

Town of Encampment
Workshop Session
Thursday October 10, 2024
5:37 p.m.

The Town of Encampment met in a workshop session on Thursday October 10, 2024 at 5:37 p.m. with mayor Shannon Fagan presiding. Council members present were Susan Munson and Steve Reichert. Councilman Stas Banach arrived at 5:47 p.m. Also present were Clerk/Treasurer Doreen Harvey, Public Works Supervisor Bill Acord, Maintenance/Operators Trevor Vorn and Clinton Blake and Jon Nelson and Kassey Westring of North Fork Engineering.

The purpose of the workshop was to discuss the Sewer Lagoon Improvement Project- Phase 2. Mr. Nelson and the council reviewed the plans and drawings that are at about 75% completion. Mr. Nelson noted that he is awaiting estimates for the baffle, anchors and noted that a lot of the work would be inside the building. Items discussed were options for signage on the fence, placement of gates, the decision to install two double swing doors as well as details for the blower building. Air flow will be very important especially during 90+ degree days. Options to shut down the blowers to prevent overheating were discussed. A small unit heater was also discussed that would only need to be ran if the blowers were down in the winter time. Architectural, structural, mechanical and electric sheets were also reviewed. The building will be similar in size to the UV building and will be the same color scheme.

Mr. Nelson noted that one major cost would be repulling the electrical service, but that having one service would save in the long run. Changes and notations were made to the drawings. Also discussed were Scada, placement of panels, thermostats etc. There will be a 3" buried airline header and twelve aeration lines run to cell one. Control boxes will be in cast concrete that is traffic rated. The bank will have riprap. There will be a baffle 2/3 down the lagoon. Fencing will be 8-foot chain link with barbed wire angling out.


Alternate "A" will be the off-site water line which will be 6" with meter pit and a 3/4" line. The council agreed that the larger line should be installed now to save down the road. It was noted that the meter was necessary as all water passing into the town system should be metered.

Alternate "B" will be the replacement of road base and gravel at start and stop points so that the quantity is split. The placement will meet at the stop point of the last project. The possibly of fabric under a section of it will be discussed after observing this winter.


Mr. Nelson noted that the cost estimate at 75% of design is in line with the budget. He noted that the alternates were in case we need to allocate additional reserves or other funding. We are targeting September 2025 construction. He has noted working hours as 7:00 a.m. to 7:00 p.m. Monday through Friday. The council agreed that they would accept electronic bids and that the pre-bid meeting will be a mandatory in-person meeting. Any changes to the process will be by addendum or emergency addendum.

Banach asked if there would be interest in the project. Mr. Nelson noted that they have a list of 20-30 contractors on their standard list and do expect that there will be interest. Advertisement will be done before the holidays to give contractors time after the new year's holiday to prepare.

Doreen Harvey, CMC
Clerk/Treasurer


Shannon Fagan, Mayor

Attest:


Doreen Harvey, CMC, Clerk/Treasurer