

Town of Encampment
Regular Meeting
August 10, 2017
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday August 10, 2017 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were, Cindy Hamilton, Kimberly Loftice and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer. Also present were Jon Nelson of North Fork Engineering, Craig Kopasz of Engineering Associates and Mike Armstrong of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Loftice moved to approve the agenda with the additions, Stull seconded and the motion was passed.

MINUTES

Clerk/Treasurer Harvey noted that she had been advised of the typos in the minutes. Stull moved to approve the minutes of the July 13, 2017 regular meeting as corrected, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey reported that the fiscal year financials were off to a rough start due to a large purchase of mosquito chemical, but that it will recover. The same thing has happened in prior years. Hamilton moved to approve the July 2017 financial statement, manual payments in the amount of \$5,890.00, the July 2017 payroll and liabilities in the amount of \$25,941.08 and to pay the currently monthly bills in the amount of \$30,635.97, Loftice seconded and the motion was passed.

Warrant Register	Prairie Dog Electric 240.00	Manual Checks
Air-O-Lator Corporation 89.62	Quill Corp 224.41	2 Dot Consulting 2,390.00
Black Mountain Software 1,390.00	Rawlins Daily Times 101.00	Jake Clayton 3,500.00
Blue-Cross/Blue-Shield 6,829.18	Riverside Garage 158.43	Total 5,890.00
Blue Tarp Financial 26.48	Rocky Mountain Fire Sys. 300.00	
Carbon Power & Light 2,950.73	Ryan Electronics 861.24	July 2017 Payroll & Liabilities
Corkle Oil, LLC. 879.77	Saratoga Auto Parts 44.88	AFLAC 82.56
Encampment Petty Cash 80.87	Saratoga Do It Best 35.99	Workers Compensation 567.02
Engineering Associates 1,152.50	Saratoga Sun 66.00	WRS Deferred Compensation 300.00
Erickson and Roberts, LLC 30.00	Shively Hardware Co. 36.97	WY Retirement System 2,881.00
Evergreen Disposal 22.50	Thatcher Company 2,502.48	WY Retirement System-VFD 255.00
Ferguson Waterworks #1701 761.66	Trading Post 863.27	Unemployment Insurance 65.32
Harvey, Doreen 178.34	Union Wireless 516.21	US Treasury 2,633.30
North Park Propane, LLC 331.65	UPRSWDD 8,987.00	US Treasury 2,729.60
Perue Printing 14.75	Valley Foods 39.12	Net Payroll 16,427.28
Posey Wagon Services 620.00	Xerox Corporation 128.02	Total 25,941.08
Power Service, Inc 172.90	Total 30,635.97	

PUBLIC GUESTS

There were no public guests.

UNFINISHED BUSINESS

Hydrant and Valve Project: Clerk/Treasurer Harvey reported that the Public Works Department has been working on the project and installing the Eighth Street service lines. The irrigation should be back up by Friday afternoon.

Community Fishing Pond Project: Craig Kopasz from Engineering Associates was present to report to the council on the recent information distributed to them via email forwarded from 2 Dot Consulting regarding the Jurisdictional Determination Request, its potential to trigger some additional requirements from the Army Corp of Engineers and the different options that could be provided for in advance of a reply on the JDR. Work and scope of what has been done so far and the options were discussed. Cost and type of liner and other determining factors were also discussed. Consensus was reached that the additional options presented would cost the town more money, but depending on the reply to the JDR, may not be necessary. Mayor Salisbury stated that the JDR should be submitted as originally discussed and the town will see what happens. He also noted that one thing to remember is that the area is a perpetually designated park and that needs to also be considered. Hamilton moved to submit just the JDR and the cover letter as corrected by the mayor, Stull seconded and the motion was passed. Mayor Salisbury stated that the reply to the JDR will determine whether or not the project continues.

Title 9.08 Alcoholic Beverages- Pubic Hearing: At 7:07 p.m. Mayor Salisbury opened a public hearing for the purpose of taking comment on Title 9.08 Alcoholic Beverages. Hearing no comment, the public hearing was closed.

