

Town of Encampment  
Regular Meeting  
September 10, 2015  
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday September 10, 2015 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer and Katrina Nuhn, Maintenance/Operator. Also present were Ros Herring and Vicki Loftice of the Planning Commission. Public Guests were Kelly Bohanan, Director, Carbon County Museum; John Farr, President, Grand Encampment Museum; Ken Drain, Chair, SCWEMS Joint Powers Board; Robert Herring, Jr. and Desi Vacher. Others present were Mary Martin, Sandy Martin, Tab Burnes and H.B. Lawson of the Saratoga Sun. Arriving during the meeting was Riverside Mayor Leroy Stephenson and Lee Ann Stephenson.

The meeting was called to order by reciting the Pledge of Allegiance.

#### **AGENDA**

Hamilton moved to approve the agenda with the additions, Reichert seconded and the motion was passed.

#### **MINUTES**

Hamilton moved to approve the minutes of the August 13, 2015 regular meeting as corrected, Stull seconded and the motion was passed.

#### **FINANCIAL STATEMENT/MONTHLY BILLS**

Stull moved to approve the August 2015 Financial Statement and pay the monthly bills in the amount of \$53,527.38 including the amended August 2015 payroll and contracted liabilities in the amount of \$23,302.50, Reichert seconded and the motion was passed.

#### **PUBLIC GUESTS**

Kelly Bohanan- Director, