

Town of Encampment
Regular Meeting
November 12, 2020
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday November 12, 2020 at 7:00 p.m. with Councilman Gary Stull presiding. Council members present were Bill Craig, Shannon Fagan-Craig and Kimberly Loftice. Town personnel present were Doreen Harvey, Clerk/Treasurer; Martha Ralston, Deputy Clerk; and Ben Tieszen and Brandon Jones, Maintenance/Operators. Planning Commission members present were Steve Reichert, Ros Herring, Stas Banach and Rachael Priegel. Public Guest was Josh Craig, President, Mother Mountain Anglers. Also present were Kathy Campbell, Site Acquisition Specialist and Lehi Hacen, Project Engineer, Union Wireless; Bob Herring, Scott Priegel, Sandy Martin, Claudia Wilson Kassey Westring of North Fork Engineering and Dana Davis from the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Fagan-Craig moved to approve the agenda with the additions, Loftice seconded and the motion was passed.

MINUTES

Loftice moved to approve the minutes of the October 15, 2020 regular meeting as distributed, Fagan-Craig seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey that at 33.3% of the budget year revenues are at about 40.02% of projections and expenses at 14.24% largely due to Specific Purpose Tax and project delays. Fagan-Craig moved to approve the October 2020 financial statement, the October 2020 payroll and liabilities in the amount of \$21,559.53 and to approve the regular monthly bills in the amount of \$30,044.08, Loftice seconded and the motion was passed.

Blue-Cross/Blue-Shield \$6,390.78
Bridger Fabrication, LLC \$82.70
Brooklyn Battery Works \$194.98
Carbon Power & Light \$4,337.67
CNA Surety \$375.00
Corkle Oil, LLC \$146.30
Energy Laboratories Inc. \$127.00
Evergreen Disposal \$22.50
Forster Landscape & Const. \$775.00
North Fork Engineering \$998.00
North Park Propane \$199.80
Olde Trading Post \$27.00
Quill Corp \$143.62

R.P. Lumber Company \$120.00
Riverside Garage & Cabins \$55.51
Rocky Mountain Air Sol. \$56.80
S.C.W.E.M.S. \$3,375.00
Saratoga Auto Parts \$85.78
Saratoga Sun \$106.25
Shively Hardware Co. \$262.42
Uline \$107.27
Union Wireless \$597.15
UPRSWDD \$9,885.50
US Postal Service \$280.00
Visa \$1,164.05
Xerox Financial Svc. \$93.65

Xesi Document Solutions \$34.35
TOTAL \$30,044.08

PAYROLL TAXES AND LIABILITIES
AFLAC \$76.72
Workers Compensation \$433.27
WY Retirement System \$3,008.00
WY Retirement- VFD \$281.25
Unemployment Insurance \$2.15
US Treasury \$2,067.32
US Treasury \$1,768.30
Net Payroll \$13,922.52
TOTAL \$21,559.53

PUBLIC GUESTS

Mother Mountain Anglers- Josh Craig, President: Mr. Craig thanked the council for allowing him to speak. He advised them that long-time community resident Danny Melius had passed away and that that the club would like to hold a benefit spaghetti feed and silent auction on Saturday December 5th to help with expenses. He noted that he was and expert on the social distancing protocols and that whatever order was in place at that time would be followed and the facility would be cleaned

afterwards. He noted that they would create as safe an environment as possible. He noted that the group would like to do this for the community and not let the pandemic control the decision. Loftice moved to approve the use with the state health guidelines being followed, Craig seconded and the motion was passed with Fagan-Craig abstaining. Clerk/Treasurer Harvey noted that the use of kitchen had been donated for such events in the past. Consensus was reached to donate the use of the kitchen for this event as well.

UNFINISHED BUSINESS

Sewer Improvement Lagoon Projects: Kassey Westring, Engineer from North Fork Engineering advised that Vulcan had returned the procurement agreement and that they were on schedule for the completion of the shop drawings. They should be ready by the end of the month.

