

Town of Encampment
Regular Meeting
July 14, 2016
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday July 14, 2016 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Gary Stull and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Chief of Police and Katrina Nuhn, Maintenance/Operator. Also present was Cory Nuhn, Fire Chief and Vicki Loftice of the Planning Commission. Others present were Shawn Frink, Ben and Cori Tieszen, Sandy Martin, and Fred Broschart of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Loftice moved to approve the agenda with the additions, Stull seconded and the motion was passed.

MINUTES

Stull moved to approve the minutes of the June 09, 2016 regular meeting as presented, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey noted that at 100% of the budget year revenues were at 83.54% of the projections and that expenses were held to 75.83%. Hamilton moved to approve the June 2016 financial statement, ratify payment of year-end bills to Ferguson Enterprises for Hydrants \$32,940.45; Ferguson Enterprises \$192.70 for meter boxes; Riverside Garage \$228.99; Intermountain Valve & Control \$737.00; Municipal Treatment Equipment \$144.68, Larry Geiger \$63.60, Corkle Oil \$803.00 and approve the monthly bills in the amount of \$65,111.88 including the June 2016 payroll and contracted liabilities in the amount of \$25,862.83, Loftice seconded and the motion was passed.

Mayor Salisbury commended everyone for staying under budget and thanked the employees noting that it could not have been done without all that they do to make it happen.

PUBLIC GUESTS

Shawn Frink: Mr. Frink was present to advise the council of an issue that he is having with area dogs. He noted that he cannot afford to build a fence and that he keeps his dog on a zip line and it is being tormented by other dogs coming onto his property. The dogs also get into his trash. He also informed the council that his girlfriend was walking and was attacked by five dogs and bit on the back of the leg while on public property. He stated that she had gone to a doctor and was taking antibiotics because the dog that had bitten her was not vaccinated. Luckily the dog did not have rabies. He noted that the dog was later shot by a Deputy Sheriff when the dog came at him as well. Mr. Frink also stated that his girlfriend could not be at the meeting because she was in Hawaii, but was not having a very good time due to her leg. He expressed the fact that he was glad that it was not a child that was attacked.

Discussion ensued about dog issues in the community, dogs that are known to run regularly, identifying the dogs that are causing problems, the fact that if they are chasing deer, wildlife or

Livestock, that is grounds to be put down. Also discussed was that fact that not many residents realize there are ordinances for dogs. Councilpersons Reichert and Hamilton noted that they too have had issues with dogs. Hamilton stated that the issue needs to be addressed and that the town does have the resources to address it. Audience members Ben and Cori Tieszen added that they walked regularly with their dogs on a leash with their kids along and that they had three issues within 10 blocks the prior night, and that he sprayed brake cleaner at a dog in defense. Mr. Tieszen noted that it is his opinion that the ordinance for dogs is reactive rather than proactive. Concern was also expressed about kids playing in the park and risks to the community in public areas. The issue comes down to responsible pet ownership and enforcement and educating the public on existing ordinances and dog owners realizing that there are consequences for their dogs actions. Responsible dog owners will not have a problem if they are cited for a dog violation.

Mayor Salisbury stated that it is an issue that is ongoing. There have been several citations issued recently. He read ordinance Title 6.08.050 "*Duty of Owners to Prevent Dogs from Becoming Nuisances*" and the definition of "*vicious dog*" for those present, noting that it was not easy to get public support on dog issues. He stated that there will be no tolerance for vicious dogs, but that people need to complain, be willing to sign an affidavit of complaint and be willing to come to court if the incident is not witnessed by a law enforcement officer. It was noted that municipal fines are up to \$750.00 per violation and that each day can constitute a new violation. The council discussed publishing a portion of the ordinances and phone numbers of who to contact if you have a dog issue.

Chief Wachsmuth noted that even with rigorous enforcement, it will take a while for the word to get around from those that are cited. The issue will not go away right away.

Sandy Martin: Mrs. Martin asked Chief Wachsmuth about the mailing on Encampment Police Department letterhead from the National Child Safety Council. Chief Wachsmuth stated that the program was national and that any funding collected was returned to the communities and used toward child safety and drug intervention programs.

Mrs. Martin also asked the council to consider purchasing changing stations for the bathrooms at the Grand Encampment Opera House. She indicated that she believed that area organizations would donate toward the cost. She stated that there are more families with children than there used to be. Mayor Salisbury indicated that the Town would look into the matter.

UNFINISHED BUSINESS

2015 Hydrant & Valve Project-Update: Maintenance/Operator Nuhn noted that they hydrants for the project were delivered and that one hydrant that was damaged by a car was scheduled as part of the project and has been replaced.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth submitted a written reported and stated that summer was here and everything is going good.

