

Town of Encampment
Regular Meeting
December 10, 2020
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday December 10, 2020 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Bill Craig, Shannon Fagan-Craig and Kimberly Loftice. Town personnel present was Doreen Harvey, Clerk/Treasurer. Also present were Steve Reichert, Chairman of the Planning Commission, Kathy Campbell, Acquisition Specialist, Union Wireless; Ryan Schmidt, Engineering Supervisor, Union Wireless, Claudia Wilson and Dana Davis from the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

Mayor Salisbury took a moment to thank Kim Loftice for her service to the Town as this would be her last meeting on the council. He noted that it had been a pleasure to work with her and added that he hoped she enjoyed her time with the council. She noted sometimes “yes” and sometimes “no” but that it had been a good eight years. Mayor Salisbury noted that she was part of getting a lot done. The council thanked her for her service.

AGENDA

Loftice moved to approve the agenda, Craig seconded and the motion was passed.

MINUTES

Fagan-Craig moved to approve the minutes of the November 12, 2020 regular meeting and the as distributed, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey that at 41.65% of the budget year revenues are at about 47.28% of projections and expenses at 17.45% largely due to delays in the sewer project and delays in Specific Purpose Tax distributions. Loftice moved to approve the November 2020 financial statement, the November 2020 payroll and liabilities in the amount of \$18,461.89, to ratify the manual late monthly payments in the amount of \$15,183.56 and to approve the regular monthly bills in the amount of \$27,795.84. Fagan-Craig seconded and the motion was passed.

Applied Concepts Inc. \$7,975.00
Carbon County Clerk \$1,128.38
Carbon Power & Light \$4,524.70
CCCOG \$50.00
CNA Surety \$200.00
Drake, James \$124.95
Erickson and Roberts, LLC \$165.00
Intl Institute Muni. Clerks \$175.00
Office Depot \$442.06
Platte Valley Arts Council \$200.00
Quill Corp \$25.98
Riverside Garage & Cabins \$2.28
Rocky Mountain Air Solutions \$58.36
Saratoga Sun \$85.00
Shively Hardware Co. \$258.63

Union Wireless \$585.25
UPRSWDD \$9,692.25
US Postal Service \$475.00
Visa \$178.00
WARWS \$450.00
WY DEQ-WQD \$1,000.00
TOTAL \$27,795.84

PAYROLL TAXES AND LIABILITIES
AFLAC \$76.72
Workers Compensation \$386.19
WY Retirement System \$2,632.10
WY Retirement- VFD \$281.25
Unemployment Insurance \$.50
US Treasury \$1,596.82

US Treasury \$1,695.36
Net Payroll \$11,792.95
TOTAL \$18,461.89

LATE MONTHLY BILLS
Carbon County Clerk \$12.00
North Park Propane \$649.43
Xesi Document Solution \$4.13
Hub International \$11,287.00
Adrienne Wagnon \$500.00
Adrienne Wagnon \$250.00
Summit Recreation \$2,481.00
TOTAL \$15,183.56

PUBLIC GUESTS

Mary Martin: Clerk/Treasurer Harvey reported that an email had been sent to the council by Ms. Martin in lieu of in-person attendance. She advised that the All-School Class reunion for 2021 has

been cancelled. They will reapproach the council again in the future to plan for thee even when things straighten out.

UNFINISHED BUSINESS

Sewer Improvement Lagoon Project: No update.

Union Wireless Conditional Use Permit: Kathy Campbell, Sire Acquisition Specialist and Ryan Schmidt, Engineering Supervisor from Union Wireless were present to answer any additional questions the council might have on their application for a Conditional Use Permit. Mayor Salisbury noted that he had not been present at the last meeting, but that there had been a barrage of concerns expressed about the rays from the tower. He also noted that he had understood from the comments that the improvements would only benefit a little way outside of Riverside. Mr. Schmidt advised that they owned the property and had not anticipated there being an issue with the upgrade on the tower. The infrastructure was already there and to consider relocating it would create added expense to the project. He noted that the added height to the existing tower would help clear up line of site and eliminate clutter and dropped calls. It would also benefit the first responder network. Mayor Salisbury advised that there were lots of concerns with the safety of the rays mostly having to do with a tower issue in Rawlins and that he would like to postpone the decision in order to gather more information. Mr. Schmidt noted that the weather has been phenomenal and that they would like to try and get to construction as soon as possible. He noted that from a business perspective the modification will make the area cleaner with the new facility. They want to build rather than renovate. He fielded questions about the height of the existing tower. It would be roughly 22' different plus the antennae. Fagan-Craig shared a photo with the council of the tower in Rawlins in a residential neighborhood. the tower was noted to likely be of greater height. Mayor Salisbury advised Union that the Town had successfully defeated a larger tower, but that the main concern he had was the unknown affects of the frequency waves and the daycare across the street. He wants to be sure that the public health and safety is the foremost concern. The council agreed with the statement.

Further discussion ensued with Mr. Schmidt asking the council what information he could provide to address their concerns. He noted that towers were in residential areas in a lot of places. He has given the drawings of the modifications, and a study on radio frequencies to the Town already. He reiterated that the waves would be consistent with sanding 2' away from a microwave. The taller tower would make the rays at a greater height. He noted that technologies are not going to change. Emissions will be the same for all towers across the board.

