

Town of Encampment
Regular Meeting
December 10, 2015
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday December 10, 2015 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer and Grayling Wachsmuth, Chief of Police. Also present were Heidi Sifford, Director, SCWEMS; Leroy Stephenson, Mayor, Riverside; LeAnn Stephenson, Ken Schwerdt of Engineering Associates and Erik Gantt of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Stull moved to approve the agenda with the addition of a late bill, Hamilton seconded and the motion was passed.

MINUTES

Hamilton moved to approve the minutes of the November 12, 2015 regular meeting as presented, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey reported that there was one addition bill in the amount of \$330.00 to Karl's Auto for maintenance and a battery for a police vehicle and that the payroll liability amount on the agenda was incorrect. Harvey also noted that the quote received from Evoqua Technologies for a site visit at the Water Plant did not include their expenses or the parts for the repair, making the invoice more than previously approved. The roof project at the Opera House is now complete and that both draws for the project were included in the warrant register. The Public Works Department has verified that it is complete and is replacing ceiling tiles damaged by the leaks. Loftice moved to approve the November 2015 Financial Statement and pay the monthly bills including the corrected November 2015 payroll and liabilities in the amount of \$20,449.68 and the additional bills for a total of \$85,637.16, Stull seconded and the motion was passed.

PUBLIC GUESTS

There were no public guests.

UNFINISHED BUSINESS

Ordinance 17.36.020(h)- 2nd Reading of Amendment: Mayor Salisbury asked if there was any further discussion on the issue. Hearing none, Stull moved to approve the second reading of ordinance 17.36.020(h) amending the Allowed Uses in the Business District by restricting mobile homes to established mobile home parks, Reichert seconded and the motion was passed.

2015 Hydrant & Valve Project-Transfer of Reserves for Grant Match- \$8,115.68:

Clerk/Treasurer Harvey reported that the project was finished for the season and asked for permission to transfer the matching funds from the Water Department reserve fund. Hamilton moved to approve the transfer in the amount of \$8,115.68, Loftice seconded and the motion was passed.

Mayor Salisbury asked Ken Schwerdt from Engineering Associates to look into the design and permitting for the next phase of the project, either continuing the extension down toward the mill site or adding another loop and valve in Fourth Street. Mr. Schwerdt indicated he would review the priorities that have been discussed that are within the scope of the funding.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth reported that the other Police Vehicle has been placed at the mill site and that he has been monitoring the firewood traffic at the site.

Public Works Department: A Written Report was submitted.

Clerk/Treasurer-Doreen Harvey: Harvey noted that with the approval of the payment for the Opera House roof the council would need to decide if they want to cover the repair from the General Fund or utilize the Grand Encampment Opera House reserve fund. Hamilton moved to transfer the funds from the Grand Encampment Opera House reserve fund so as not to impact the General Fund with the expense, Stull seconded and the motion was passed.

In other matters, the council agreed to allow the clerk to close the Town Hall at 1:00 p.m. on Christmas and New Years Eve's.

Recreation Department: Clerk/Treasurer Harvey noted that the Teka Brock Band would not be touring at that there were a couple of suggestions for bands for the August 6, 2016 Community BBQ/Music in the Park event. Quotes were being sought from Narrow Gauge and Jake Clayton and Stephanie Quayle. Harvey also reminded the council that the dates for Winter Carnival would be January 29-30, 2016.

FEMA Flood Risk Meeting- Cindy Hamilton: Councilperson Hamilton reported that she had attended the conference call and that it was a basic review of the mapping process and the Power Point of the documents that everyone was sent via email. Hamilton notes that there are three different types of studies and four areas involved. The review process takes approximately 2 to 3 years and that the Encampment area will be mapped. The initial impression that there may not be many risks in Encampment is subject to change with the consideration of the routes flood waters might take. Riverside Mayor Leroy Stephenson agreed from the audience, referencing the historical floods in Cheyenne and Lusk and stating that the Town of Riverside certainly has risk. Mayor Salisbury stated that the town is participating so that those who choose to purchase flood insurance will have that option.

NEW BUSINESS

Public Hearing for Conditional Use Permit- 1102 McCaffrey Avenue-Vacation rental: At 7:12 p.m. Mayor Salisbury opened a Public Hearing for the purpose of taking comment on the application for Conditional Use Permit submitted for 1102 McCaffrey Avenue. Hearing no comment the hearing was closed. The Planning Commission submitted a letter of recommendation in favor of the Conditional Use after fulfilling their Public Hearing obligation. Reichert moved to approve the Conditional Use Permit for 1102 McCaffrey Avenue to be used as a vacation rental, Stull seconded and the motion was passed.

Winter Carnival- Prize Money for Button Contest: Clerk/Treasurer Harvey reported that \$125.00 was needed to award prizes to the kids participating in Winter Carnival Button Contest. Hamilton moved to approve the expense, Reichert seconded and the motion was passed.

Organizational Service Contracts- Senior Center \$1,250.00/FCCLA Pro-start \$500.00: Hamilton moved to approve the Organizational Service Contracts as presented Reichert seconded and the motion was passed with Loftice abstaining.

Irrigation Outfall- KW Construction- \$1,500.00: This matter was postponed pending further information.

Platte Valley Arts Council- Membership Renewal: Hamilton moved to renew the membership at the current \$200.00 level, Stull seconded and the motion was passed.

Tap Abandonment- 419 Rankin Avenue: Clerk/Treasurer Harvey reported that the Pantle's had signed the Tap Abandonment agreement for the site in their trailer park which states that that the taps must be repurchased if they choose to utilize the space in the future. Loftice moved to allow the taps to be abandoned, Stull seconded and the motion was passed.

LGLP Ballot: Clerk/Treasurer Harvey reported that the ballot for the seats on the Local Government Liability Pool board has been submitted for their consideration. No action was taken as the candidates are unknown.

Additional Compensation- Employees/Committee Representatives: Hamilton moved to approve the additional compensation as budgeted for employees along with the hometown certificates for the committee members, Loftice seconded and the motion was passed with Reichert abstaining.

Correspondence:

UPRSWDD, CCVC, SCWEMS, WAM, WARWS, Carbon County Flood Risk Management, Minutes, Newsletters via email

City of Rawlins Impact Report-Via email

Wyoming Business Council- The Value of Energy Codes

Carbon County Planning & Development- Notice of Conditional Use

Carbon County Library Foundation -Thank you

Next Regular Council Meeting January 14, 2016 at 7:00 p.m.

Next Planning Commission Meeting January 6, 2015 at 7:00 p.m. if there is business to transact.


With no further business, Loftice moved to adjourn at 7:19 p.m., Stull seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: January 14, 2016

Attest:


Doreen Harvey, CMC Clerk/Treasurer


Greg Salisbury, Mayor