

Town of Encampment
Regular Meeting
September 08, 2016
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday September 08, 2016 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer and Katrina Nuhn, Maintenance/Operator. Also present was Ros Herring of the Planning Commission. Public Guests were Jacob Mickelsen, Executive Director of the Carbon County Library System; Ellie Behrmann, Secretary of the Carbon County Library Board and Dawna Martin, Librarian, Encampment Riverside Branch Library. Also present was Fred Broschart of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Hamilton moved to approve the agenda with the addition, Stull seconded and the motion was passed.

MINUTES

Loftice moved to approve the minutes of the August 11, 2016 regular meeting as presented, Hamilton seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Stull moved to approve the August 2016 financial statement, ratify the payment of late bills to Rod's Backhoe Service in the amount of \$400.00 and RNB Card Center/4 Rivers Equipment in the amount of \$87.29 and to approve the current monthly bills in the amount of \$54,557.01, including the August 2016 payroll and contracted liabilities in the amount of \$24,537.03, Loftice seconded and the motion was passed.

PUBLIC GUESTS

Jacob Mickelsen, Executive Director, Carbon County Library System: Ellie Behrmann, Secretary of the Carbon County Library Board introduced Jacob Mickelsen to the council as the new Executive Director of the Carbon County Library System. Mr. Mickelsen stated that he was present to meet the town council and to answer any questions they might have about the library system. He had referenced a letter sent by the Carbon County Library Board of which the Town of Encampment had inadvertently been left off. He also informed the council that there were now eight accounts established for the libraries, one for each location. This was done in order to make sure that donations made for a specific branch would be credited to that branch for use. He noted that the reduction in hours at local branches was due to Carbon County budget reductions, but that they were finding money and streamlining staff. He stated that they had come up with an amount to keep the Encampment Riverside Branch Library open another hour a week for a year and reported it to be \$949.00. Mr. Michelsen noted that with all of the money available in grants there was not much for staff. The additional materials and programs do not matter if the public cannot get in the library. Clerk/Treasurer Harvey asked if the accounts created for each branch were bank accounts. Mr. Mickelsen stated that they were line items in the budget. Mayor Salisbury stated that it sounded like the library system has come a long way and noted that everyone has taken a financial hit.

Hamilton moved to approve \$1,000.00 in funding for the Carbon County Library System for designation to the local branch shortfall, Loftice seconded and the motion was passed. The council encouraged Mr. Mickelsen to keep up the good work and thanked him for taking the time to attend the meeting.

UNFINISHED BUSINESS

2015 Hydrant & Valve Project-Purchase for Spools for Hydrants: A quote was presented for the purchase of spools for the hydrants in the project. Maintenance/Operator Nuhn reported that they did not know that the spools would be necessary when they ordered the initial hydrants.

Hamilton moved to approve the purchase in the amount of \$1,079.05, Loftice seconded and the motion was passed.

COMMITTEE REPORTS

Planning Commission- Ros Herring, Secretary: Mrs. Herring reported that there were four applications. Two were approved and two were sent back for more information.

Department of Public Works- Katrina Nuhn, Maintenance/Operator: A written report was submitted. Nuhn reported that the irrigation would be shut down and winterized by the end of September.

ADDITIONS TO THE AGENDA

Encampment School Yearbook Ad: Clerk/Treasurer Harvey reported that she had been contacted by a student who planned to drop by the draft ad for the yearbook, but that she did not get it to the Town Hall before meeting time. She noted that the cost of the ad would be \$130.00 as in prior years. Stull moved to approve the advertisement in the Encampment School Year Book in the amount of \$130.00, Loftice seconded and the motion was passed.

NEW BUSINESS

Resolution #2016-06- Wind Energy Development- Taxation: Councilperson Hamilton reported that the CCCOG meeting has been moved to September 14th and that the resolution would be given to CCCOG at that meeting in time to be taken to the Interim Revenue Committee meeting in Buffalo on September 22nd by those who are able to attend. Hamilton stated that the gist of the resolution was for the legislature not to further raise taxes on wind energy development as there is already a provision for impact funding. She noted that there was a presentation at the CCCOG meeting in May in Encampment where it was expressed that if the taxes were increased, the wind energy development may not happen. Mayor Salisbury stated that he did not think that would be the case, the developers have money. Hamilton stated that the developers made a pretty convincing argument at the May CCCOG meeting, and that CCCOG is looking for a show of support from its members. She further stated that she would hate to see the loss of the potential jobs should the development not happen.

Hamilton moved to approve Resolution #2016-06 regarding Wind Energy Development Taxation, Stull seconded and the motion was passed with Mayor Salisbury voting nay.

Desktop Computer for the Water Plant: A quote was presented for \$802.00 plus shipping for the replacement of a desktop computer at the water plant which has the Windows XP operating system. Loftice moved to approve the purchase, Stull seconded and the motion was passed.

Councilperson Hamilton offered to donate her personal time to come help set the computer up. The council expressed their appreciation for the offer.

Conditional Use Permit- Advertising and Public Hearing: Clerk/Treasurer Harvey reported that the Planning Commission has received an application for a Conditional Use Permit which begins with the advertising and public notification process. She noted that there will be a hearing before the Planning Commission on the issue October 5th and that the Town Council will also need to hold a Public Hearing on the matter. Hamilton moved to approve the advertisements and to set a Public Hearing on the matter during the October 13th Council meeting, Loftice seconded and the motion was passed.

GEOH- Baby Changing Station- Up to \$150.00: Clerk/Treasurer Harvey noted that the cost of a baby changing station was obtained so that the council could make a final decision on the matter, for a resident that has repeatedly asked. Council members discussed the fact the facility was not designed with a changing station in mind and that the counters in the bathrooms are large enough to accommodate changing a baby. Consensus was reached that the Town of Encampment is not interested in installing a baby changing station at the opera house.

Fire Department- Fire Prevention and Safety Educational Supplies- Up to \$500.00: Clerk/Treasurer and Fire Department Secretary Harvey reported that it is the time of year that the Fire Department generally purchased the Fire Prevention and Safety supplies. The amount requested was the same amount as last year. Councilperson Hamilton stated that the council certainly wants to support the Fire Department. Hamilton moved to approve the purchase of up to \$500.00 in supplies, Loftice seconded and the motion was passed.

CORRESPONDENCE:

CCCOG, CCEDC, SPVCC, UPRSWDD, CC Library Board, WBC HUD Funds; Minutes/Newsletters via email

Grandma's Cabin- August 21, 2017 Solar Eclipse Event planned for Grandview Park

Platte Valley Arts Council- Copper Days Festival/Polka Nuts Dance

Wyoming Arts Council- Directory for Artists/Groups

Carbon County Planning & Zoning- Text Amendment

Dept. of Interior- BLM Industry/Government Conference Event Announcement

Local Government Liability Pool- Board Nomination Request

Next Regular Council Meeting October 13, 2016 at 7:00 p.m.

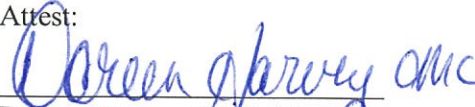
Next Planning Commission Meeting October 5, 2016 at 7:00 p.m.

With no further business, Hamilton moved to adjourn at 7:19 p.m., Loftice seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: October 13, 2016

Attest:


Doreen Harvey, CMC, Clerk/Treasurer


Greg Salisbury, Mayor