Title 9.08 Alcoholic Beverages- 3rd & Final Reading: Clerk/Treasurer Harvey reported that the 3rd Reading of the ordinance had been given to the town attorney's partner when it was learned that the attorney had passed away. She had not heard from him on the matter, which was understandable. She noted that she had also provided copies of the ordinance to the existing license holders inviting their comment and had made a few modifications to the final reading based on discussion with Jason Allen of the Wyoming Liquor Division. Loftice moved to approve the 3rd and final reading of ordinance 9.08 Alcoholic Beverages as presented, Hamilton seconded and the motion was passed.

It was noted that attorney Erickson had served the town well for a number of years and that he would be missed. Stull moved to allow the clerk to send flowers in honor of Mr. Erickson to the memorial service to be held on August 26th, Hamilton seconded and the motion was passed.

COMMITTEE REPORTS

Police Department: Mayor Salisbury stated that Chief Wachsmuth reported that the lights for the radar sign had been ordered and should be in soon.

Clerk/Treasurer- Doreen Harvey: Harvey reported that the Community BBQ and Music in the Park event was a great success and that she has only heard positive things. She noted that over 300 people were served the BBQ and that Jake Clayton got a very positive response. Harvey also noted that the community yard sale was also a success with 24 participants and 4 businesses involved. Mayor Salisbury thanked the employees for all of their efforts in preparing for the BBQ and noted that while

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doing his thank you's at the event he neglected to thank Clerk/Treasurer Harvey and her husband Ron for all that they did to prepare for the event as well. He added that he thought the event went over very, very well. The council all agreed and stated that they really enjoyed the music of Jake Clayton.

ADDITIONS TO THE AGENDA

Catering Permit- Mangy Moose Riverside- Sept. 9th event: Clerk/Treasurer Harvey reported that the town has received a complete application and fee for a catering permit for the Copper Days Festival Dance to be held Saturday September 9th at the Opera House. Hamilton moved to approve the catering permit for the event, Loftice seconded and the motion was passed.

Local Map: Clerk/Treasurer Harvey asked if the council would consider allowing her to look into options to update a local street map reflecting both Encampment and Riverside Streets. An example was shown to the council. She noted that the one currently in use for the yard sales was not very accurate and the amenities noted on it were not all in the right locations. People ask the town hall for directions a lot and that an accurate map would also benefit the Fire Department and could be used on the website. Stull moved to allow the clerk to look into options to update and modernize the local street map, Loftice seconded and the motion was passed.

NEW BUSINESS

US-Census Bureau- Local Update of Census Address Program (LUCA): Clerk/Treasurer Harvey noted that the town had participated in the program before the last census. She noted that a number of addresses had been corrected, but not all of the changes had been made by the Census Bureau. Hamilton moved to participate in the LUCA program again, Stull seconded and the motion was passed.

309 W. Emerson Blvd- Abandonment of Taps: Clerk/Treasurer Harvey noted that the property owner had demolished the house on the property, cleaned it up and that Public Works Department reported that he had properly capped the sewer tap. All conditions in the ordinance regarding tap abandonment were met. Hamilton moved to allow the taps at 309 W. Emerson to be abandoned, Stull seconded and the motion was passed.

Executive Session- Consideration of Contract Negotiation: At 7:15 p.m. Loftice moved to go into executive session to discuss a contract negotiation, Stull seconded and the motion was passed. These in attendance were Mayor Salisbury, Council members Hamilton, Loftice and Stull and Clerk/Treasurer Harvey.

At 7:30 p.m. Hamilton moved to return to regular session and seal the minutes and place them in the safe.

Correspondence:

WAM, CCCOG, CCEDC, UPRSWDD, SPVCC, CCEMA minutes, newsletters, updates via email

CCEDC- Wind Taxation Issue-Via Email

WYDOT- State Transportation Improvement Program (STIP)- Via Email

WY DEQ Industrial Siting-Power Company of Wyoming Amendment Request

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WAM-WCCA- Energy Lease Program
Wyoming Business Council-Wyoming Housing Group Survey
USDA Forest Service- North Savery Project
Wyoming Arts Council-Governors Arts Awards-Nomination Information

Next Regular Council Meeting September 14, 2017 at 7:00 p.m.
Next Planning Commission Meeting September 6, 2017 at 7:00 p.m.

With no further business, Loftice moved to adjourn at 7:31 p.m., Hamilton seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: September 14, 2017

Attest:

Greg Salisbury, Mayor

Doreen Harvey, CMC, Clerk/Treasurer