

Town of Encampment
Regular Meeting
March 6, 2018

The Town of Encampment met in regular session at the Encampment Town Hall on Tuesday March 6, 2018 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Bill Craig, Cindy Hamilton, Kimberly Loftice and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief; Ben Tieszen, Maintenance/Operator and Martha Ralston, Deputy Clerk. Public Guests were Crystal and Gary Gillen; Krissy and Abby McIrvin, Nick Wamsley and Lindsey Noreen. Also present were Craig Kopasz of Engineering Associates, and Josh Wood of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Loftice moved to approve the agenda, Stull seconded and the motion was passed.

MINUTES

Craig moved to approve the minutes of the February 5, 2018 regular meeting as corrected, Hamilton seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey noted that YTD revenues were at 63.62% and expenses were at 50.92% of the projected budget. Stull moved to approve the February 2018 financial statement, February 2018 payroll and contracted liabilities in the amount of \$22,021.88, manual payments totaling \$4,604.91 and the regular monthly bills in the amount of \$24,839.62, Loftice seconded and the motion was passed.

MONTHLY BILLS

Blue-Cross/Blue-Shield \$6,829.18
Bridger Fabrication, LLC \$56.00
Carbon Power & Light \$4,230.55
Corkle Oil, LLC \$650.14
Encampment Petty Cash \$34.11
Engineering Associates \$3,288.50
Postmaster-Encampment \$290.00
Power Service, Inc \$85.77
Rawlins Daily Times \$105.00
Riverside Garage & Cabins \$30.17
Shively Hardware Co. \$116.97
Union Wireless \$532.73
UPRSWDD \$8,380.90

Visa \$81.60
Xerox Financial Services, LLC \$93.65
Xesi Document Solutions \$34.35
TOTAL \$24,839.62

MANUAL CHECKS

Corkle Oil \$1,259.34
North Park Propane \$1,457.07
Riverside Garage \$111.45
Shively Hardware \$86.15
Travelers Insurance \$33.00
Visa \$82.90
Western States Fire Prot. \$1,575.00
TOTAL \$4,604.91

FEBRUARY 2018 PAYROLL & LIABILITIES

AFLAC \$82.56
Workers Compensation \$453.15
WRs Deferred Comp \$300.00
WY Retirement System \$2,807.42
WY Retirement- VFD 270.00
Unemployment Insurance \$51.62
US Treasury \$2,117.82
US Treasury \$2,001.42
Net Payroll \$13,937.89
TOTAL 22,021.88

PUBLIC GUESTS

Crystal Gillen, Vice President- Sierra Madre Muzzleloaders: Ms. Gillen was present to update the council on the Marion Baker Invitational Black Powder Shoot to be held June 2nd and the Mountain Man Rendezvous to be held July 20th - 22nd. She asked the council for the use of the town grounds for the events and for \$500.00 for the Rendezvous event and four porta-potties as provided in prior years. She noted that with the number of participants coming from out of town they would like permission to begin setting up the camps on the Tuesday before the event. She stated that Josh Saier would be in contact with the town about the barricades for the event. She noted that last year they had an issue with someone driving through the barricades which are placed for safety reasons.

Ms. Gillen reported that the confusion about the Grand Encampment Cowboy Gathering setting their event on the same weekend has been discussed and that both will still be holding their events on the same weekend. She reminded the council that Rendezvous is held on the third weekend of the month unless there are 5 weeks in the month. Steve Moulton from the Grand Encampment Cowboy Gathering has spoken with them on the issue and each group has agreed to welcome the additional participation from attendees to both events. The Grand Encampment Cowboy Gathering has also agreed not to block the road to the Rendezvous area.

Consensus was reached to add the \$500.00 and the cost of the porta-potties to the next budget for the event. Mayor Salisbury stated that the event has been held in Encampment for a lot of years and that it is a great asset to the community. The council agreed and thanked the Gillens' for taking the time to attend the meeting.

Nick Wamsley and Krissy & Abby McIrvin: Mr. Wamsley and his tenants were present to discuss a letter sent to them regarding the use of the alley as access to their home at 509 E. Emerson. The letter stemmed from a complaint by the neighbor. It was noted that there is no maintenance in the alley and that they are just looking for guidance from the town as to what to do. Mayor Salisbury stated that the town had opened a road to help with access to the property and that the alley is generally for emergency vehicle use, has no gravel and that equipment does not belong in alleys. Mr. Wamsley noted the new road was incredible but that they must access their garage through the alley. Councilperson Craig reported to the council that he had driven the alley earlier in the day and that other than some ice on the ends it was not rutted too bad. Craig explained that the prior owner of the property was not ever present in the winter so access had not been an issue. It was also noted that we are having a very mild winter and that when there is more snow, with the bushes in the area it will drift shut as there is nowhere to go with the snow if you try to plow. The council agreed that they were in no way asking them not to use the alley and that they have no issue with it. They were just advising them of a complaint they had taken. They thanked him and his tenants for taking the time to attend the meeting.

UNFINISHED BUSINESS

Hydrant and Valve Project: No report.

Community Fishing Pond Project: Mayor Salisbury noted that the town is just in the beginning stages of the project. Some grant applications have been completed and we will begin looking for additional funding. He has contacted the SER Conservation District and the Baggs Conservation district about the project. He also noted that he has talked to a contractor out of Colorado who has built a pond for the A Bar A Ranch and to some oil companies about donation of rock which we will need to get hauled. The Town is working with Steve Gale from the Wyoming Game and Fish for permits. Craig Kopasz from Engineering Associates noted that the town might consider talking to Bill Nation whom he believes owns the cobble pile from the river project in Saratoga. The fire department will be discussing a controlled burn in the area.

