

Town of Encampment
Regular Meeting
February 14, 2019
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday February 14, 2019 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were, Bill Craig, Kimberly Loftice, Gary Stull and Shannon Fagan. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Martha Ralston, Deputy Clerk. Public Guests were John Farr, Town of Encampment representative for the Carbon County Economic Development Corporation and Josh Saier and Crystal Gillen of the Sierra Madre Muzzleloaders. Audience members were Josh Craig, Sandy Martin, Mark Court of the Wyoming Association of Rural Water Systems, Jon Nelson of North Fork Engineering, Josh Wood of the Saratoga Sun, Emma Diercks of Bigfoot Radio and Richard Hodges of the Rawlins Daily Times.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Loftice moved to approve the agenda with the additional correspondence, Fagan seconded and the motion was passed.

MINUTES

Fagan moved to approve the minutes of the January 10, 2019 regular meeting as distributed, Stull seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Stull moved to approve the January 2019 financial statement, January 2019 payroll and contracted liabilities in the amount of \$24,476.79, late monthly bills totaling \$882.99 and the regular monthly bills in the amount of \$34,198.18, Loftice seconded and the motion was passed.

Apex Communications 93.85
Blue-Cross/Blue-Shield 7,230.20
Bridger Fabrication, LLC 430.00
Carbon County Clerk 603.05
Carbon Power & Light 5,277.02
Encampment Petty Cash 6.48
Erickson and Roberts, LLC 135.00
Ferguson Waterworks 82.87
HACH 193.27
Harvey, Ronald A. 258.45
KTGA/KBDY 408.00
Laramie Automotive & Diesel 3,810.54
Martin, Joy 33.75
North Park Propane 2,317.38
Office Depot 124.18
Platte Valley Arts Council 200.00
Quill Corp 170.94
Riverside Garage & Cabins 15.97

Rocky Mountain Air Solutions 599.95
Saratoga Auto Parts 165.98
Saratoga Sun 378.00
SPV Chamber of Commerce 120.00
Shively Hardware Co. 28.29
Thatcher Company 600.00
The Red Wagon, LLC 50.00
Union Wireless 538.83
Union Wireless, Misc. 114.18
UPRSWDD 9,889.00
Wyoming State Fireman's Assn 75.00
Xerox Financial Services 93.65
Xesi Document Solutions 34.35
Zeller, Andrea R.J. 120.00
TOTAL \$34,198.18

MANUAL CHECKS
Holiday Inn-Riverton \$327.99

Carbon County Fair Assn \$65.00
Western States Fire \$490.00
TOTAL \$882.99

PAYROLL TAXES AND LIABILITIES
AFLAC \$76.72
Dearborn Life Ins. \$0.00
Workers Compensation \$590.26
WRS Deferred Comp \$300.00
WY Retirement System \$3,296.21
WY Retirement- VFD \$285.00
Unemployment Insurance \$33.03
US Treasury \$2,353.62
US Treasury \$2,264.64
Net Payroll \$15,277.31
TOTAL \$24,476.79

PUBLIC GUESTS

John Farr-Carbon County Economic Development Corporation: Mr. Farr was present t updated the council on some of the activities of the CCEDC. He noted for the council that new council person Shannon Fagan had been instrumental in activities on behalf of the museum by going to conferences

and training and that the state director of tourism had been impressed with her activities. In other matters, he noted that the CCEDC had received a report on wood products and that things were going very well overall. He also noted that there is the possibility of project in Savery with Jack Coates at a Dude Ranch and discussions of flat gravel bicycle races and over by Baggs there are some items in the works with the Aspen Alley Ranch to help with traffic in that area. The council thanked him for taking the time to attend.

