

Town of Encampment
Regular Meeting
February 11, 2021
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday February 11, 2021 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were, Shannon Fagan-Craig, Gary Stull and Stas Banach. Town personnel present were Doreen Harvey, Clerk/Treasurer; Kevin Shue, Police Chief and Brandon Jones and Ben Tieszen, Maintenance/Operators. Public Guest was John Farr and Shannon Fagan-Craig as stand in for Josh Craig, on the behalf of Mother Mountain Anglers. Audience members included Sandy Martin, Yvonne Johnson, Director of the Carbon County Economic Development Corporation and Dana Davis from the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

OATH OF OFFICE

Councilman Craig was not present.

AGENDA

Stull moved to approve the agenda with the additions, Fagan-Craig seconded and the motion was passed.

MINUTES

Stull moved to approve the minutes of the January 14, 2021 regular meeting as distributed, Fagan-Craig seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey advised that at 58.3% of the budget year revenues were at about 59.05% and expenses were at about 24.97% largely due to delays in the Specific Purpose Tax project. Fagan-Craig moved to approve the January 2021 financial statement, the January 2021 payroll and contracted liabilities including an addition of \$42.93 to Dearborn Life Insurance for a total amount of \$20,279.83; late monthly bills in the amount of \$40,448.06 including the payment to Fremont Chevrolet for the new Police Vehicle; and the regular monthly bills in the amount of \$55,364.90, Stull seconded and the motion was passed.

Blue-Cross/Blue-Shield \$6,390.78
Brooklyn Battery Works \$66.16
Carbon County Clerk \$15.00
Carbon County Fair Board \$65.00
Carbon Power & Light \$5,342.57
Corkle Oil, LLC \$1,002.00
Fired Up Rescue \$282.25
HACH \$6,575.35
Motorola Solutions, Inc \$16,632.19
North Park Propane, LLC \$3,213.55
Office Depot \$88.97
Platte Valley Clinic, Inc \$35.00
Platte Valley Heating & Air \$916.31
Posey Wagon Portable Toilet Svc.
\$300.00
Riverside Garage & Cabins \$46.17

Rocky Mountain Air Solutions \$58.36
S.C.W.E.M.S. \$3,375.00
Saratoga Sun \$190.50
Union Wireless \$585.22
UPRSWDD \$9,649.75
US Postal Service \$220.00
Visa \$66.77
Wy Dept of Agriculture \$40.00
Wyoming Dept. of Transportation \$5.00
Wyoming State Fireman's Assn \$75.00
Xerox Financial Services \$93.65
Xesi Document Solutions \$34.35
TOTAL \$55,364.90

PAYROLL TAXES AND LIABILITIES
AFLAC \$76.72

Dearborn Life Ins. \$42.93
Workers Compensation \$421.92
WY Retirement System \$2,847.37
WY Retirement- VFD \$300.00
Unemployment Insurance \$15.12
US Treasury \$1,707.74
US Treasury \$1,809.56
Net Payroll \$13,058.47
TOTAL \$20,279.83

Late Monthly Bills
Fremont Chevrolet \$32,840.00
Blue Cross Blue Shield \$5,716.23
Thatcher Chemical \$1,891.83
TOTAL \$40,448.06

PUBLIC GUESTS

John Farr- Colorado Grande Auto Tour: Mr. Farr was present to advise the council that the Colorado Grand Auto tour would be coming through on September 21st. He asked for permission to use the park and the grounds behind the museum stating the group liked to photograph the cars from the top of the fire tower. He noted that he would be working with the museum and Cheryl Munroe on the event. The event provides an \$8,000.00 scholarship and has provided the tent that the Lions Club has. The age of the cars ranges from 1910 to new. Some of the individuals have also returned to the valley for other stays. They have been returning to the area about every 5 years as part of a three-day tour. The event raises a lot of money and the Highway Patrol also gets a cut.

Mayor Salisbury noted that it has been a good event for the Town and that there have never been any problems. Fagan-Craig moved to allow the use of the Town properties for the event, Banach seconded and the motion was passed.

Mother Mountain Anglers- Shannon Fagan-Craig: Ms. Fagan-Craig noted that her husband Josh had to work so she advised the council of his request. She stated that Mother Mountain Anglers (MMA) has written a grant request for signage for an aerial map of the Disc Golf Course. The signage would be placed at T-Box #1 in Grandview Park. She distributed samples of maps. The sign would be approximately 3' x 3' showing the locations of the baskets throughout the park. It will be weather proof and scratch proof. MMA will do all of the installation work. She noted that they had tried paper maps in the past, but that had not worked. Mayor Salisbury asked to confirm that the placement would be off to the side by the trees and that it would not block anything. Ms. Fagan-Craig indicated that it would be out of the way. Stull moved to approve the placement of the sign, Banach seconded and the motion was passed with Fagan-Craig abstaining from the vote.

UNFINISHED BUSINESS

Sewer Lagoon Improvement Project- Building & Screen Design: No update.

COMMITTEE REPORTS

Police Department- Kevin Shue, Chief: A written report was submitted. Chief Shue advised that he would be taking the new truck to Casper on Monday so that the upfit installation could begin.

Recreation/Cemetery/Parks: Clerk/Treasurer Harvey advised that the CCSD#2 Rec Board has a vacancy for Encampment and that Councilwoman Fagan-Craig has indicated that she is willing to serve on the board. The council agrees by consensus to recommend Fagan-Craig to serve on behalf of Encampment on the board. The clerk will draft a letter of recommendation.

ADDITIONS TO THE AGENDA

The additions were handled under the financial report and the existing lien topic on the agenda.

