

Town of Encampment
Regular Meeting
June 09, 2016
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday June 9, 2016 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Kimberly Loftice, Gary Stull and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Chief of Police and Katrina Nuhn, Maintenance/Operator. Also present was Anita Morris of the Planning Commission. Others present were Fred Broschart of the Saratoga Sun. Riverside Mayor Leroy Stephenson arrived while the meeting was in progress.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Stull moved to approve the agenda with the addition, Reichert seconded and the motion was passed.

MINUTES

Reichert moved to approve the minutes of the May 12, 2016 regular meeting as presented, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey noted that at 91.63% of the budget year revenues were at 75.96% of the projections and that expenses were held to 67.53%. She noted that the monthly bills presented include payment for the sewer jet rodder in the amount of \$60,129.00. Stull moved to approve the financial statement, ratify payment of \$1,600.00 to Wholesale Fireworks and approve the monthly bills in the amount of \$129,032.02 including the May 2016 payroll and contracted liabilities in the amount of \$23,901.93, Reichert seconded and the motion was passed.

PUBLIC GUESTS

There were no public guests.

UNFINISHED BUSINESS

2015 Hydrant & Valve Project-Update: Maintenance/Operator Nuhn noted that they hydrants for the project were just delivered.

Public Hearing for the purpose of taking comment on the FY15/16 Budget Amendment and the FY16/17 Budget: At 7:02 p.m. Mayor Salisbury opened a Public Hearing for the purpose of taking public comment on the FY15/16 Budget Amendment and the FY16/17 Budget. Hearing no comment, the Public Hearing was closed.

Ordinance 03.02.2016-FY15/16 Budget Amendment-3rd & Final Reading: Clerk/Treasurer Harvey noted that the amendment has revenue and expenses totaling \$1,521,685.43. She noted that both the FY15/16 Budget Amendment and the FY16/17 Budget contained the sewer jet rodder because she was unsure when the invoice for its delivery would arrive. It arrived after the final budget documents were prepared. She noted that there we also funds reallocated should the council choose to allocate any money toward the library issue. Loftice moved to approve the 3rd

and final reading of Ordinance 03.02.2016 for the FY15/16 Budget Amendment, Stull seconded and the motion was passed.

Encampment/Riverside Library- FY16/17 Service Contract- Discussion of Funding:

Councilperson Reichert stated that he had attended the Library meeting the prior week as had Clerk/Treasurer Harvey. The library board proposed to cut all programs and 5 hours a week from the library. Reichert noted that of the 19 employees on the payroll, 13 of them were in Rawlins. Clerk/Treasurer noted that prior to passing the FY16/17 budget she would like to discuss the allocation for the Encampment/Riverside Library. She noted that the Town of Encampment has give \$250.00 in prior years which has been in turn passed on to the Carbon County Library Foundation. She asked the council if they would like to increase that to \$1,250.00 to the level of some of the organizations supported by the town if the funds could be allocated for this branch only or if they would like to allocate anything from the current budget. She stated that there had been discussion at that library meeting of forming a "Friends of the Library" organization for this branch, but she has not heard anything official about the status of that. She noted that she also asked the Carbon County Library Board the dollar amount of what it would take to keep the library open for the 5 hours a week and she was given the figure of \$4,066.40 which represents the librarian's salary. Whether or not it could be kept open is a board decision and that they meet next on June 20th. She noted that there is also some funding left within this year's budget that could be allocated as well. Discussion ensued about how much the library was used and its importance to the community. Mayor Salisbury stated he would consider making an allocation only if written guarantee were provided that this library would retain those five hours a week and that the funds would only be used for the Encampment/Riverside branch. Reichert moved to approve \$1,000.00 if the Carbon County Library Board would provide a written agreement that the 5 hours a week would be saved, Stull seconded and the motion was passed.

Later in the meeting Riverside Mayor Leroy Stephenson informed the council that the Town of Riverside allocated \$500.00 to a 501-3(c) upon its formation to be allocated to the library and that local resident Ellie Behrman is going to become a representative on the library board.

Ordinance 03.02.2017- FY16/17 Budget- 3rd & Final Reading: Loftice moved to approve the 3rd and final reading of ordinance 03.02.2017 for the FY16/17 Budget with revenue and expenses totaling \$1,261,481.61, Reichert seconded and the motion was passed.

Planning Commission Letters of Interest- Two 3 year terms: Two letters were received. Stull moved to reappoint current members Ros Herring and Anita Morris for the two three year seats, Loftice seconded and the motion was passed with Reichert abstaining.

COMMITTEE REPORTS

Police Department-Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth stated that things were going good and that he was looking forward to summer.

Planning Commission- Anita Morris: Mrs. Morris reported that the Planning Commission had received six applications. Five were approved and one was approved contingent on verification of the site plan as it was received right before the meeting. The Planning Commission will be holding their next meeting July 13th rather than July 6th to allow extra time for applications due to the holiday.

Department of Public Works: Maintenance/Operator Nuhn stated that the department did not have a written report because they have been so busy. She updated the council on the activities for the month and she informed the council that she was approached by archer Bob Kelly and informed that AmeriGas had posted a sign on the archery range building stating that it was sponsored by AmeriGas. Mayor Salisbury confirmed that they did donate some of the items and stated that this sign was not hurting anything.

Nuhn reported that the jet rodder had been delivered and they would be training on it soon, all of the irrigation is currently on and she noted that they have Sessions and Sons has been hauling gravel and that the product is great, they are very courteous and have been awesome to work with. She also noted that there will be a Notice sent from the DEQ because the pH is sky high at the lagoon and is likely to stay high due to the algae.