Sierra Madre Muzzleloaders- Josh Saier, President; Crystal Gillen Secretary/Treasurer: Mr. Saier advised the council that he and Ms. Gillen were present to thank them for their past support and ask for their continued support with the use of the grounds behind the museum for the Marion Baker Invitational Black Powder Shoot and the Mountain Man Rendezvous. He noted that Rendezvous would be held on July 26th - 28th, 2019. He asked the council also consider supporting the event with the \$500.00 and donation of the porta potties as in the past. Mayor Salisbury noted that the event brings a lot of people into town. Councilman Craig noted that it was a really great event that brings folks back to town, which is good for Encampment. Mr. Saier reported that last years event had 592 spectators and 81 participants. Craig moved to approve \$500.00 and cover the cost of porta potties for the Sierra Madre Muzzleloaders Mountain Man Rendezvous, Fagan seconded and the motion was passed.

UNFINISHED BUSINESS

Application to State Lands & Investment Board for CWSRF Loan for \$500,000.00 with 75% Principal Forgiveness for Sewer Lagoon Improvement Project:

PUBLIC HEARING: At 7:07 p.m. Mayor Salisbury opened up a Public Hearing for the purpose of discussing the Town of Encampment Sewer Lagoon Improvement Project. Those in attendance were Greg Salisbury, Mayor; Bill Craig, Shannon Fagan, Kim Loftice and Gary Stull, Council; Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief; Martha Ralston, Deputy Clerk; John Farr, Sandy Martin, Josh Saier, Crystal Gillen, Josh Craig, Richard Hodges of the Rawlins Daily Times, Emma Diercks of Bigfoot Radio, Mark Court of the Wyoming Association of Rural Water Systems and Jon Nelson of North Fork Engineering. Mayor Salisbury opened the meeting and turned the meeting over to Jon Nelson of North Fork Engineering.

Maps and a summary of the project were distributed to audience members. An outline of the project discussion was also provided. A larger set of plans was tacked to the wall along with a summary of the projected timeline and alternates.

Mr. Nelson Introduced himself and gave an overview of the project including the proposed budget, alternatives and timeline. He noted that the purpose of the project was to help meet BOD and pH limits which are currently exceeded and that improvements will include both influent and effluent metering of the system and maintenance of aerator motors. He reviewed the preliminary drawings on the wall for the audience showing the two existing cells, and the planned improvements to the headworks, outlet works, the upgrades to aeration and the location of possible covers and the automation of the screening system. He pointed out the inlet area, the potential location of the screening building and the influent screen that would reduce maintenance and noted the additional of a flume to measure the inflow. He noted that the scope of the project would also include

improvements to the cells themselves and additional aerators. Improvements will also be made to the outlet works. He noted that there was currently study going on as to whether the aerators would all be located in one cell or split between the two cells. He noted that final design would take in to consideration not only known effluent limits, but also future nutrient requirements with the potential of upcoming ammonia, nitrate, nitrite and phosphorus monitoring regulations and requirements and possible changes in rules that might make future treatment more difficult. Engineer Nelson also noted that the aeration, blowers and screening methods would be designed to help minimize operational expense. He noted he was currently in the middle of a study on the lagoon and is looking at the current chemistry, the results should be ready for review by April.

He walked the audience through the draft schedule of the improvements. He noted that the funding sources for the project include the State Land Investment Board Clean Water State Revolving Loan Fund and Specific Purpose Tax proceeds, a portion of which would be on a Special Election ballot May 7, 2019. Once that election has been held, they will know how better to proceed with the project design. Mr. Nelson noted that if the Specific Purpose Tax were to fail the Town of Encampment would continue with the project but would likely not award the scope alternates for the lagoon covers, or perhaps do a baffle and partial cover and continue with the influent screen and blower automation, noting the cost estimated as provided in the information packet.