NEW BUSINESS

Ratify Decision to Hire Maintenance/Operator and Set Wage: Fagan-Craig moved to ratify the decision to hire Maintenance/Operator Bill Acord at a rate of \$18.00 per hour, Stull seconded and the motion was passed. Acord started in mid- January. Mayor Salisbury noted that he spoke to him and that things seem to be going very well. Other applications are still under consideration.

Carbon County Fair Book Ad- \$65.00: Clerk/Treasurer Harvey noted that the town generally places the Carbon County Fair Book ad at the \$65.00 rate. She showed the council a sample of the prior ad in case they wanted to make any changes. Fagan-Craig moved to place the existing ad at a cost of \$65.00, Banach seconded and the motion was passed.

Chief Shue- PepperBall Training- Cody- Lodging and Expenses: Chief Shue noted that the cost of the instructors training was included in the cost of the weapons. It will be held in Cody March 22nd and 23rd. He would like to stay at the Holiday Inn in Cody. Stull moved to approve the lodging and expenses for the PepperBall training in Cody, Banach seconded and the motion was passed.

Transfer of Impact Funding to Cover Vehicle Purchase Costs to Date- \$33,345.58: Clerk/Treasurer Harvey noted that the council had made the decision to purchase the vehicle from impact finding. She asked permission to transfer the expenses to date from the Impact Funding investment account. Stull moved to approve the transfer of \$33,345.58 from the Impact Funding account to the General Fund to cover the cost of the vehicle to date, Fagan-Craig seconded and the motion was passed.

Delinquent Utilities-Placement of Property Liens Block 11 lot 8: Clerk/Treasurer Harvey noted that she also wanted to add Block 86 lots 1-6 to the lien request list. She noted that both accounts met the criteria for a lien to be placed and that she believed one was on the market. She would also need to do a check for \$24.00 to the Carbon County Clerk for the filing fees. Fagan-Craig moved to approve the placement of the lien on both accounts and the costs, Stull seconded and the motion was passed.

ERVFD Fund Purchase/Reimbursement of Supplies for the easter Egg Hunt: Clerk/Treasurer and Fire Department Secretary Harvey reported that the Easter Egg Hunt was traditionally put on by the Fire Department through their ERVFD Fund. The purchases for the event will now need to go through the town. She noted that of the purchases made a portion of it would likely need to be reimbursed directly to a member of the fire department. Purchases of the prizes and candy were generally hand selected by the Fire Department. Stull moved to approve up to \$1,000.00 for the ERVFD Easter Egg Hunt, Banach seconded and the motion was passed.

Rec Board Grant Application: Clerk/Treasurer Harvey noted that she had prepared the application for \$8,000.00 for utilities, parks department wages and \$1,500.00 for the Music in the Park event. She noted that she did not add anything additional to the application because it was likely that there would be less funding available this next year. Stull moved to submit the application for \$8,000.00, Fagan-Craig seconded and the motion was passed.

Banners for Class of 2021: Fagan-Craig noted that she had been thinking about the senior class not getting much recognition due to COVID-19 and asked if the council might consider purchasing individual banners in recognition of the graduates. She noted that she had obtained a quote from Deb Arnold for 2' x 3' weather resistant banners and the wrap-around system hardware to attach them to light poles along the routes to the school. She noted that it would be approximately \$1,500.00 for all 13 graduates including the hardware, which could be retained for future years if it is something the council would like to consider doing each year. Once graduation is complete the banners could then be given to the graduate as a memento.

Mayor Salisbury noted that if the council wanted to do this for the senior do for future graduates, they might consider purchasing additional hardware for years when there are larger classes. Banach noted that he thought they deserved the recognition. It was also noted that there had been some in Green River and that they looked very nice. Stull moved to spend up to \$2,000.00 on the purchase of banners and hardware in recognition of the senior class, Banach seconded and the motion was passed. Stull noted that they might want to check with Carbon Power & Light to see if permission was needed to hang something on their light poles.

Executive Session- Personnel: At 7:27 p.m. Stull moved to go into executive session for the purpose of discussing personnel, Banach seconded and the motion was passed. Those in attendance were Mayor Greg Salisbury and Council members Stas Banach, Shannon Fagan-Craig and Gary Stull.

At 8:18 p.m. Stull moved to return to regular session and seal the minutes and place them in the safe, Banach seconded and the motion was passed. There was not action as a result of the executive session.

OTHER BUSINESS

Councilman Stull asked Chief Shue of there were any updates on animal issues. Chief Shue advised that dog calls were down 30% since the new fine schedule was adopted. It seemed to help put a lot.

CORRESPONDENCE:

WAM, WAMCAT, WYDOT, UPRSWDD, CCEDC, CCVC, CCSPTJPB, State of Wyoming, USDA Rural Development info & newsletters.

FEMA Region 8- Wyoming Risk Map Newsletter

Carbon County Weed & Pest- Financial Partnership & Resources Available

WY Department of Revenue-Letter of Compliance

Crimmins Associates- Offer of Services

Wyoming Water Association- Solicitation for Membership

WAM-JPIC- Looking for Board Member

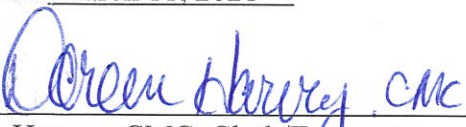
With no further business, Stull moved to adjourn at 8:21 p.m., Fagan-Craig seconded and the motion was passed.

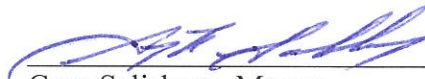
Doreen Harvey, CMC

Clerk/Treasurer

Approved: March 11, 2021

Attest:


Doreen Harvey, CMC, Clerk/Treasurer


Greg Salisbury, Mayor