

Town of Encampment  
Regular Meeting  
February 5, 2018

The Town of Encampment met in regular session at the Encampment Town Hall on Monday February 5, 2018 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Bill Craig, Cindy Hamilton, Kimberly Loftice and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief; Brandon Jones, Katrina Nuhn and Ben Tieszen, Maintenance/Operators and Martha Ralston, Deputy Clerk. Public Guests were Kim Johnson, FEMA National Flood Insurance Program; Josh Craig and Shannon Fagan, Mother Mountain Anglers and Monty Hobbs. Also present was Desi & JoElla Vacher, Craig Kopasz of Engineering Associates, Jon Nelson of North Fork Engineering and Josh Wood of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

**AGENDA**

Loftice moved to approve the agenda, Hamilton seconded and the motion was passed.

**MINUTES**

Hamilton moved to approve the minutes of the January 11, 2018 regular meeting as distributed, Stull seconded and the motion was passed.

**FINANCIAL STATEMENT/MONTHLY BILLS**

Clerk/Treasurer Harvey noted that at 58.31% of the budget revenues were at 55.46% and expenses have been held to 44.43%. Stull moved to approve the January 2018 financial statement, January 2018 payroll and contracted liabilities in the amount of \$23,075.66, manual payments totaling \$1,362.36 and the regular monthly bills in the amount of \$37,227.17, Craig seconded and the motion was passed with Hamilton abstaining.

Blue-Cross/Blue-Shield \$6,829.18  
Blue Tarp Credit Svc \$34.91  
Carbon Power & Light \$4,823.40  
Fired Up Rescue \$3,570.00  
HACH \$5,875.00  
HACH \$192.89  
Hamilton, Cindy- Misc \$200.00  
Holiday Inn- Riverton \$252.00  
Karl's Auto Repair \$140.00  
KTGA/KBDY \$384.00  
Laramie GM Auto Center \$97.72  
North Park Propane, LLC \$3,657.57  
Perue Printing \$60.84  
Postmaster-Encampment \$144.20

Quill Corp \$59.92  
Saratoga Auto Parts \$68.49  
Saratoga Sun \$441.25  
Trading Post \$29.70  
Uline \$77.57  
Union Wireless \$532.03  
UPRSWDD \$9,628.50  
Xerox Financial Svcs, LLC \$93.65  
Xesi Document Solutions \$34.35  
TOTAL \$37,227.17

MANUAL CHECKS  
Frink, Shawn \$222.36  
Town of Encampment WC-\$140.00

CCCOG \$1,000.00  
TOTAL \$1,362.36

January 2018 Payroll & Liabilities  
AFLAC \$82.56  
Workers Compensation \$482.04  
WRS Deferred Comp \$300.00  
WY Retirement System \$3,006.12  
WY Retirement- VFD 270.00  
Unemployment Insurance \$54.00  
US Treasury \$2,304.96  
US Treasury \$2,174.26  
Net Payroll \$14,401.72  
TOTAL 23,075.66

**PUBLIC GUESTS**

Kim Johnson- FEMA National Flood Insurance – Mapping Update: Mr. Johnson was present to update the council on the National Flood Insurance map updating project going on in Carbon County. He distributed folders with information about the program and updated them on the history and purpose of the program and its progress since his visit in 2015. The project will take seven years. He noted that Encampment had not been mapped initially, likely due to its terrain. Once the mapping is complete Encampment will have to determine if they want to participate in the National Flood Insurance Program so that residents will have the opportunity to purchase flood insurance if they

choose. Mr. Johnson clarified that just being included in the map study was not actual participation in the program. The Town would need to apply to participate, pass a Resolution to join the program and adopt a Flood Damage Prevention ordinance. At that point insurance would be available for residents to purchase. The Town would need to manage the flood plains and regulate development within them. Discussion continued about the merits of the program and the risk assessment for Encampment upon completion of the mapping portion. Council expressed some confusion on the matter thinking that their initial agreement to participate in the program was the only action needed. An application could be completed to participate prior to the completion of the study, but coverage would be limited until the completion of the study. Mr. Johnson stated that he would email additional information and an application for participation to the clerk and agreed that the town should carefully consider the option to participate. He noted that he would be available to help in any way he could throughout the process. The council thanked Mr. Johnson for taking the time to attend and update them on the matter and wished him a safe trip back to Cheyenne.

Mother Mountain Anglers-Josh Craig, President: Mr. Craig reported that Mother Mountain Anglers was getting the ball rolling for another disc golf tournament in June and that they would like to follow it up with a band. They would like to have the band at the park and use the portable stage for the event. He noted that there would be no charge for entry and the music would be for the entire community. The date of the event would be June 23<sup>rd</sup>. Mr. Craig also reported that they were considering adding another nine holes with portable baskets. They plan to approach the Lions Club for use of the arena and asked if the council might consider allowing them to play across into a portion of the Grand Encampment Business Park, as there were interesting obstacles to play around. They would not be near the greenhouse area at all. Discussion ensued about areas of the business Park that might work for the use. Loftice moved to allow Mother Mountain Anglers to use the portable stage for their event, Stull seconded and the motion was passed. The council asked for a little time to consider the use of the business park for disc golf. In other matters Ms. Fagan thanked the council for nominating Mother Mountain Anglers for organization of the year. The council thanked them for all that they are doing.