The audience was asked if they had any questions about the project or its alternatives. Mayor Salisbury asked if the covers for the lagoon were to try and control the algae bloom. Engineer Nelson noted that they were for that and also to raise the overall temperature in the wintertime to keep it operating optimally, noting that the difference in the temperature has direct bearing on treatment plans. Mayor Salisbury also asked if the treatment system would be designed similar to that of Marbleton where the engineer had gone on a site visit earlier in the year. Mr. Nelson confirmed that it would be with the auger, and screen filtration system. Audience member Mark Court from the Wyoming Association of Rural Water Systems stated that the advantage to the screening system was removing the sludge and non-flushables which was more cost effective with a small annual expense rather than the periodical much larger expense of dredging the lagoons. Council Stull asked about disposal of screened materials. Engineer Nelson noted that they would be sacked and disposed of in a dumpster. Mark Court of WARWS noted that they would likely be subject to the EPA's 'paint-filter' test.

With no further questions the Public Meeting was closed at 7:17 p.m.

Specific Purpose Tax Education Campaign: Clerk/treasurer Harvey reported that although the committee has not yet met, she as an alternate member has been given to understand that the committee will be looking for a member of the public to quote on advertisements and do a possible radio spot. She noted that it cannot be an elected official and asked the council to think about possible persons and let her know. Councilwoman Fagan asked who was on the committee. Harvey noted that it was made up of a representative of each community in Carbon County and that the Towns representative was Irene Archibald. Audience member Mark Court of the Wyoming Association of Rural Water Systems stated that it was important for voters to understand the tax was to fund critical infrastructure without which there would be drastic increases in rates. Councilman Craig noted for the council that Mark Court is very familiar with our wastewater system and that he is a chemist and a

very valuable source of information for the Town. The council thanked him for taking the time to attend the meeting.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: A written report was submitted.

Department of Public Works: A written report was submitted. Mayor Salisbury stated that it looks like everything is going okay in the department.

Clerk/Treasurer- Doreen Harvey: A written report was submitted.

Recreation Department: Clerk/Treasurer Harvey reported that Winter Carnival was a great success. Some events had record attendance and some had a little less, but overall the event was a great success.

NEW BUSINESS

Service Contract-Friends of the Encampment Riverside Branch Library- \$500.00: Craig moved to approve a service contract with the Friends of the Encampment Riverside Branch Library in the amount of \$500.00 stating that he would like to ensure that our library benefits from the funds provided, Fagan seconded and the motion was passed.

Repair of Rescue Unit- Estimate \$3,500.00 plus \$270.00 Transport- Ratify Decision:
Clerk/Treasurer Harvey reported that the final bill has been received and that the cost of the repair was actually \$3,810.54. She noted that some other items were in need of repair once the engine was pulled, including the oil pump and some additional seals and gaskets. It made no sense for the mechanic not to repair them while the engine was out. Stull moved to ratify the decision to obtain the repairs and to pay the final bill in the amount of \$3,810.54, Craig seconded and the motion was passed.

Executive Session- Possible Litigation: At 7:24 p.m. Loftice moved to enter into executive session for the purpose of possible litigation, Stull seconded and the motion was passed. Those in attendance were Greg Salisbury, Mayor; Bill Craig, Shannon Fagan, Kim Loftice and Gary Stull, Council and Doreen Harvey, Clerk/Treasurer. At 7:49 p.m. Craig moved to return to regular session and seal the minutes and place them in the safe, Fagan seconded and the motion was passed.

CORRESPONDENCE

CCCOG, WAM, WBC, SPVCC, CCEDC, CCVC, UPRSWDD, WYDOT, SCWEMS newsletters, etc. via email

WY DEQ- Choke Cherry Industrial Siting Permit-Amendment

WY DEQ Industrial Siting-Request for Permit- Transwest

Platte Valley Arts Council-Membership Renewal

Wyoming Water Association Membership Request

FEMA-Carbon County Flood Risk Map- Update via email

CCEDC- Wind Energy Talking Points-via email

SER Conservation District Annual Meeting-via email

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Wyoming Department of Revenue- Letter of Compliance
Saratoga Platte Valley Chamber of Commerce- Joe Pickett Tour promotion

With no further business, Loftice moved to adjourn at 7:50 p.m., Fagan seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: March 14, 2019



Greg Salisbury, Mayor

Attest:



Doreen Harvey, CMC, Clerk/Treasurer