

Town of Encampment  
Regular Meeting  
June 14, 2018  
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday June 14, 2018 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Bill Craig, Cindy Hamilton, Kimberly Loftice and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief; Katrina Nuhn, Maintenance/Operator and Martha Ralston Deputy Clerk. Public Guest was Robert Herring. Also present were Josh Wood of the Saratoga Sun, Craig Kopasz from Engineering Associates and Emma Dierks from Bigfoot Radio.

The meeting was called to order by reciting the Pledge of Allegiance.

**AGENDA**

Hamilton moved to approve the agenda with the additions, Loftice seconded and the motion was passed.

**MINUTES**

Stull moved to approve the minutes of the May 10, 2018 regular meeting as distributed, Loftice seconded and the motion was passed.

**FINANCIAL STATEMENT/MONTHLY BILLS**

Clerk/Treasurer Harvey noted that at 91.63% of the budget overall revenues were at 81.5% and expenses are at 69.87%. She reported one additional bill for Karl's Auto in the amount of \$240.00. Loftice moved to approve the May 2018 financial statement, May 2018 payroll and contracted liabilities in the amount of \$22,972.40, manual payments totaling \$12,904.04 and the regular monthly bills in the amount of \$34,377.97 including the addition, Stull seconded and the motion was passed.

4 Rivers Equipment 194.49  
Apex Communications 892.00  
Big Bale Company 60.75  
Blue-Cross/Blue-Shield 7,248.18  
Bridger Fabrication 600.00  
Carbon Power & Light 3,472.16  
Corkle Oil, LLC 754.22  
DJ's Glass 436.10  
Doggett Greenhouse 94.66  
Econo Signs, Llc. 219.02  
Encampment Petty Cash 9.02  
Evergreen Disposal 22.50  
Ferguson Waterworks 558.19  
Galls, LLC 159.94  
HACH 74.56  
Karls Auto-1 \$240.00  
Office Depot 74.85  
Postmaster-Encampment 228.40  
Quill Corp 203.18  
Riverside Garage & Cabins 228.60

S.C.W.E.M.S. 3,375.00  
Saratoga Auto Parts 348.90  
Saratoga Sun 74.25  
Shively Hardware Co. 889.55  
Thatcher Company 468.25  
The Cowboy Couture 200.00  
Trading Post 62.82  
Uline 47.68  
Union Wireless 535.22  
UPRSWDD 9,423.00  
USA BlueBook 64.59  
Visa 1,082.60  
W.S. Darley & Co. 462.29  
WAMCAT 65.00  
White Mountain Chain 1,380.00  
Xerox Financial Services 93.65  
Xesi Document Solutions 34.35  
TOTAL 34,377.97

**MANUAL CHECKS**  
Riverside Garage 56.51  
North Park Propane 918.74  
Spillman Technologies 1,349.83  
Xesi Document Solutions 52.80  
F&S Trucking \$880.00  
UPRSWDD \$9,646.16  
TOTAL \$12,904.04

AFLAC \$76.72  
Workers Compensation \$493.52  
WRS Deferred Comp \$300.00  
WY Retirement System \$3,061.84  
WY Retirement- VFD 270.00  
Unemployment Insurance \$53.66  
US Treasury \$1,994.14  
US Treasury \$2,361.74  
Net Payroll \$14,360.78  
TOTAL 22,972.40

**PUBLIC GUESTS**

Robert Herring: Mr., Herring was present to inform the council about several traffic related concerns.

He questioned the speed limits on the highway, side streets and alleys. He also asked about license requirements for operation of ATV's on town streets. Chief Wachsmuth advised that the speed limit on the highway is 30 mph and the speed limit on the town streets is 20 mph unless otherwise posted. He noted that town streets are designated ATV trails and that the state highway requires ATV's to be licensed. Mr. Herring noted observations for the council of ATV's, 4-Wheelers and side by side vehicles being driven at high rates of speed on the streets, highway and in alleys with some of the drivers being kids that may not be old enough to drive. He went further to report traffic nearly missing the corner at Sixth and MacFarlane due to speed coming down the hill year-round and that camp trailers are dumping what he believes to be blackwater when they turn the corner. Mayor Salisbury advised that the issue of speed down the hill on Highway 70 has been ongoing for 70 years. Discussion ensued about moving the radar sign, which the council has attempted to do. Chief Wachsmuth advised that he had moved it, and the state had removed it stating that the town could not place it just anywhere they wanted to. Mayor Salisbury also stated that he would like to see rumble strips on that section of highway to get drivers attentions. The idea to have an old patrol car in that area was also discussed. Violations have to be witnessed and we cannot have someone on duty 24/7. Mayor Salisbury stated that administration had changed at WYDOT and that there were a number of people who might be willing to help with the issues. A suggestion was made for Mr. Herring start a letter writing campaign to WYDOT with his concerns to see if he could get better response to the issues. The council thanked Mr. Herring for taking the time to attend the meeting.

