

Town of Encampment
Regular Meeting
August 11, 2016
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday August 11, 2016 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Chief of Police and Brandon Jones, Maintenance/Operator. Also present were Vicki Loftice of the Planning Commission and Fred Broschart of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Loftice moved to approve the agenda with the additions, Hamilton seconded and the motion was passed.

MINUTES

Hamilton moved to approve the minutes of the July 14, 2016 regular meeting as presented, Reichert seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey reported that she had additional bills to Doggett Greenhouse in the amount of \$232.47 for trees and a reimbursement request from Cory Nuhn in the amount of \$152.48 for the purchase of radio batteries for the Fire Department. Loftice moved to ratify payment of late bills to Grainger in the amount of 155.75 and Andrea Zeller in the amount of \$120.00 for cleaning the Opera House and to approve the monthly bills with the additions in the amount of \$52,733.55 including the July 2016 payroll and contracted liabilities in the amount of \$25,575.32, Reichert seconded and the motion was passed.

PUBLIC GUESTS

There were no public guests.

UNFINISHED BUSINESS

2015 Hydrant & Valve Project-Update: There was no update.

Exterior Stairway to Apartment-Repairs: Bridger Fabrication submitted a quote as requested in the amount of \$9,325.00. Mayor Salisbury postponed the matter for consideration later in the budget year.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth stated that everything was going great and that summer was going too fast. School begins August 22nd.

Planning Commission- Vicki Loftice: Mrs. Loftice reported that there were two applications for building permits and that both were approved.

Department of Public Works- Brandon Jones, Maintenance/Operator: Jones stated that everything was in the department's report. Mayor Salisbury thanked the department for working on the horseshoe pits and stated that during the BBQ he saw a lot of kids using the sand volleyball pit. Has asked about sod around them and Jones reported that it will be installed this fall. Mayor Salisbury also thanked the department for their work on the streets.

Mayor Salisbury asked about the water plant operations. Jones reported that the department had replaced a valve inside of filter skid #1 and that the units were pinned the second of three times as allowed, and are still in good shape. Mayor Salisbury asked about funds for replacement of the skid mounted filters and Clerk/Treasurer Harvey noted that it would be from the reserves which are budgeted for and where any unexpended revenue is kept.

Clerk/Treasurer- Doreen Harvey: Clerk/Treasurer Harvey asked the council if they would be okay with getting their packet for the September 8th council meeting on the 7th rather than the 6th as she would be gone over the Labor Day holiday and would like to return on the 6th. The council agreed that it would be okay.

Recreation Department, Mayor Salisbury: Mayor Salisbury stated that between 600 and 700 were served at the BBQ and that it went really well. The council thanked the personnel for all of their work in preparation for the event and reported that there were many positive comments on the event and that everyone liked performer Jake Clayton. Councilperson Loftice noted that when she was approached about the Town getting the band again she had advised those that asked that donations may be necessary because the band cost more than what we usually spend.

ADDITIONS TO THE AGENDA

Skid Steer Tires: A quote was submitted for \$1,575.00 from an eBay vendor for replacement tires and rims. Jones stated that the last set was a cheap quality and that they had replaced 5 tubes in a month. They contacted multiple vendors and this vendor was the best buy and that they should not get torn up as they are a better tire and that they come already mounted.

Councilperson Hamilton asked about the safety and security of the online vendor.

Clerk/Treasurer Harvey noted that Maintenance/Operator Tieszen has been discussing the quote and purchase with them via the phone and that the purchase would be made that way directly with the company. Reichert moved to approve the purchase of the tires in the amount of \$1,575.00, Hamilton seconded and the motion was passed.

Skid Steer- Replacement window \$1,250.00: Mayor Salisbury stated that this was an expense that could definitely have been avoided. He asked what happened. Jones reported that the bucket was left up with the door open while someone went to another location for a few minutes. The bucket dropped down slowly and broke the window. Mayor reiterated that it was an unnecessary expense, and advised that the department watch out for that kind of careless stuff.

NEW BUSINESS

Carbon Power & Light- Transformer on Former Cable Site: A letter was received from Carbon Power and Light containing options for the transformer on the old cable site in the Grand Encampment Business Park. Discussion ensued about whether or not keeping the transformer would be beneficial to the Town for the monthly rate. Consensus was reached to do nothing and

allow the service to retire. Councilperson Hamilton will notify Carbon Power and Light of the decision.

Catering Permit- Chez Booze, Inc- Polka Nuts Dance September 10, 2016: Clerk/Treasurer Harvey reported that she had received a complete application and fee for a Catering Permit for the event which is part of the Copper Days Festival September 10th - 11th. Hamilton moved to approve the permit, Loftice seconded and the motion was passed.

CCSD#2 Rec Board Grant Contract: Clerk/Treasurer Harvey reported that the award was for \$9,900.00 which includes utilities for the Opera House and Parks, Parks Department Wages, Music the Park and the benches purchased for the Sand Volleyball Pit. Hamilton moved to approve the contract as presented, Reichert seconded and the motion was passed.

CCCOG- Riverside change in us of Consensus Funding-Resolution at Sept. CCCOG meeting: Clerk/Treasurer Harvey reported that the funds had been awarded to Riverside for park improvements but that her understanding was that a mower purchase was not specified as part of those improvements. Hamilton moved to approve the change in use and allow the resolution to be signed at the September CCCOG meeting, Reichert seconded and the motion was passed.

Fire Department- Purchase of two pagers \$846.24: A quote was presented from Ryan Electronics for two Motorola pagers. Clerk/Treasurer and Fire Department Secretary Harvey noted that some of the pagers were becoming obsolete and that the department needs to stay on top of equipment replacement. Reichert moved to approve the purchase, Loftice seconded and the motion was passed.

CORRESPONDENCE


- CCCOG, SCWEMS, CCVC, UPRSWDD, CC Library Board; Minutes/Newsletters via email**
- WY Office of State Lands and Investments- Notice of Intent to Adopt Rules- Via Email**
- WAM Ad Hoc Survey via email**
- WY DEQ- Industrial Siting Council- Notice of Meeting Via Email**
- Town of Riverside 11th Annual Party Day**


Next Regular Council Meeting September 8th, 2016 at 7:00 p.m.
Next Planning Commission Meeting September 7th, 2016 at 7:00 p.m.

With no further business, Stull moved to adjourn at 7:22 p.m., Reichert seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: September 08, 2016

Attest:

Doreen Harvey, CMC, Clerk/Treasurer



Greg Salisbury, Mayor