sewer Maintenance Plan as updated;

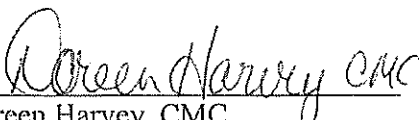
**NOW, THEREFORE, BE IT RESOLVED** the governing body of the Town of Encampment recognize, adopt and continue to implement the Town of Encampment Sewer Maintenance Plan.

**PASSED, APPROVED AND ADOPTED** this 9<sup>th</sup> day of March, 2017.

TOWN OF ENCAMPMENT

  
\_\_\_\_\_  
Greg A. Salisbury  
Mayor

Attest:

  
\_\_\_\_\_  
Doreen Harvey, CMC  
Clerk/Treasurer

# **Town of Encampment Sanitary Sewer Maintenance Program**

## **1. Introduction**

The Town of Encampment has a collection system made up of approximately 8.638 miles of sanitary sewer lines of which approximately 80% are vitrified clay and 20% are PVC, 107 manholes and two lift stations. There are approximately 353 connections in the collection system which feed into a two cell waste water lagoon with three aerators in the first cell and a UV system before the discharge point.

The Town of Encampment has determined that it is in their best interest to develop the following policy regarding the routine maintenance of the system. The Town has developed the following parameters to ensure the proper service be provided to its customers, as well as ensuring the system itself operates in the most efficient manner possible. In order to complete this task the Town will use its own employees, equipment and/or private contractors depending on circumstances within or beyond the control of the Town of Encampment.

## **2. Maintenance Plan**

The Town of Encampment sets forth the following general maintenance plan for its Sanitary Sewer System:

- The Town of Encampment cleans more than one third of its sanitary sewer lines each year.
- Known problem areas within the system are cleaned annually.
- Cleaning of the lines is done with a sewer rodder. The Town of Encampment has recently purchased a new high pressure sewer jet rodder to more efficiently complete this process.
- Manholes are visually inspected during the process.
- The larger of the two lift stations is a recent addition to the system and has an alarm system which will notify operators of any malfunction in the system. Both lift stations are a regular part of the system maintenance.
- Records are kept on sewer maintenance, problem areas, inspection actions and consumer contact made with regard to use or misuse of the sewer system. Knowledge from ongoing maintenance of the system is utilized to prioritize capital sewer improvement projects and lend priority to the

replacement of sanitary sewer lines. Replacement is sought as funding is available.

### **3. Roles and Responsibilities**

Town of Encampment municipal code provides for the following:

***13.12.150      Responsibility for  
maintenance of sewer  
lateral lines.***

*It shall be the responsibility of the consumer to maintain the lateral sewer service line from the structure to which service is being provided to the sewer main. The consumer shall be responsible for repairing or replacing such sewer service line when, in the opinion of the Town of Encampment, such line has become inoperative due to stoppages, crushing, settlement or any other defect. (amendment added 09-13-2001; prior code §13.12.180)*

- The Town of Encampment has knowledgeable licensed operators on call for emergencies 24 hours a day. Phone numbers for emergency are available both on the answer machine for the Town of Encampment and through dispatch or local law enforcement. Any problems within the system are dealt with promptly and documented.
- Consumers are educated as to their responsibility for maintenance and proper use of their lateral lines when appropriate.

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