

Town of Encampment
Regular Meeting
December 14, 2017
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday December 14, 2017 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Ben Tieszen, Maintenance Operator. Also present was Ros Herring of the Planning Commission. Public Guest was Jeb Steward, Chairman of SCWEMS. Audience members were Craig Kopasz of Engineering Associates, Jon Nelson of North Fork Engineering and Emma Dierks of Bigfoot/Bandit radio.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Stull moved to approve the agenda with the addition, Loftice seconded and the motion was passed.

MINUTES

Loftice moved to approve the minutes of the November 9, 2017 regular meeting as corrected, Stull seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey noted that at 41.65% of the budget year revenues are at 37.65% of projections with expenses held to 31.72%. Hamilton moved to approve the November 2017 financial statement, November 2017 payroll and liabilities in the amount of \$21,485.17, manual payments totaling \$5,432.35 and the regular monthly bills in the amount of \$31,434.79, Stull seconded and the motion was passed.

Blue-Cross/Blue-Shield \$6,829.18
Bridger Fabrication, LLC \$885.00
Carbon Power & Light \$2,491.49
Card Center-RNB \$853.89
CNA Surety \$200.00
Corkle Oil, LLC \$539.15
Energy Laboratories Inc. \$44.00
Ferguson Waterworks \$106.26
North Park Propane, LLC \$2,592.39
Posey Wagon Portable Toilet \$200.00
Postmaster-Encampment \$136.00
Quill Corp \$78.94
S.C.W.E.M.S. \$3,375.00
Saratoga Auto Parts \$283.38

Saratoga Sun \$33.00
Shively Hardware Co. \$629.16
The Red Wagon, LLC \$50.00
Titan Machinery \$848.06
Trading Post \$37.00
Union Wireless \$533.79
UPRSWDD \$9,601.00
WARWS \$425.00
Western States Fire Prof. Co. \$490.00
Xerox Corporation \$138.75
Xesi Document Solutions \$34.35
TOTAL \$31,434.79

MANUAL CHECKS
First American Title \$5,432.35

November 2017 Payroll & Liabilities
AFLAC \$82.56
Workers Compensation \$463.86
WRS Deferred Comp \$300.00
WY Retirement System \$2,953.59
WY Retirement- VFD \$240.00
Unemployment Insurance \$1.10
US Treasury \$2,181.68
US Treasury \$2,181.64
Net Payroll \$13,080.74
TOTAL \$21,485.17

PUBLIC GUESTS

Jeb Steward, Chair- South Central Wyoming E.M.S.: SCWEMS Chair Jeb Steward was present to update the council on efforts being made by SCWEMS and to discuss the results of the recent assessment of the service. He noted that there is a gap between knowledge and expectations for the service. He stated that he would hit the high points of the results and answer any questions the council might have. Steward reported that the service 'has always been and will always need to be subsidized'. He cited issues that limit revenue such as uncollected revenue from calls and the 'high cost of readiness' as part of the issue. He noted that the volunteer model of management was

inefficient, unsustainable and that it does not meet the needs of the members. Volunteers in all areas are on the decline. He cited a severe shortage in E.M.T's for the service countywide. Staffing at stations is not sufficient to cover a 24/7 schedule and at times each area is responding to calls in other areas leaving their community without coverage. Steward also noted that workforce recruitment and retention was also an issue. An EMT class will begin January 2nd and SCWEMS has been making every effort to educate the public on the critical need for EMT's. If staff cannot be recruited and financial issues resolved, the service may need to change to a *fully paid regional response model* by scaling down to two stations, one in Saratoga and one in Hanna. Steward noted that this has not been a popular idea to introduce and that he has been trying to explain the issue in the newspapers and on the radio. Communities may not want to pay into the service if a station is no longer in their area. There could potentially be a first responder vehicle and an EMR may be able to stabilize a person while the ambulance is on its way. Steward summarized some of the recent staffing challenges and painted a grim future for the service if financial and staffing issues are not able to be resolved. He noted that if Encampment loses one more EMT we will not have a choice on the *regional response* issue. He cited an estimated budget of 1.5 million dollars per year to run the service the way it needs to be ran as opposed to the \$500,000.00 budget the services is operating on now.

