

**RESOLUTION NO 2009-01
(AMENDED 04-12-2018)**

**TOWN OF ENCAMPMENT
WASHINGTON PARK CEMETERY**

PUBLIC USE OF ENCAMPMENT CEMETERY

PRIOR NOTIFICATION OF INTERMENT OF CASKET:

Prior notification of interment at the Washington Park Cemetery (AKA Encampment Cemetery) must be made at the Encampment Town Hall at least one working day prior to the time of interment, in order to provide adequate time for grave opening and setup for the service.

In special circumstances, when the death occurs on Friday and the funeral is set for Monday or when the Town Hall is not open, the notification may be given to the Public Works Department in order to accommodate the family, if at all possible. However, it is noted that there may be times when this short notification is not practical, and another time or date for service may need to be established.

The request may be made by either funeral director, or person acting as such, or family member, who will provide at that time all information requested by the Town Clerk.

The fee for opening and closing the grave will be paid to the Town Clerk by either the family or the funeral director prior to the opening of the grave unless other arrangements have been made.

A State of Wyoming Department of Health Burial Transit permit must accompany remains to burial destination. A copy of said permit must be provided to the Encampment Town Hall for entry into the cemetery records prior to the disposition of remains.

PRIOR NOTIFICATION OF INTERMENT OF CREMAINS:

Those wanting to inter cremains at the Washington Park Cemetery must first notify the Town Clerk of the date, time and location of such interment and provide the Clerk with any information required for cemetery records and proper notification of the Public Works Department. No more than two (2) cremains may be interred in the same plot.

MARKER OR HEADSTONE REQUIRED:

The Town of Encampment requires that each grave is permanently marked with a marker, or headstone. The placement of a marker, headstone, corner markers, etc. must be coordinated and supervised by the Public Works Department to insure proper placement. At no time will a grave be left unmarked. The funeral director is required to provide a temporary marker for each grave which will mark the grave immediately following the service.

For lots containing more than one cremains, only one (1) upright monument will be allowed per lot. Any other marker must be at ground level to allow for ease of maintenance and visual impact of the cemetery.

Each marker or headstone must be placed on a concrete foundation/apron at least 5” wide to provide for ease of care and prevent settling, tipping or movement of the headstone.

All grave markers and headstones will be provided at the expense of the family and at no cost whatsoever to the Town of Encampment. The Town of Encampment assumes no responsibility whatsoever for the correctness of any markers or headstones. All grave markers and headstones must be set within the plot(s) under ownership as located by the Encampment Public Works Department. If markers are set outside of the plot boundaries the Town of Encampment reserves the right to ask that the grave marker or headstone be moved. Any issues involving grave markers or headstones must be resolved to the satisfaction of the Town of Encampment between the family and the company who provided the marker or headstone. (Amended April 12, 2018)

The Town of Encampment assumes no responsibility should a marker or headstone becomes damaged, once it has been placed at the cemetery.

The Town of Encampment reserves the right to level and clean any marker or headstone from time to time, as the need arises, and without prior consent of the family.

ARTIFICIAL FLOWERS AND OTHER DECORATIONS:

Artificial flowers and other items of decoration/memorialization will be allowed to remain on the grave until such time as they become faded, worn, or damaged, and are no longer presentable. At that time, the Town of Encampment reserves the right to remove and discard these items without prior notification to the owner, in order to maintain the beauty of the cemetery.

The Town of Encampment performs an annual cleanup of the Cemetery in mid-May in effort to have the grounds at optimum appearance prior to Memorial Day. Notification of this event will be published prior to the cleanup in effort to remind caretakers to remove any items that they wish to retain.

PLANTING OF TREES, SHRUBS AND FLOWERS:

All trees, shrubs and flowers planted at the Encampment Cemetery shall become the property of the Town of Encampment as soon as they are planted. All plantings shall be coordinated with the Public Works Department to insure the proper location and ease in maintenance. If placement of trees or shrubbery is not feasible within existing lot, a separate lot may be purchased for the placement if an adjacent lot is available.

The Town of Encampment reserves the right to remove or prune any and all trees and shrubs, as needed, in order to maintain the beauty of the cemetery, without prior notification to the family.

FENCES AND COPINGS:

Fencing and coping around the grave site is prohibited. Fencing existing at the date of this ordinance will be left in place to preserve historical value.

PRIVATE CARE OF GRAVE SITE:

Family members who wish to care for particular gravesite(s) shall have the right and are encouraged to do so, but only as long as the care is consistent with the policies and regulations of the

Encampment Cemetery, and in no way interferes with, but enhances the perpetual care provided by the Town of Encampment.

PUBLIC CONDUCT ON THE CEMETERY PREMISES:

Demonstrations prohibited:

Demonstrations, or civil disobedience, shall not take place within the quiet confines of the Encampment Cemetery. Religious or fraternal or funeral rites, ceremonies, and military honors shall be exempt.

FEES (Amended April 12, 2018)

Cemetery Plots	\$100.00 each for resident \$250.00 each for non-resident
Grave Opening/Closing	\$100.00 cremains- weekdays \$150.00 cremains- weekend or holiday \$150.00 full burial- weekdays \$275.00 full burial – weekend or holiday

A resident shall be defined as someone who resides in the 82325 zip code area, has historically resided in the area or has family members currently residing in the area.

DECLARING ABANDONMENT OF PLOTS

The Town of Encampment reserves the right to declare an abandonment of plots pursuant to Wyoming State Statute §35-5-212. Purchaser of any plot is hereby encouraged to keep current contact information on file with the Encampment Town Hall in the event they relocate from the area and still intend to use the plots.


MISCELLANEOUS

The Encampment Cemetery is intended for human remains. The purchase of a plot solely for the disposition of animal(s) is prohibited.

Any special needs or circumstances not covered in the guidelines for the Public use of Encampment Cemetery will be subject to decision of the Town of Encampment Mayor and Council.

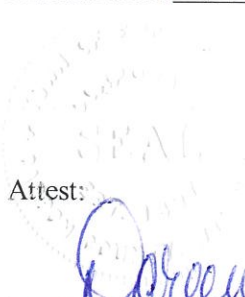
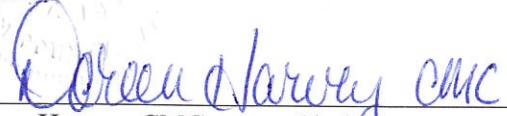
Adopted the 8th day of January, 2009.

Amended this 12th day of April, 2018



Greg Salisbury, Mayor

Attest:

Doreen Harvey, CMC Clerk/Treasurer