Clerk/Treasurer Harvey also advised that the first draw for CWSRF#178 had been completed and asked for permission to transfer matching funds from the 2009 Specific Purpose Tax in the amounts of \$3,027.39 and for 66% of the current invoice of \$998.00. Craig moved to authorize the transfers from the WYOSTAR 2009 Specific Purpose Tax Reserves, Fagan-Craig seconded and the motion was passed.

PUBLIC HEARING- Union Wireless Conditional Use Permit: At 7:06 p.m. Councilman in Charge Stull opened a Public Hearing for the purpose of taking public comment on a Conditional Use Application for Union Wireless. Two written comments from Jo Ella Vacher and Ros Herring were provided to the council prior to the hearing. Audience member Josh Craig stated that a few months ago another tower had been stopped in town which he thought set a precedence. He noted that there were a lot of unanswered questions and that he did not know much about it, but the potential of 5G next to the school concerned him. He thought that the tower should be outside of town. Audience members Ros and Bob Herring, Rachael and Scott Priegel, Claudia Wilson all agreed with the comments made.

Union representatives Kathy Campbell and Lehi Hacén were asked if they wanted to add anything to the discussion. She noted that the improvements would help with execution on the network and help eliminate dropped calls. She also noted that it would help with First Responders who are now trying to use iPad's in communication with the hospital. She noted it would also improvement service in Riverside.

Conversation turned to the need for the tower. Audience noted that there were already other towers in area. Mr. Hacén noted that there is a Federal First Responders network from Alaska to Florida across the USA and that antenna were co-locating to meet the mandate. It needs a higher lode than a commercial carrier. The existing 60' tower cannot meet the need. Councilperson Loftice stated that she was opposed and that she would like to see the tower elsewhere.

Councilman Stull asked to clarify that the size of the base would be slightly smaller than the existing base and that it would have 4 legs for stability rather than three. The Union representatives agreed. Ros Herring advised that she had sent a letter to council and wanted to express that she thought the tower was more of a Non-conforming structure than a Conditional Use The existing tower was in place before the most recent ordinance. She advised that she believed that the land must be made to conform to the height restriction in the Business District. She noted that she had not seen a map that showed an improvement in the coverage and that in her opinion her letter supports the ordinance and

that she is against the tower. Selling space and making more money from the tower and the comment that they have no plans for 5-G, but may in the future were also noted as speculation and for the public record. Several audience members again expressed their opinion against the tower. Technical comments were made about technology, wavelength and spectrum as well. Union reiterated that they simply do not have enough capacity to improve the service as it stands. Studies would have to be performed to see if the upgrade could be done on the current tower height. Structural discussion and the cost of changes were discussed with comment being made that those costs would be Union's and would be passed to the customer.

Fagan-Craig noted that the tower would be across from a daycare and that she was concerned that it would not be health or safe for the children. She noted that many community members had expressed to her that it was a bad idea. Councilman Craig asked if the audience had any further comment. Rachael Priegel inquired as to if it were absolutely necessary stating that it was a horrible height, massive tower with frequency that will drive property insurance up and property values down.

The hearing was closed at 7:30 p.m. It was noted that the council cannot render their decision until the Planning Commission makes their official recommendation. The council thanked the Union Wireless representatives for all of the information.

COMMITTEE REPORTS

Police Department- A written report was received

Planning Commission- Clerk/Treasurer Harvey noted that they had referred two permits to the council. One for Peggy Huntley for having a fence in the street and one for Taylor Sipe for not turning in a building permit for a chicken coop. Councilman Craig asked that it be verified that the chicken coop is still there. The matter will be referred to the police department for a citation to be issued. it was noted that Ms. Huntley wanted to wait until spring to move her fence Craig moved to have the clerk draft a letter to Peggy Huntley giving her 60 days to move the fence back onto her property line and submit a corrected drawing to the Planning Commission, Fagan-Craig seconded and the motion was passed.

Clerk/Treasurer- Doreen Harvey: A written report was submitted.

ADDITIONS TO THE AGENDA

Removal of Property Lien: Clerk/Treasurer Harvey reported that utilities for a property on which the Town had a lien in place had been paid in full. Craig moved to allow the clerk to have the lien removed, Loftice seconded and the motion was passed.

