

Town of Encampment  
Workshop Session  
April 04, 2024  
6:00 p.m.

The Town of Encampment met in Workshop session at the Encampment Town Hall on Thursday April 04, 2024 at 6:00 p.m. with Mayor Shannon Fagan presiding. Council members present were Susan Munson and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer and Bill Acord, Public Works Supervisor. Also in attendance was Jon Nelson of North Fork Engineering. Councilmember Stas Banach arrived at 6:10 p.m. and left early due to a scheduling conflict.

The purpose of the workshop was to discuss the scope of work and to answer any questions about Phase 2 of the Lagoon Project as outlined in the North Fork Engineering Task Order present to the council at their March 14<sup>th</sup> meeting. Mr. Nelson advised the council that he was present to take their direction on the issue. He noted that a comment had been made at the council meeting as to the necessity of Phase 2. He advised that he would like a full year of operation for the system in full service to collect data. He presented the council with a summary of the 2019 Specific Purpose Tax priorities as they had been passed. He noted that he was open to discussion by the council of their priorities. Warranty and operations of the screening system was discussed with the notation that they were continuing to work the bugs out of the system. Mr. Nelson reminded the council that the warranty was good for one year and to be sure that they are satisfied with the operation of the system. He noted that currently, a sensor was out and the contractor would be up to replace it tomorrow.

Mayor Fagan asked if the contractor would come back after one year if it was necessary at the expense of the town. Mr. Nelson encouraged the Town not to call anyone else while it was under warranty and risk voiding that warranty. Once the warranty has expired the council potentially troubleshoot issues and contact those noted in the operations manual or the contractor. That support would have a cost.

Discussion turned to the use of the tax and how the funding was broken down to form Phase 1 and create Phase 2. The focus of Phase 2 is biological treatment through aeration and baffling of the system to control contact. Mr. Nelson noted that nothing in Phase 1 improved efficiency. The screen improves sludge and that we are looking to get a healthy cell.

Councilman arrived and noted he had a conflict but would be present for a bit. Banach reiterated that there needed to be data on operation for one year. Mr. Nelson agreed noting that they could choose to start design, look at lead time on equipment, the building for the compressors etc. Eventually the electrical for the systems would connect to one power source. In the interim we are paying for two services. Banach asked if solar could be considered in the design of the building, looking at cost to prepare for what the future might entail.

Discussion ensued about whether to look at sewer main issues or continue with the Lagoon System. Mayor Fagan noted she would like to complete one full project before moving on to the next. Jon noted that if the council was going to change the scope of the project the task order

could be scrapped and they could start over. Banach asked if we were still in violation and Public Works Supervisor Acord noted that we were not yet. Discussion returned to the Specific Purpose Tax which does not come along often. Mr. Nelson noted that even though it was performing well, it is projected as a 16-year tax. He noted that there were new rules emerging and that Town of Encampment should try and be in front of them. He referred to evaporating rather than discharging that was going on in Colorado. He noted that the concern is what we may have to meet and knowing that when we have to, we can. Banach agreed that the Town should be proactive, even if the rules are not passed yet. Mr. Nelson noted that he does not want to spend the time at odds, he wants to move forward.

Discussion turned to the funding cycles. Mr. Nelson noted that we did not want to put the SLIB funding in Jeopardy. The needs survey has already been completed. There are deadlines for funding. More meetings will be held about design, but that everyone needs to be on the same page. Design will be though late 2024 and construction in 2025.

Banach asked Public Works Supervisor Acord about main replacement noting that he wanted a report from him of what is seen as main priority. Acord noted that improvements in collection and distribution would not improve discharge. Phase 2 would dramatically improve the treatment process. Banach noted that we do not know what is coming cost wise. It was noted that the town has been a model for everyone else in the state about how to manage money. Kudos were given to the clerks of the town for finding pockets of money and leveraging them.

It was noted that for liability and security purposes fencing and signage needs to be a part of Phase 2. Since a development is planned close to it.

Discussion turned to the task order details with the mileage rate being called into question. Mayor Fagan noted that as a government entity the town should not pay more than the federal rate for mileage, which is currently .67 cents per mile as opposed to the .85 cents per mile. A date range was also corrected due to a typo. The amount of the Phase 2 task order was noted as \$260,000.00 for design phase, bidding, oversight, testing, survey, etc. Some consultants would be needed, electrical engineering and for architectural design above foundation.

Also discussed was scope, in particularly baffling in cell one. Anchoring and slowing of flow were discussed. The intent is to establish an anaerobic zone in cell one with water pass through which slows to provide a different environment. Aeration would occur after the baffle. Data will be collected to determine the best placement. Aeration devices will also be selected for more efficient aeration. Two times the horsepower but ten times the aeration. Other decisions would also be needed about how to utilize dissolved oxygen sensors and setpoints for optimum maintenance. A building will house compressors that will eventually be part of the one electrical service. Conductors from pole to building are undersized and will need to be updated. Other things like replacement of a manhole with a telescope valve were also discussed for adjusting

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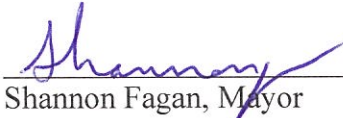
elevation and transfer. Fencing with barbed wire on top, a road and gates for access. Size of the culvert in the road may need to meet Army Corps of Engineer specifications. Initially the Town had discussed covering the cells, but that would be too expensive. Mayor Fagan noted that she worried about them getting destroyed anyway.

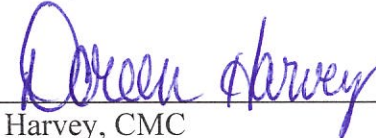
Mayor Fagan and the remaining council agreed that they were more comfortable with Phase 2 and the Task Order as presented with the corrections discussed. The item will be on the April 11, 2024 agenda for action b the council.

With no further business, Reichert moved to adjourn the workshop at 7:18 p.m., Munson seconded and the motion was passed.

Doreen Harvey, CMC  
Clerk/Treasurer

Approved: April 11, 2024

  
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Shannon Fagan, Mayor

Attest:   
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Doreen Harvey, CMC  
Clerk/Treasurer