

Town of Encampment
Regular Meeting
October 08, 2015
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday October 08, 2015 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Chief of Police and Katrina Nuhn, Maintenance/Operator. Also present were Vicki Loftice of the Planning Commission and Eric Gantt of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Stull moved to approve the agenda with the addition, Loftice seconded and the motion was passed.

MINUTES

Loftice moved to approve the minutes of the September 10, 2015 regular meeting as presented, Stull seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey reported additional interest to the Financial Statement from the WYOSTAR investments in the amounts of \$2.97 for the Cemetery Fund; \$3.46 for the Park Safety Fund; \$48.24 for the Sewer Fund and \$173.56 for the General Fund. Stull moved to approve the September 2015 Financial Statement and pay the monthly bills in the amount of \$45,489.23 including the September 2015 payroll and contracted liabilities in the amount of \$22,319.13, Reichert seconded and the motion was passed.

PUBLIC GUESTS

There were no public guests.

UNFINISHED BUSINESS

2015 Hydrant and Valve Replacement Project- Update: Maintenance/Operator Nuhn reported that the Third Street Loop portion of the 2015 project was going good and that tie-in should take place next Tuesday. They will then proceed with pressure testing and sanitation of the line. Nuhn also reported that they have worked late all week and that the leased excavator has made the project much easier. Mayor Salisbury expressed his amazement that the loop was nearly complete commending the Public Works Department on an excellent job.

Maintenance/Operator Nuhn reported some additional pipe was needed to complete the project. The material was not unavailable at the Laramie or Cheyenne locations of Ferguson Enterprises, but it was available in Loveland Colorado. Clerk/Treasurer Harvey noted that the Town of Encampment did not have an account at that particular location so a payment arrangement had to be made. The cost of the pipe was \$680.40 and the freight by Bridger Fabrication is estimated at \$85.00. Clerk/Treasurer Harvey asked the council to ratify the decision to purchase the pipe and cover the cost of the freight. Stull moved to approve the expense, Reichert seconded and the motion was passed.

Carbon County Museum Project- Merrill Hill Ideas: Clerk/Treasurer Harvey reported that some ideas discussed were the use of large metal silhouettes such as bucking cowboy on a bull, a timber icon, a tee pee, or an ore cart representing mining. Council person Stull suggested perhaps a replica of a tram tower which would work with an ore cart. Mayor Salisbury suggested it could be backed by a mountain scene. Discussion ensued about the location of Merrill Hill and that it was unclear how the ideas would be presented on the hill. Mayor Salisbury suggested that perhaps the Vo-Ag department could get involved if there were metal cut outs. Clerk/Treasurer Harvey will contact Kelly Bohanan of the Carbon County Museum for more information.

Clerk/Treasurer Harvey also noted that after her visit at the last meeting, Ms. Bohanan had left a request for support in the amount of \$50.00 to have the Town of Encampment name included on the Naming Wall for the Carbon County Museum & Research Center. Reichert moved to allow the expense out of the advertisement budget, Stull seconded and the motion was passed.

SCWEMS Special Meeting- Update: Mayor Salisbury reported having attended the meeting. He reported that the meeting was productive. There seemed to be some personality issues and miscommunication, but that after everything was said and done those that attended agreed that the SCWEMS Joint Powers Board Agreement should be amended to allow Hanna in. The amendment would make it clear that members come into the joint powers board with nothing and they get nothing when they leave. An amendment will be presented to the councils for approval.

Audience member Eric Gantt of the Saratoga Sun reported that the Town of Riverside had gotten the amendment and tabled their decision on the matter. Clerk/Treasurer Harvey reported that it had not been received by Encampment as of 5:00 p.m. and that she would follow up on the matter.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth reported that everything was going good.

Planning Commission- Vicki Loftice: Mrs. Loftice reported that the Planning Commission issued a permit for a porch which was already set in place, but not finished; a fence for which there were questions on the location of the irrigation standpipe in relationship to the property line; and extended the time for the installation of a fence due to some extenuating circumstances. Mrs. Loftice also reported that the Planning Commission agreed sign a letter of recommendation to the Council to amendment to the "Allowed Uses" in the Business District.

