

Town of Encampment
Regular Meeting
December 8, 2016
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday December 08, 2016 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer and Grayling Wachsmuth, Chief of Police. Also present was Fred Broschart of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Stull moved to approve the agenda, Loftice seconded and the motion was passed.

MINUTES

Hamilton moved to approve the minutes of the November 10, 2016 regular meeting as presented, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey reported additional interest to the Financial Statement from the WYOSTAR investment accounts of \$68.85 for the Sewer Fund; \$311.73 for the General Fund Reserve; \$7.42 for the Park Safety Fund and \$6.91 for the Cemetery Fund. Hamilton moved to approve the November 2016 Financial Statement and pay the monthly bills in the amount of \$47,109.36 including the November 2016 payroll and liabilities in the amount of \$21,379.25, Reichert seconded and the motion was passed.

PUBLIC GUESTS

There were no public guests.

PUBLIC HEARING

At 7:02 p.m. Mayor Salisbury opened a Public Hearing for the purpose of taking public comment on ordinance #2016-01 amending Title 13.16.080 by adding section "D" *"It shall be unlawful for any person or persons to occupy or remain in any dwelling to which the water and sewer services have been disconnected or are not in operating condition after a fourteen (14) day grace period has ended, as unhealthy and unsanitary conditions could and would develop within the dwelling."* Hearing no comment, the Public Hearing was closed.

UNFINISHED BUSINESS

2nd Reading Ordinance 2016-01- amending Title 13.16.080 by adding section "D": Hamilton moved to approve the 2nd reading of ordinance 2016-01 amending Title 13.16.080 by adding section "D" as presented, Stull seconded and the motion was passed.

Hydrant and Valve Project: Clerk/Treasurer Harvey reported that the hydrant sleeves have been received and that there was no other activity on the project.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth stated that everything was going well. A written report was also presented.

Planning Commission: The minutes from the Planning Commission meeting were presented. Clerk/Treasurer reported that they issued one permit for a new home to be located at 204 Dillon Avenue.

Department of Public Works: A written report was submitted. Mayor Salisbury stated that everything seemed to be going very well. He noted that the Public Works Department has the new tree up and decorated and that it was very nicely complimented at the Christmas Concert the night prior. He reminded the clerk to put a notice on the marquee that it is okay to trickle water to avoid freeze up due to recent extreme cold.

Clerk/Treasurer- Doreen Harvey: Clerk/Treasurer Harvey reported to council that Alyson Sneddon at the Red Wagon would be holding a bake sale Saturday with the proceeds being designated to the musical instruments at the Harmony Park. Councilperson Loftice noted that the Town should be doing well in donations toward the purchase of Musical Instruments. In other matters, Clerk/Treasurer Harvey reported that in working on information to post on the website she noticed that the Grand Encampment Opera House Endowment fund has returned \$18,270.17 in revenue for Operations and Maintenance for the facility since its inception in 2011, which was better performance than was anticipated. She also reported that after the recent payment to the Office of State Lands and Investment on the SRF Loans for 2009-2012 Water and Sewer Projects, the remaining principal balance was \$86,734.20. The collection of the Specific Purpose Tax should allow the remainder of the loan to be paid off within the next year.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

NEW BUSINESS

Hach Service Contract- Annual Renewal Quote- \$5,542.00: Hamilton moved to approve the renewal quote from Hach in the amount of \$5,542.00 for the Water Plant instrumentation, Loftice seconded and the motion was passed.

Lien Release Block 49, lots 1-12: Clerk/Treasurer Harvey reported that the property has sold and the closing has taken place with the town being paid in full. Loftice moved to release the lien on Block 49, lots 1-12, Stull seconded and the motion was passed.

WAM Winter Workshop- Jan. 11-13th at Radisson in Cheyenne: The council discussed offering the opportunity to attend to councilperson elect Bill Craig. The clerk noted that she believed that she included the information in his new council information but that she would follow up on the matter. Stull moved that allow Bill Crag to attend the WAM Winter Workshop and cover his expenses if he chooses to attend, Hamilton seconded and the motion was passed.

Additional Compensation- Committee Members/Employees: Mayor Salisbury stated that it has been a really good year and that the employees are doing an absolutely fantastic job. There has been a lot going on and a lot has gotten done. The council members agreed. Loftice moved to award additional compensation to employees at \$350.00 as budgeted and to continue with the \$50.00 hometown certificate awards for committee representatives, Stull seconded and the motion was passed.

OTHER BUSINESS

Mayor Salisbury thanked Councilperson Steve Reichert for his service to the Town. He noted that even with the ups and downs that things have been very good. He stated that he hoped that Mr. Reichert had enjoyed his time on the council. Comment was also made that Mr. Reichert was certainly well respected and very knowledgeable and he was sincerely thanked for his service by each member of council. Reichert extended his thanks to his fellow councilpersons as well.

CORRESPONDENCE

SPVCC, UPRSWDD, CCCOG, CCVC, CCEDC Minutes/Newsletters/Invitations via email

WAM- Winter Workshop-via email

Saratoga Care Center- Resident Christmas Party invitation

Wyoming Community Foundation-Grand Encampment Opera House Endowment Fund

WYDOT-Memorandum

Wyoming Association of Rural Water Systems

Next Regular Council Meeting January 12th, 2017 at 7:00 p.m.

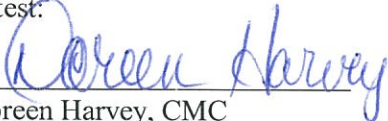
Next Planning Commission Meeting January 4th, 2017 at 7:00 p.m. if there is business to transact.

With no further business, Hamilton moved to adjourn at 7:11 p.m., Reichert seconded and the motion was passed.


Doreen Harvey, CMC
Clerk/Treasurer

Approved: January 12, 2017

Attest:



Doreen Harvey, CMC
Clerk/Treasurer



Greg Salisbury, Mayor