### **UNFINISHED BUSINESS**

Hydrant & Valve Project: No report.

Community Fishing Pond Project: Mayor Salisbury asked if the Public Works Department had worked on the ditch in the area. Maintenance/Operator Nuhn noted that they had not due to being shorthanded. Clerk/Treasurer Harvey noted that she had been working on a grant and needs to be able to show funding partners for the project. She noted that if anyone had any ideas, to please give her know.

Union Telephone Franchise Agreement and Suggested Ordinance: Clerk/Treasurer Harvey advised the council that the attorney had reviewed the document and pointed out a few things for the council to consider. Was \$1,000.00 in compensation enough? There is no provision for removal at the end of its useful life. Is the council comfortable with the provision for repeal of conflicting legislation? He suggested that council invite a meeting with Union Telephone officials to discuss the issue. The council instructed the clerk to invite Union Telephone to come to a council meeting and be heard.

### **COMMITTEE REPORTS**

Police Department, Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth advised that the Spillman Software was up and running and that he was looking forward to a busy weekend.

Department of Public Works: Maintenance/Operator Nuhn apologized for not having a report for the council stating that time had gotten away from them being shorthanded and trying to get everything done before the weekend. She stated that they have done some repairs and the water plant is running good.

Clerk/Treasurer- Doreen Harvey: Clerk/Treasurer Harvey reported that the town had a good enough year to allow the customary transfers into the reserve funds based on past practices. Hamilton moved to allow the Clerk/Treasurer to make transfers into the reserve funds, Stull seconded and the motion was passed.

### **ADDITIONS TO THE AGENDA**

DEQ Violation- Fence at Landfill Site: It was noted that the old landfill site was inspected by DEQ and a violation was found because the fence on the east side of the landfill had been removed. Maintenance/Operator Nuhn noted that it had been removed due to the drifting of the snow and that the fence was falling down to start with. She noted that there needs to be at least the width of the street open to plow the snow. Discussion ensued about where there might be boundary pins on area properties allowing that the fence be replaced in the proper place.

Seasonal Help: Craig moved to rehire Sierra Martinez at a rate of \$12.00 an hour as seasonal help, Hamilton seconded and the motion was passed.

Sewer Lift Station- Air Pumps: Maintenance/Operator Nuhn reported that the pumps had gone down. A quote was presented for \$860.00 plus freight. It was noted that an electrician would also be needed to wire them in. Stull moved to approve the purchase of the pumps plus the cost of labor for their installation, Craig seconded and the motion was passed.

### **NEW BUSINESS**

Public Hearing- Conditional Use-1008 Heizer-Barry Cole: At 7:19 p.m. Mayor Salisbury opened a public hearing for the purpose of taking public comment on the conditional use of the property for a Bed & Breakfast. Hearing no comment, the public hearing was closed. Clerk/Treasurer advised that the Planning Commission had submitted a letter recommending the approval of the Conditional Use Permit. Loftice moved to approve a Conditional Use Permit allowing for the use of the property as a Bed & Breakfast, Stull seconded and the motion was passed.

Public Hearing for FY17/18 Budget Ordinance as Amended & FY 18/19 Budget: At 7:22 p.m. Mayor Salisbury opened a public hearing for the purpose of taking comment on the FY17/18 budget amendment and the FY18/19 budget. Hearing no comment, the hearing was closed.

FY17/18 Budget Amendment- 3<sup>rd</sup> Reading: Clerk/Treasurer Harvey reported revenues and expenses for the amendment totaling \$1,006,582.22. Hamilton moved to approve the 3<sup>rd</sup> reading of the FY 17/18 budget ordinance as amended, Loftice seconded and the motion was passed.

FY18/19 Budget Ordinance- 3<sup>rd</sup> & Final Reading: Clerk/Treasurer Harvey reported revenue and expenses for the new budget totaling \$1,165,168.03. Craig moved to approve the FY18/19 Budget Ordinance as presented, Hamilton seconded and the motion was passed.