Clerk/Treasurer Harvey noted that there was a quote presented from Union Telephone for \$9,000.00 to reroute a phone cable at the site and a quote from Carbon Power and Light for \$6,208.70 to

relocate the power poles if necessary. It was noted that there are places in town where the telephone lines are still on the power poles and that perhaps that might be an option if those agreements were still in place. Mayor Salisbury indicated that he would talk with Union Telephone to see what kind of consideration they might give on the cost since they are interested in establishing a franchise agreement with the town. He also indicated that he would like to see the pond staked out so that he could see what needs to be moved. He reiterated that the pond project was moving forward and that we will still need to continue looking for additional funding.

COMMITTEE REPORTS

Police Department: No report.

Department of Public Works: A written report was submitted.

Clerk/Treasurer Harvey: A written report was submitted.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

NEW BUSINESS

SCWEMS Joint Powers Board 2nd Amendment / Encampment Representative: Mayor Salisbury indicated that Mark Dunning was interested in representing Encampment on the board. He noted that at a recent board meeting it was noted that three people had resigned from the board and a fourth was considering it. The Mayors and County Commissioners met and discussed ways to try and salvage the SCWEMS board. He noted that there is still service but that it needs new members. He has met with the director in Baggs and has talked to the director in Walden and is getting information together on the issue to present to the board. He noted that SCWEMS Board meets March 20th in Saratoga and he will be gone but Councilperson Stull and Clerk/Treasurer Harvey will attend in his absence.

Mayor Salisbury noted that the 2nd Amendment to the Joint Powers Board Agreement was discussed at the meeting of the participating agencies and that those at the meeting were in favor of allowing elected officials to serve on that board and eliminating employees of SCWEMS from serving on the board. The employees would select their own non-voting representative. Hamilton moved to approve the 2nd amendment to the SCWEMS Joint Powers Board agreement as presented to the Town, Loftice seconded and the motion was passed. Hamilton also moved to appoint Mark Dunning as the representative for Encampment to the SCWEMS Joint Powers Board, Stull seconded and the motion was passed.

Power Service- Estimate for Water Plant Compressor Service: Maintenance/Operator Tieszen noted that it was a service that needs to be done every two to three years. It has been three years since it was last completed. An estimate for \$917.21 was presented. Craig moved to approve the expense, Stull seconded and the motion was passed.

Union Telephone Franchise Agreement- Suggested Ordinance: Councilperson Hamilton asked if the town currently had a franchise agreement with Union Telephone. Clerk/Treasurer Harvey noted that the Town did not have one in place as an ordinance, but that there may be a contract in place. She

noted that she had not had time to look for any agreement that might be in place. She noted that she wanted to put the matter on the agenda so that the council had time to look at the ordinance and decide if it is what the town wants and if they want the attorney to review it. The matter will be on the agenda again next month and the council can decide how they want to proceed.

Carbon County Fair Book Ad-\$65.00: Clerk/Treasurer Harvey noted that the ad had increased in cost from \$50.00, but that it had been a number of years since there was an increase in the cost. Hamilton moved to approve the ad for the Carbon County Fair Book, Stull seconded and the motion was passed.

Encampment School After Prom Event- Request for Support: Clerk/Treasurer Harvey noted that the council had supported the event in the past with \$100.00 from the Rec Department budget. The event is held at the school. Hamilton moved to approve \$100.00 in support of the After Prom event, Loftice seconded and the motion was passed.

WAM-JPIC Board of Directors-Ballot: Clerk/Treasurer Harvey noted the names on the ballot and that she was familiar with a number of the individuals. Councilperson Craig noted that he had also read the bio's and there were some qualified individuals on the ballot. Hamilton moved to allow the clerk to cast the vote for the board, Craig seconded and the motion was passed.

OTHER BUSINESS

CCCOG Meeting- March 21st in Sinclair: Councilperson and CCCOG representative Hamilton noted that she had received an email that afternoon from CCCOG with the agenda and information that at the next meeting in Sinclair the 6th Penny tax would likely be discussed. The 6th Penny tax will be paid off in 2018 and that the more elected officials that can attend the meeting the more informed the municipalities will be on the issue. Mayor Salisbury noted that CCCOG members had agreed earlier in the year that they did not want the 5th penny and the 6th penny to be on the ballot at the same time and that the CCCOG should not rush into it. Councilman Craig noted that residents might get confused on what the tax is really for if it is on the ballot at the same time. Hamilton indicated that she will be attending and that she would be willing to take any of the councils input to the meeting if they cannot attend.

CORRESPONDENCE

CCCOG, WAM, SPVCC, UPRSWDD, CCEDC minutes, newsletters, etc. via email

SCWEMS-Minutes, meeting notice & draft Second Amendment to JPB- via email

Wyoming Community Foundation- GEOH Endowment Fund

Department of Revenue- Letter of Compliance

Carbon County Planning & Zoning-Spur Outfitters

WAM Awards

Saratoga Encampment Riverside Conservation District- Annual Workshop

Wyoming Water Development Office- Snow Pack Augmentation Effort

WYOSTAR- Intent to Adopt Rules

Local Government Liability Pool Membership Renewal

Sinclair Refinery-Proposed Permit Amendment

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With no further business, Loftice moved to adjourn at 7:35 p.m., Stull seconded and the motion was passed.

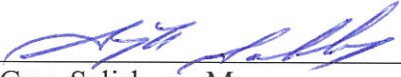
Doreen Harvey, CMC
Clerk/Treasurer

Approved: April 12, 2018

Attest:



Doreen Harvey, CMC, Clerk/Treasurer



Greg Salisbury, Mayor