Mayor Salisbury stated that in his opinion the cost of using the service is so high that those who do not have insurance just cannot begin to pay it, so they don't even try. He suggested considering dropping the cost of a run might actually generate more revenue in the long run. Steward noted that Medicare pays .30 cents on the dollar average. Other discussion centered around the perception that the end user was paying for the service, the impact of volunteering on those that have jobs and businesses, the need for legislature to look at the rigorous training requirements and commitments for those in volunteer service, incentive for volunteers, the national health care financing issues as a whole and the need to get the word out about the local need for EMT's.

The council thanked Mr. Steward for the presentation stating that they do not know what the answer is, but agreeing that there are still several things that should be looked at.

UNFINISHED BUSINESS

Hydrant & Valve Project: No report.

Community Fishing Pond Project: Mayor Salisbury stated that he had been in contact with Steve Gale from the Wyoming Game and Fish and that there may be as much as \$40,000.00 in funding available through the Wyoming Habitat Trust Fund for the project. It was initially thought to be allocated to another community. Design and 60% and cost estimates are needed as quickly as possible so that the application can be completed before the end of December. Craig Kopasz from Engineer Associates was present and presented a drawing of the design at 60%. He pointed out the features on the drawing stating that the archery range would be left in place. There will be riprap and rock on the inlet to oxygenate the water. The dam height, simple outlet specifications that will go to the natural drain course as well as a pipe and manhole on the far side of the dam will all be a part of the design. Top soil will be stockpiled to use for terraces. The possibility of tying into the irrigation system to if needed to fill or subsidize the pond may need to be discussed. A narrative summary of the design will be included to submit to Wyoming Game and Fish as well as a line by line bid form cost estimate on

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excavation, shaping and manholes. Mr. Kopasz indicated that he would be willing to answer any questions the Wyoming Gamer and Fish might have.

The council agreed that the project looks good and that it should proceed if the town can get the permits and get the information before the end of the month. Mayor Salisbury thanked Mr. Kopasz for responding to the short notice turn around for information.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth , Chief: Chief Wachsmuth reports that everything was going good.

Planning Commission- Ros Herring, Secretary: Ms. Herring noted that one permit had been issued for an accessory building and that a number of as built items were not the same as their permits and several letters have been sent out. Some of the permits are in the process of being amended.

Public Works Department: A written report was submitted. Maintenance/Operator Tieszen reported that the Skid Steer was back and operational and that all was going well. There have been no further instrumentation issues at the water plant.

Clerk/Treasurer- Doreen Harvey: Clerk/Treasurer Harvey noted that she had included some sample surveys for the community with the clerks report and would wait for direction from the council on how they would like to proceed. The council agreed to wait until after the first of the year to discuss the matter further.

ADDITIONS TO THE AGENDA

NFPA 25 Fire Suppression System Internal Inspection: Clerk/Treasurer Harvey noted that the recent inspection at the Opera House advised that an NFPA 25 Fire Suppression System internal inspection must be completed every five years. The facility has been in use for 7 years, so the facility is currently in violation. She noted that she asked Western States Fire to provide an estimate, but had not received it by meeting time. She would forward the estimate to the council when received, Hamilton moved to get the inspection once the clerk provides the estimate to the council, Stull seconded and the motion was passed.

NEW BUSINESS

HACH-Annual Service Contract renewal- \$5,875.00: Clerk/Treasurer Harvey advised that the service contract is for the instrumentation at the water plant and did reflect an increase in cost. Hamilton moved to approve the contract in the amount of \$5,875.00, Loftice seconded and the motion was passed.

32nd Annual Sierra Madre Winter Carnival- January 26th & 27th: Clerk/Treasurer Harvey reported that event Chair Alyson Sneddon has the event well in hand and that if anyone is interested in volunteering for the event to let her know. Clerk/Treasurer Harvey reported to the council that organizing Winter Carnival was very time consuming. It used to be done by an employee of the town and they were paid their wage for their time. She asked to council to consider making Alyson Sneddon either a contracted or temporary seasonal employee of the town and compensating her at the

same rate the current Deputy Clerk was making for up to \$500.00. The town would be paying that wage if the event was being organized in house. She suggested that if the council was willing to consider the compensation Ms. Sneddon could choose how she would like to be paid. The council agreed that she should be compensated. Hamilton moved to allow payment to Ms. Sneddon of up to \$500.00 and to allow her to choose her preference of how she would like to be compensated, Loftice seconded and the motion was passed.