Fire Department- Cory Nuhn, Chief: Chief Nuhn reported that the Beaver Creek Fire had just gotten to 21,000 acres. Even though the Town is out range of the fire we are likely to be smoky

off and on throughout the summer. He informed the council that they could use the inciweb.gov website for the latest information on the fire.

Planning Commission- Vicki Loftice: Mrs. Loftice stated that it is summer and there were a number of applications for building permits. Most of the applications had been approved and that some of the approvals were contingent on determining the property boundaries.

Public Works Department: Maintenance/Operator Tieszen reported that they were removing dead trees from the park and asked the council about replacement of the trees. The trees were aged trees and the water flow in the ditch was not the issue. It was noted that Doggett Greenhouse was having a sale. Types and protection of newly planted trees were discussed. Stull moved to approve up to \$1,000.00 for replacement trees at the park, Reichert seconded and the motion was passed.

In other matters the Public Works Department reported having been asked by someone not affiliated with the Town of Saratoga and asked if they could provide sewer jet rodder services for a price to the Happy Tails business North of Saratoga. There is a problematic service line in the area. The council agreed that there were businesses that provided that service and that the Town of Encampment should stay out of it.

Mayor Salisbury asked about the weeds in the Sand Volleyball pit. Maintenance/Operator Tieszen reported that they were already gone. They had used a herbicide and drug it. Mayor Salisbury stated that the town missed the opportunity for sand, but that perhaps this fall or in the spring there would be another opportunity if someone could be found to load it.

ADDITIONS TO THE AGENDA

Encampment Riverside Lions Club- Malt Beverage Permit: Clerk/Treasurer Harvey reported that Bob Merrill had submitted an application on behalf of the Lions Club for a Malt Beverage Permit for the Ranch Rodeo July 23rd. Reichert moved to approve the application, Loftice seconded and the motion was passed.

Building Permit Application- Brad Hebig: Clerk/Treasurer Harvey reported that Mr. Hebig had submitted an application for a building permit and his tenant submitted a mobile home moving permit seeking permission to place a mobile home in Mr. Hebig's mobile home park. Harvey noted that the mobile home was on a property for which the Planning Commission had just issued a building permit for a new manufactured home. It was reported that the property owner needed to get the mobile home moved as quickly as possible. Harvey noted that Mr. Hebig indicated that he would provide a better drawing than what was submitted with the last minute application and that the owner of the mobile home would provide a letter of inspection. Councilperson and Planning Commission Chair Reichert stated that the Town Council had approved a permit in a similar situation in the past. Reichert moved to issue the permit contingent on the letter of inspection and a better drawing from the property owner, Stull seconded and the motion was passed.

NEW BUSINESS

UPRSWDD-Contract Renewal- \$88,000.00: Clerk/Treasurer Harvey noted that the contract had no other changes other than the 10% increase in cost. Reichert moved to approve the contract with the 10% increase, Hamilton seconded and the motion was passed.

Specific Purpose Tax Joint Powers Board Representative- 3 Year Term- Irene Archibald:

Clerk/Treasurer Harvey reported that Irene Archibald who is the representative for Encampment and the current chair of the Specific Purpose Tax Joint Powers Board has indicated she is willing to serve another term. Reichert moved to reappoint Irene Archibald to the Specific Purpose Tax Joint Powers Board for a three year term, Loftice seconded and the motion was passed.

ACM Compilation Audit-\$4,000.00: Clerk/Treasurer Harvey reported that the audit was a requirement of the SRF Loans and that ACM has acquired MTP& Company whom the Town has used in the past. Hamilton moved to approve the contract with ACM for the financial compilation service, Reichert seconded and the motion was passed.

10th Annual Music in the Park-August 6th- Jake Clayton \$4,500.00: Stull moved to approve the payment of \$4,500.00 to Jake Clayton for performance at the 10th Annual Music in the Park event, Loftice seconded and the motion was passed.

Community BBQ- August 6th Advertising/Order Food: Clerk/Treasurer Harvey asked the council permission to place the advertisements for the event, most of which will be covered by grant funding. The food will also need to be ordered which is estimated at \$2,200.00 to \$2,500.00. She noted that the Grand Encampment Cowboy Gathering has donated \$500.00 toward the BBQ and that Sorority has designated \$300.00 and will purchase salads for the event. She noted that there were others that may also donate. Hamilton moved to approve the advertising and order the food for the Community BBQ, Reichert seconded and the motion was passed.

Community Yard Sale- August 6th - Advertising: Clerk/Treasurer Harvey reported that there were a number of addresses on the list and that advertisements were generally placed in the Saratoga Sun and the Rawlins Daily Times. Hamilton moved to approve the advertising for the event, Loftice seconded and the motion was passed.