Mayor Salisbury noted that he needed to be informed and to make decisions based on health and safety. He questioned if the quality increase to the cellular service be worth it. Mr. Schmidt asked the council what they would like to see from him in addition to the information already given to make a decision on the permit. The council asked him to provide a comparison on emissions between existing a proposed use. Mr. Schmidt indicated that he was willing to discuss the matter with any of the council and encouraged them to call him if they have questions. The council will discuss the permit again at the January 14th meeting. They thanked the Union Wireless representatives for taking the time to attend the meeting.

35th Annual Sierra Madre Winter Carnival: Mayor Salisbury noted that everyone is currently under a mandate from the governor and that there needs to be some consideration given to other residents in Town. Fagan-Craig noted that the council all cares about the community, some that have been

exposed have just gotten to stay home and have had no ill effects. Mayor Salisbury also noted that he has known some people that have had the illness and it is bad stuff. no one knows how they are going to be affected by it. Most are mild cases. but you just do not know. He noted that he thought we have been lucky in Encampment so far. Discussion was held about the use of town facilities and the shared use of sleds and equipment. Mayor Salisbury stated that people that wanted to sled could choose to do it on their own. Audience member and Planning Commission Chair Steve Reichert noted that the Town would be safer not to sponsor an event at this time. Mayor Salisbury stated that it has been a crazy year, everyone is on edge. He reiterated that we are a government entity under a current mandate and that our hands are tied on this issue. He stated that Winter Carnival will need to be postponed to next year.

COMMITTEE REPORTS

Police Department-Kevin Shue, Chief- A written report was submitted.

Planning Commission- Minutes of their most recent meeting were provided.

Department of Public Works- A written report was submitted.

Clerk/Treasurer- Doreen Harvey- Harvey asked for permission to transfer \$140,135.75 of Impact Funding to the Impact Fund Reserve and \$250,000.00 from the General Fund to the General Fund Reserve. Loftice moved to allow the clerk to make the transfers as suggested, Craig seconded and the motion was passed.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

NEW BUSINESS

17th Annual Lighting Contest: Clerk/Treasurer Harvey noted the prizes last year had been \$75.00 for 1st Place; \$50 for 2nd Place and \$25 for 3rd Place. She asked the council if they would like to increase the prizes to boost participation. Loftice moved to award \$100 for 1st Place; \$75 for 2nd Place and \$50 for third place, Fagan-Craig seconded and the motion was passed.

HACH Service Contract- Annual Renewal- Water Plant \$6,358.00: Clerk/Treasurer Harvey noted that the contract was for the instrumentation at the water plant. It has gone up a little, but no more than anything else. Craig moved to approve the contract, Fagan-Craig seconded and the motion was passed.

14th Annual Dog Clinic: Clerk/Treasurer Harvey noted that she had contacted Dr. McFarland's office but has not set the date yet. It is usually held in January. Council noted that the service was valuable to the community and that we should do it if the veterinary office will do it. Fagan-Craig noted that any mandates or rules in place could be followed with folks waiting outside if necessary. Fagan-Craig moved to hold the 14th annual Dog clinic, Loftice seconded and the motion was passed.

WY. Dept. of Homeland Security- SHSP grant- Police Department- \$23,670.00: Clerk/Treasurer Harvey noted that Chief Shue had applied for the grant through the state for radio equipment, some of which will need to go in the new police vehicle. Loftice moved to accept the grant and allow the necessary purchase, Craig seconded and the motion was passed.

Conditional Use Permit-Banach- 512 Dillon as Lodging House- Set Public Hearing: Clerk/treasurer Harvey noted that the Planning Commission had accepted the application and that their Public

Hearing on the matter would be held at their January 6th meeting. She asked the council if they wanted to hold their Public Hearing at their next meeting or at another time. Fagan-Craig moved to hold a Public Hearing on the Conditional Use Permit during the January 14th council meeting, Loftice seconded and the motion was passed.

WYPDES- Discharge Permit #WYG480002 renewal: Cost \$1,000.00 for 5 years: Clerk/Treasurer Harvey noted that the permit was renewed every 5 years and was necessary due to the Mosquito Abatement program. Craig moved to renew the permit, Loftice seconded and the motion was passed.

Executive Session- Personnel: At 7:35 p.m. Craig moved to go into Executive Session for the purpose of discussing personnel, Loftice seconded and the motion was passed. Those in attendance were Greg Salisbury, Mayor; Bill Craig, Shannon Fagan-Craig and Kim Loftice, Council.

At 7:55 p.m. Loftice moved to return regular session.

Craig moved to award the employees with additional compensation in the same amounts as last year, as budgeted, Loftice seconded and the motion was passed.

Fagan-Craig moved to advertise for the Maintenance/Operator position until February 1st, Loftice seconded and the motion was passed.

CORRESPONDENCE:

WAM, WAMCAT, WYDOT, UPRSWDD, CCEDC, CCVC, CCSPTJPB, State of Wyoming info & newsletters.

Rawlins National Bank

Wyoming Gaming Commission

Bank of Commerce

Wyoming Community Foundation- Grand Encampment Opera House Endowment fund

Public Notice- Rawlins Landfill

Wyoming Association of Rural Water Systems

Platte Valley Arts Council

With no further business, Loftice moved to adjourn at 7:58 p.m., Craig seconded and the motion was passed.

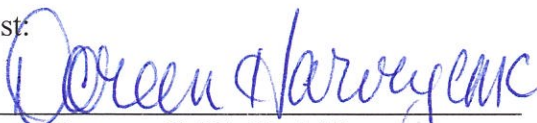
Doreen Harvey, CMC
Clerk/Treasurer

Approved: January 14, 2021



Greg Salisbury, Mayor

Attest:



Doreen Harvey, CMC, Clerk/Treasurer