Dog/Cat Clinic January 13, 2018 Town Hall Foyer: Clerk/treasurer Harvey noted that Dr. McFarland's office would be the veterinarian for the clinic again. Wellness exams and vaccinations would be offered as well as licenses for dogs at the event. It is offered as a way for pet owners to have their pets vaccinated without having to transport them to Rawlins. Hamilton moved to approve the advertising for the event, Stull seconded and the motion was passed.

Carbon County Community Juvenile Services Board-Request for Appointee: Chief Wachsmuth stated that he had served on the board in the past and would be willing to do it again. Hamilton moved to appoint Chief Wachsmuth to the Carbon County Community Juvenile Services Board, Loftice seconded and the motion was passed. The council thanked him for his willingness to serve.

Purchase of Pressure Washer-\$2,300.00: Maintenance/Operator Tieszen stated that the hot water pressure washer is handy for degreasing equipment and many other uses. The last pressure washer was a cheap version that did not last long. The model being requested is a better model but not quite as high dollar as a Hotsy. Stull moved to approve up to \$2,300.00 for the purchase of the pressure washer, Hamilton seconded and the motion was passed.

Saratoga Platte Valley Chamber Award Nominees: Clerk/Treasurer Harvey suggested that the Town consider nominating Rick Martin as volunteer of the year for all that he has done for the community; Mother Mountain Anglers for Organization of the year. The Divide will be nominated for new business of the year if they have joined the chamber and Good Things for business of the year. Hamilton moved to approve the nominations as discussed and allow the clerk make the nomination based on who those that are members of the chamber, Loftice seconded and the motion was passed.

Platte Valley Arts Council Membership Renewal: Stull moved to renew the membership at the current rate of \$200.00, Loftice seconded and the motion was passed.

12th Annual Music in the Park- August 4, 2018: Clerk/Treasurer Harvey advised the council that the grant deadlines for the music in the park event would be coming up soon. She noted that the grant funding received for the event last year was less than projected. She asked the council if they would like to get a quote from Jake Clayton for performance at the event or if they would like to get a quote from a different performer. The council agreed that everyone really enjoyed Jake Clayton and that he had indicated he would like to come back to Encampment. The clerk was instructed to get a quote from Jake Clayton for the event.

Vehicle Repairs- 2008 Chevy: Chief Wachsmuth reported that the vehicle had been hauled to Skyline Motors and that Skyline Motors had been in touch with Karl's Auto to see what has been done so far. There is no word on the estimate for repairs yet.

Town Hall Computer: Clerk/Treasurer Harvey reported that the main computer in the office had crashed and that thankfully Councilperson Hamilton spent a significant amount of time working on it and was able to retrieve the contents from the hard drive. Harvey noted that there were backups for everything but that Councilperson Hamilton's ability to retrieve the information helped avoid having to reinstall all of the programs and kept the town hall functioning. Harvey stated that she could not thank her enough for making it a priority to get it fixed. Hamilton moved to ratify the purchase of a new computer at a cost of \$1,187.55, Stull seconded and the motion was passed.

Additional Compensation/Committee Appreciation: Mayor Salisbury stated that he would like to thank the employees for an outstanding job this past year. The employees are very self motivated and a lot has been accomplished. They do not get enough pats on the back and at-a-boys for all that they do. It was a good year and he expects that the next year will be a busy one as well. Hamilton moved to approve Additional Compensation in the amount of \$565.00 for full time employees, \$275.00 for the part time employee, \$75.00 for the judge and \$50.00 Hometown Certificates for committee members, Loftice seconded and the motion was passed.

CORRESPONDENCE:

CCVC, WEDA, SCWEMS, WAM, WAMCAT, SPVCC, WARWS, WBC, UPRSWDD minutes, newsletters, survey's, etc. via email

UW-Student Director- College of Law-via email

Wyoming Community Foundation-Grand Encampment Opera House Endowment Fund

Wyoming Cultural Trust Fund- Annual Report

DEQ Industrial Siting- Boswell Springs via email

WAM- Winter Conference via email

Grand Encampment Cowboy Gathering- Thank You

Dirt Diggers Garden Club-Gift of Swag/Greens

Next Regular Council Meeting January 11, 2018 at 7:00 p.m.

Next Planning Commission Meeting January 3, 2018 at 7:00 p.m. if there is business to transact.

With no further business, Hamilton moved to adjourn at 8:15 p.m., Loftice seconded and the motion was passed.


Doreen Harvey, CMC
Clerk/Treasurer

Approved: January 11, 2018

Attest:



Doreen Harvey, CMC, Clerk/Treasurer



Greg Salisbury, Mayor