Purchase of Mosquito Chemical- Adapco- Estimated Cost of \$10,469.25: Maintenance/Operator Nuhn reported that they started fogging for mosquitoes earlier in the week. The provider is a new company with a better rate for the same chemical. Stull moved to approve the purchase of the

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mosquito chemical at the estimated cost of \$10,469.25, Hamilton seconded and the motion was passed.

Tap Application Block 82 Lots 7-12-Shaylee Burgess: The location of the property was discussed. Hamilton moved to approve the water and sewer tap application, Stull seconded and the motion was passed.

Carbon County Visitors Council Grant Agreement- Music in the Park \$1,242.12: Clerk/Treasurer Harvey advised that the CCVC no longer covered the cost of bands, so the grant was about \$1,000.00 less than anticipated. Hamilton asked of the Town ever got donations for the event. Clerk/Treasurer Harvey noted that the town did usually receive some donations at the event. Hamilton moved to approve the grant agreement as presented, Stull seconded and the motion was passed.

12<sup>th</sup> Annual Music in the Park & BBQ August 4<sup>th</sup>- Jake Clayton \$1,000.00 deposit / Purchase and Reimbursement of Nonperishable BBQ items: Clerk/Treasurer Harvey asked the council to consider paying the deposit for the band out of the current years budget since funding for the project was less than anticipated. Hamilton moved to approve the \$1,000.00 deposit for the Jake Clayton Band, Loftice seconded and the motion was passed. Clerk/Treasurer Harvey also reported that she had not been on her game and had neglected to get permission last month for the purchase of the nonperishable BBQ items from the current years budget. She noted that she normally gets most of those items at Sam's and asked if the council would consider giving her permission to purchase those items and have them reimbursed before the end of the month. Hamilton moved to allow the clerk to make the necessary purchases and be reimbursed before the end of the month, Craig seconded and the motion was passed.

Community Yard Sale- August 4<sup>th</sup> – Advertise for Interest: Clerk/Treasurer Harvey noted that she already had several people contact her with their addresses for the event. She asked the council for permission to advertise for interest for the event. Stull moved to approve an advertisement for interest in the event, Craig seconded and the motion was passed.

4<sup>th</sup> of July Fireworks Display: Clerk/Treasurer Harvey reported that there was up to \$2,000.00 to spend on the event. Fireworks plus the \$150.00 allotted for the crew who lights them off. The council discussed current fire conditions noting that the Town of Encampment held their fireworks display in the past while there was a fire ban on with our Fire Department in place. It was noted that purchasing and holding the fireworks for a later date would not be good as they degrade over time and can be unstable. The possibility of the fire department being on other calls was discussed. Mayor Salisbury indicated that we need to be sure that we have the Fire Department on hand. Stull moved the approve the purchase of the fireworks and the payment of the crew not to exceed \$2,000.00, Craig seconded and the motion was passed.

Executive Session- Possible Litigation and Contract Negotiation: At 7:30 p.m. Craig moved to enter into executive session for the purpose of possible litigation and contract negotiation, Stull seconded and the motion was passed. This in attendance were Mayor Greg Salisbury and councilmembers Bill Craig, Cindy Hamilton, Kim Loftice and Gary Stull. At 7:55 p.m. Craig moved to return to regular

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session, Loftice seconded and the motion was passed. Loftice sealed the minutes for placement in the safe. Stull made a motion to contact attorney George Powers in Cheyenne for advice on a legal matter, Craig seconded and the motion was passed.

**CORRESPONDENCE:**

**CCCOG, WAM, SPVCC, SCWEMS, UPRSWDD, newsletters, etc. via email**  
**Wyoming Community Foundation- Grand Encampment Opera House Endowment Fund**  
**Cyber Wyoming- Made Safe in Wyoming**  
**John Farr-Endow Carbon County-via email**  
**Public Notice- WY DEQ / UPRSWDD**  
**Wyoming State Auditor's Office**  
**TB Flats Impact Assistance Application Calendar**  
**Letter from Barry Cole**

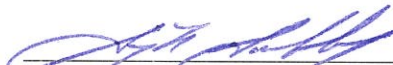
With no further business, Stull moved to adjourn at 8:00 p.m., Loftice seconded and the motion was passed.

Doreen Harvey, CMC  
Clerk/Treasurer

Approved: July 12, 2018 \_\_\_\_\_

Attest:

  
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Doreen Harvey, CMC, Clerk/Treasurer

  
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Greg Salisbury, Mayor