NEW BUSINESS

Winter Carnival- GEM Use of Facility / Event as a Whole: Clerk/Treasurer Harvey noted that the Grand Encampment Museum was meeting tonight and they would be deciding on Casino Night. She also noted that the Governor would be holding a press conference the next day. The matter will be moved to December for further consideration/

The Red Wagon, LLC- lease Renewal: Clerk/Treasurer Harvey noted that Alyson Sneddon of the Red Wagon has indicated that she is interested in renewing the lease at the current terms. Loftice moved to renew the lease at the rate of \$250.00 per month, Craig seconded and the motion was passed.

Carbon County Specific Purpose Tax JBP- Escrow Agreement- Authorization for Mayor to Sign Final Document in Early December: Clerk/Treasurer Harvey advised that the agreement was required by all entities, even those that did not bond. She noted that the percentages and amounts would be added to the agreement once the bonds sell on November 18th. Fagan-Craig noted that she had looked through the agreement and that she had no questions or concerns at that Irene Archibald had also reviewed the document on our behalf, Craig moved to approve the agreement and allow the mayor to execute it when final, Fagan-Craig seconded and the motion was passed.

Stalker Radar Trailer- Quote \$7,975.00- Use of Impact Funding for Purchase: Clerk/Treasurer Harvey clarified that the Choke Cherry Impact Funding was for use for Police Department and Fire Department impacts and that the purchase fell within the scope of use. Loftice moved to purchase a new Stalker Radar Trailer with the Impact Funding, Craig seconded and the motion was passed.

Purchase of Printer for the Town Hall: Clerk/Treasurer Harvey noted that one of the printers had gone down. The printer was a laser printer and she was unsure if she could replace it including the toner for under her \$500.00 purchase limit. She noted the printers were fairly cheap, but the toner was expensive. The Xerox was the primary multifunction machine and a second printer was necessary for everyday use and as backup so that the town was not ever without the ability to print. Loftice moved to allow the purchase of a printer and toner up to \$80.00, Fagan-Craig seconded and he motion was passed.

Maintenance/Operator Position- Advertise for Applications: Councilman Stull noted there was a shortage of employees. Loftice moved to advertise for applications with no deadline. Craig asked how long the application period would be open. Fagan-Craig asked the public works personnel present if they were in need of help yet. Maintenance/Operator Jones stated "yes" citing that for the safety of personnel some things needed three people. Maintenance/Operator Tieszen noted that they could go without now, but it takes six months to get someone licensed for the plant. No further comment was made. Councilman Stull declared the motion dead for lack of a second.

Town Hall Closure- Friday After Thanksgiving: Clerk/Treasurer Harvey noted that for the last few years the council had allowed the town hall to be closed the Friday after Thanksgiving and that she would like to continue the practice if it was okay. Loftice moved to approve the closure of Town Hall on the Friday after Thanksgiving, Fagan-Craig seconded and the motion was passed.

Fire Department Annual Dinner Meeting: Clerk/Treasurer and Fire Department Secretary Harvey noted that there were some expenses traditionally covered by the ERVFD fund, one of which was the annual dinner meeting. It is a dinner that generally has about 35 attendees. She noted that they usually allow up to \$850.00 for the event. Craig moved to approve up to \$850.00 for the event, Loftice seconded and the motion was passed. She was advised that the governors' guidelines would need to be followed at the event.

CORRESPONDENCE:

WAM, WAMCAT, WYDOT, UPRSWDD, CCEDC, CCVC, CCSPTJPB, State of Wyoming info & newsletters.

WAM Energy Lease Program

Platte Valley Arts Council- After Hours Social November 13th

11-12-2020toe.min

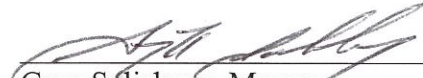
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Carbon County Needs Assessment Virtual Meeting Friday December 4th-email

With no further business, Loftice moved to adjourn at 7:48 p.m., Craig seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: December 10, 2020



Greg Salisbury, Mayor

Attest:



Doreen Harvey, CMC, Clerk/Treasurer