Removal of Fuel Tanks: The Public Works Department reported that Valley Oil has still not removed their tanks. The deadline in the letter was June 30th. They asked the council how they would like to proceed. Mayor Salisbury stated that he would contact them to discuss the matter.

Exterior Stairway to Apartment: Mayor Salisbury noted that there has been some discussion about the condition of the exterior stairway up to the apartment. The stairs are fine but the decking and posts are rotten. They need to be removed or repaired. The Public Works Department noted that the stairs will be moved away from the building while it is being painted. With the planned park area next to them, concern was expressed about kids playing on the stairs. The possibility of a metal landing was discussed. Mayor Salisbury advised the Public Works Department to look into the costs to remove and fix the stairs and put them back.

Reserve Fund Transfer Recommendations / Interfund Loan Debt Service: Clerk/Treasurer Harvey made recommended transferring \$8,892.40 to the Water Fund; \$12,318.05 to the Sewer

Fund; \$10,000.00 to the Truck Fund; \$10,000.00 to the Equipment Replacement Fund; \$5,000.00 to the Cemetery Fund; \$4,000.00 to the Park Safety Fund; \$10,000.00 to the Grand Encampment Opera House Fund; \$8,500.00 to the Fire Department Equipment Fund and \$25,000.00 to the General Fund Reserve. She noted that despite the fact that there was reserve funds used during the year for projects, some of those funds were able to be replaced. Hamilton moved to approve the reserve fund transfers as suggested, Loftice seconded and the motion was passed.

Clerk/Treasurer Harvey reported that there was \$1,500.00 available in net proceeds from the Grand Encampment Business Park which the council had allocated for debt service to the interfund loan used to purchase the mill equipment. Hamilton moved to approve the \$1,500.00 payment to the EDC Loan fund, Stull seconded and the motion was passed.

FY16/17 Organizational Service Contracts- in Part- \$3,700.00: Clerk/Treasurer Harvey asked the council for permission to issue a portion of the Organizational Service Contracts. Carbon County Economic Development Corporation \$250.00; Grand Encampment Cowboy Gathering \$500.00; Sierra Madre Muzzle Loaders Mountain Man Rendezvous \$500.00; Encampment Preschool \$1,250.00 and Grand Encampment Museum \$1,200.00. Reichert moved to issue the service contracts as stated, Loftice seconded and the motion was passed.

Executive Session- Possible Litigation: At 8:00 p.m. Loftice moved to enter into executive session for the purpose of discussing possible litigation, Hamilton seconded and the motion was passed. Those in attendance were Greg Salisbury, Mayor; Cindy Hamilton, Kim Loftice, Steve Reichert and Gary Stull, Council and Doreen Harvey Clerk/Treasurer.

At 8:29 p.m. Hamilton moved to return to regular session and seal the minutes and place them in the safe, Stull seconded and the motion was passed.

Reichert moved to approve the sale of the logs at the mill site at the equivalent of \$30.00 per cord by pile with no picking through the piles and no cutting on site; and the sale of the bundles, strips and stickers at \$50.00 per bundle and to treat all loose boards as slash, Stull seconded and the motion was passed. The clerk was instructed to post signs locally and to try and make contact with those who have asked about the purchase of logs and bundles.

CORRESPONDENCE:

UPRSWDD, SPT-JPB, WAM, CCEDC, SPVCC, Minutes/Newsletters via email

Carbon County Library- Open Letter & Budget info- Via Email

WY Business Council-Citizen Participation Plan-Via Email

Carbon County Planning & Zoning-Zoning Change

WAM Membership Dues Information

Grand Encampment Cowboy Gathering- Thank You & Donation for BBQ

SCWEMS Minutes via email- Clerk/Treasurer Harvey noted that Jeb Steward has been elected chair of the SCWEMS Joint Powers Board.

Next Regular Council Meeting August 11, 2016 at 7:00 p.m.

Next Planning Commission Meeting August 03, 2016 at 7:00 p.m.

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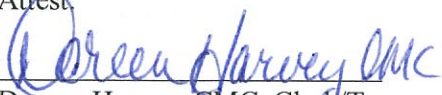
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With no further business, Loftice moved to adjourn at 8:35 p.m., Hamilton seconded and the motion was passed.

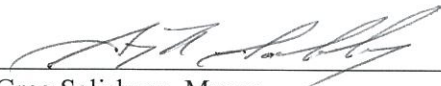
Doreen Harvey, CMC
Clerk/Treasurer

Approved: August 11, 2016

Attest:



Doreen Harvey, CMC, Clerk/Treasurer



Greg Salisbury, Mayor