Monty Hobbs: Mr. Hobbs asked the council who was responsible for maintenance of the alleys noting there is an alley that is being used as access to a neighboring property that is getting rutted out. He asked if anything could be done about it. Maintenance/Operator Tieszen noted that the alley was being used as a driveway and that it has no road base or gravel. He also noted that the Town built a new access by opening a road, but the property owner was not using it. Councilman Craig noted that the alley snows in bad. It has generally not been used in the winter time. Mr. Hobbs noted that they need to use the alley to get to the wood shed and that the residents have gotten stuck in the alley and blocked the wood shed. Discussion ensued about the fact that the town could not ask someone not to use an alley and that there would be some expense involved in the property owner completing the access into their property from Wiley. Mayor Salisbury stated that the town may try and keep it passable, but this time of year is tough and nothing can be done while there is mud. He might just have to be patient. He also noted that Mr. Hobbs might suggest to the owner that they use the other access. Mayor Salisbury also instructed the clerk to write a letter to the property owner advising them of the situation.

### **UNFINISHED BUSINESS**

Hydrant & Valve Project: No report.

Community Fishing Pond Project: Mr. Kopasz distributed the final drawings for the pond to the council. He noted that the drawing now reflected the power lines and that there was some adjustment to the grading to accommodate them. Keeping the power poles where they are is an option, but that it will be up to the council what they want to do. Information has been given to Jim McKinney with Carbon Power & Light and he will advise the Town of their options. Union Telephone also has lines in the area and they will need to be addressed. Hamilton noted another increase in the cost of the project at final design.

NFPA #25- Internal Inspection of GEOH Fire Suppression System-Ratify \$1,575.00: Clerk/Treasurer Harvey noted that the inspection had taken place and asked the council to ratify their decision to allow the inspection via email to avoid violation. The inspection report has not yet been received. Hamilton moved to ratify the decision to allow the internal inspection of the fire system at a cost of \$1,575.00, Loftice seconded and the motion was passed.

### **COMMITTEE REPORTS**

Police Department- Grayling Wachsmuth, Chief: No report.

Public Works Department: A written report was submitted. Maintenance/Operator Tieszen reported that they were having some trouble with a switch on a compressor, but that they were working on the issue. Maintenance/Operator Nuhn noted that the Public Works Department had the idea of asking Bridger Fabrication to remove cottonwoods, willows and trees at the pond site and run a ditch in the pond area to help drain it and to reduce fire danger if the Fire Department agrees to do a controlled burn. She noted the cost estimate would be between \$720.00 and \$810.00. Stull moved to approve up to \$900.00 for the work, Craig seconded and the motion was passed.

Clerk/Treasurer- Doreen Harvey: Harvey reported that Winter Carnival was a success. There was a good turnout. It was noted that the snow had arrived just in time. Mayor Salisbury also noted that Casino Night was a great success. There were lots of new faces at the event.

### **ADDITIONS TO THE AGENDA**

There were not additions to the agenda.

### **NEW BUSINESS**

Public Hearing- The Divide, LLC-Application for New Bar & Grill Liquor License: At 7:37 p.m. Mayor Salisbury opened a Public Hearing for the purpose of taking comment on the application for The Divide, LLC Bar and Grill Liquor License. Audience members noted that it was a great idea. Hearing no further comment the Public Hearing was closed. Stull moved to approve the application and issue the license, Loftice seconded and the motion was passed.

Mayor Salisbury stated that since the Vacher's were present the Town would like to take the opportunity to extend their appreciation to them for all that they have done. Not only does the building look great coming into Encampment but they have great food. He presented them with a

plaque recognizing their business revitalization. Councilperson Hamilton stated that they were glad to have a new business in town. The council congratulated them on a job well done and extended them their wishes for success.

CCCOG Meeting Update-Councilperson Hamilton: Councilperson Hamilton noted that there was a special meeting scheduled for Monday the 12<sup>th</sup> of February in Rawlins regarding the TB Wind Project. Due to its size Industrial Siting is involved. She offered to convey any concerns the council might have about the project. She noted that she does not want to overlook any concerns. She also reported that she has also volunteered to be Vice Chair of CCCOG for the remainder of Lindy Glodes' term. The 5<sup>th</sup> Penny Education is moving forward and that she has acknowledged that the Town of Encampment will be giving \$1,000.00 towards the education about the tax.

May 16<sup>th</sup> CCCOG Meeting in Encampment/CCCOG Special Meeting: Councilperson Hamilton noted that the May CCCOG meeting would be in Encampment, but that she would be out of town for a conference. She stated that she would like someone from the council to attend if possible. Food provided at recent meetings has been light fare. Mayor Salisbury stated that he would attend. Food for the event will be discussed at a later date.

**CORRESPONDENCE**

**CCCOG, CCLB, CCVC, WAM, SPVCC, UPRSWDD, minutes, newsletters, etc. via email**

**Wyoming Water Association-Solicitation for Membership**

**SCWEMS-Minutes, meeting notice & draft Second Amendment to JPB- via email**

**5<sup>th</sup> Penny Tax Committee- Minutes via email**

**Invenergy- TB Flatts Wind Energy Project- via email**

**Governors Arts Awards-invitation**

**SPVCC Annual Dinner- invitation**

**Next Regular Council Meeting February 5, 2018 at 7:00 p.m.**

**Next Planning Commission Meeting February 7, 2018 at 7:00 p.m.**

With no further business, Stull moved to adjourn at 7:42 p.m., Loftice seconded and the motion was passed.

Doreen Harvey, CMC  
Clerk/Treasurer

Approved: March 8, 2018

Attest:

  
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Doreen Harvey, CMC, Clerk/Treasurer



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Greg Salisbury, Mayor