Public Works Department- Katrina Nuhn, Maintenance/Operator: A Written Report was submitted. Nuhn offered to answer questions if there were any.

ADDITIONS TO THE AGENDA

The addition was handled under the 2015 Hydrant and Valve Replacement Project.

NEW BUSINESS

WYO WARN Agreement: Maintenance/Operator Nuhn reported that WYO WARN is a Water and Wastewater emergency response mutual aid agreement. Those that join WYO WARN can

call other participants if they have an emergency and need something. The agreement was designed to have the legalities already in place. Clerk/Treasurer Harvey noted that there was a place on the agreement for the town attorney to sign. The Council directed the clerk to submit the agreement to him for review.

SRF Loan Debt Service- Specific Purpose Tax- \$100,000.00: Clerk/Treasurer Harvey reported that there was another \$100,000.00 of Specific Purpose Tax available for Debt Service. As of June 30, 2015 the Balance on the DWSRF#109 loan was \$222,989.02 and the CWSRF#117 loan was \$243,742.82. Stull moved to approve the payment of \$100,000.00 to the State Revolving Fund Loans, Loftice seconded and the motion was passed.

HUB International- Property Insurance Renewal: Clerk/Treasurer Harvey reported that the equipment purchased at the mill was added to the policy. There was an increase over last year in the premium but that it was less than the industry standard. She suggested to the council that they consider adding the terrorism coverage for \$154.00 as the definition of what was considered terrorism seems to be changing regularly. The estimate including the terrorism coverage was \$10,383.00. Reichert moved to renew the property insurance and include the terrorism coverage, Loftice seconded and the motion was passed.

Training Opportunities for Hours: Maintenance/Operator Nuhn reported that both Maintenance/Operator's Tieszen and Jones needed to attend the WWQ/PCA conference in Casper which will be the last conference before the end of the year. They agreed to share a room to save money. Stull moved to approve the training and cover the expenses, Loftice seconded and the motion was passed.

Title 17.36-Business District- Revision of Allowed Use- Recommendation/Set Public Hearing: Clerk/Treasurer Harvey read the letter of recommendation from the Planning Commission to amend 17.36.020 (H) which currently states "Any allowed use in the R-1 or R-2 districts." to state "Any allowed use in the R-1 or R-2 districts *with the exception of Mobile Homes which shall be restricted to established Mobile Home Parks. Mobile Homes located in the Business District as of the date of this title shall be considered a Legal Non-conforming Structure.* Harvey reported that the next step in the process would be a Public Hearing to be held before the Town Council. The amendment would then require three readings, the first of which can be held the same night as the Public Hearing if the council chooses. Stull moved to set a Public Hearing to be held during the November 12th 2015 regular council meeting, Loftice seconded and the motion was passed.

Irrigation Pond-Outfall: Mayor Salisbury reported that the irrigation pond needed some repairs that may involve the pouring of concrete around some replacement pipes and possibly a plate to act as a splash guard to protect the concrete. The outfall is old and worn. The repairs will need to be done while the water level is down. The council agreed to discuss the matter further in the spring.

CORRESPONDENCE

UPRSWDD, SCWEMS, WAM, CCVC- Minutes via email

GEM-John Farr, Pres. Colorado Grand- Community Wide Benefits-via email

LGLP- Nominations for Board Vacancies

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**WY Department of Workforce Services-Workers Comp Rate Notice
Grand Encampment Cowboy Gathering- Thank You
Carbon County Counseling Center 4th Annual Outreach
DEQ- LOV WYPDES Permit**

Next Regular Council Meeting November 12, 2015 at 7:00 p.m.

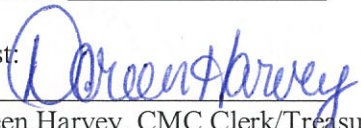
Next Planning Commission Meeting November 4, 2015 at 7:00 p.m.

With no further business, Loftice moved to adjourn at 7:22 p.m., Stull seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: November 12, 2015

Attest:


Doreen Harvey, CMC Clerk/Treasurer


Greg Salisbury, Mayor