Clerk/Treasurer- Doreen Harvey: Harvey noted that the Grand Encampment Opera House would be used as the polling place for the election and asked if the council would waive the fees for its used since it would just be returned to the town in the form of election costs. The council agreed the fee could be waived. Harvey also noted that former town employee Doug Russell has been donating his time to put on the fireworks display for several years. She asked the council if they would want to consider a 1099 labor contract in the amount of \$150.00 for him and his crew to continue to provide the service, stating that there is not a lot of interest from anyone to take over the duty should Doug decide he no longer wants to do it. Reichert moved to approve a 1099 labor contract in the amount of \$150.00, Stull seconded and the motion was passed.

Recreation Department: Harvey noted that Doug Tieszen had donated his time to pick up the fireworks for the Fourth of July Fireworks display and that Ranchway Feeds has donated straw bales for the archery range.

ADDITIONS TO THE AGENDA

Payment of Year End Bills Not Yet Received: Clerk/Treasurer Harvey noted that she will have several yearend bills that will need to be paid and asked the council for permission to pay them when items are received and work is complete. Waterworks \$1,520.66; Bridger Fabrication \$800.00 and Intermountain Valve \$737.00. Chief Wachsmuth also stated that he has mileage to claim for a trip to Casper for the WASCOP conference. Loftice moved to allow the clerk to issue checks for the yearend expenses and mileage, Reichert seconded and the motion was passed.

NEW BUSINESS

Modify Hydraulics on Dump Truck for Sanding Unit: A quote was presented from Bridger Fabrication in the amount of \$8,003.75. Clerk/Treasurer Harvey noted that the quote was high-end because the cost on the parts was not received by meeting time. Many of the parts are obsolete and the cost is more than anticipated. The hydraulic block is a majority of the cost. Mayor Salisbury asked if the unit will be able to be removed from the dump truck and Nuhn confirmed it will be on skids. Stull moved to approve up to \$8,000.00 to modify the hydraulics on the dump truck, Loftice seconded and the motion was passed.

Two Benches as Quoted for the Volleyball Pit Approval to Order July 1st: Clerk/Treasurer Harvey noted that the costs of the benches including freight would be \$1,471.00 and that if the benches are reimbursed by the CCSD #2 Rec Board grant they cannot be ordered until July 1st.

Reichert moved to allow the clerk to order the benches July 1st, Loftice seconded and the motion was passed.

Purchase of Chemical For the Mosquito Abatement Program: Maintenance/Operator Nuhn reported that Saratoga has awarded the aerial spraying contract to Circle S Aviation. The Town will have two aerial applications of larvicide and the rest of the program will be ground fogging by town personnel. Clerk/Treasurer Harvey noted that the chemical for the program would cost approximately \$7,000.00 and would be payable in the FY16/17 Budget. Stull moved to approve the purchase of chemical up to \$7,000.00, Reichert seconded and the motion was passed.

Riverside Mayor Stephenson stated that Margaret from the Bear Trap had asked about fogging in the back yard of the Bear Trap prior to Woodchoppers Jamboree. Because it would be on private property the Riverside Council thought it best to ask the Town of Encampment about the matter. Stephenson stated that she would be willing to make a donation for the service based on the established rate, perhaps \$20.00. Mayor Salisbury stated that because it was a onetime deal he saw no issue with it.

In other matters, since Riverside Mayor Stephenson was not present for the discussion about the High pH at our lagoon Mayor Salisbury asked to return to the topic and asked Mayor Stephenson the cost of the bio-domes at the Riverside Lagoons stating that the Town of Encampment will be looking at treatment options for our lagoons. Mayor Stephenson stated that the cost was approximately \$10,000.00 and that DEQ would be conducting a study that Riverside will be participating in that will hopefully give them an idea of what treatments will work in this area. The Town of Riverside is the first in Wyoming to use the bio-domes. He will provide information on the bio-domes to the Encampment Town Hall.

Executive Session- Possible Litigation: At 7:34 p.m. Stull moved to go into Executive Session to discuss possible litigation, Loftice seconded and the motion was passed. Those in attendance were Mayor Greg Salisbury, Council members Kim Loftice, Gary Still and Steve Reichert and Clerk/Treasurer Doreen Harvey.

At 8:15 p.m. Stull moved to return to regular session and to seal the minutes and place them in the safe, Reichert seconded and the motion was passed.

CORRESPONDENCE:

UPRSWDD, SPT-JPB, SCWEMS, WAM, CCCOG, CCEDC, SPVCC, Minutes/Newsletters via email

Wyoming DEQ- Advisory Board Joint Meeting Notice

Wyoming DEQ- Industrial Siting/Power Company of Wyoming

Wyoming DEQ- Solid and Hazardous Waste Division

UPRSWDD Contracted Landfill Rates

Wyoming Business Council-Notice of intent to change grant match requirements-via email

Next Regular Council Meeting July 14th, 2016 at 7:00 p.m.

Next Planning Commission Meeting July 13th, 2016 at 7:00 p.m.

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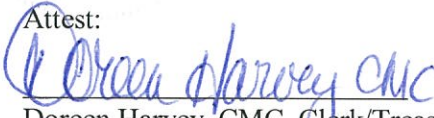
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With no further business, Stull moved to adjourn at 8:16 p.m., Reichert seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: July 14, 2016

Attest:


Doreen Harvey, CMC, Clerk/Treasurer


Greg Salisbury, Mayor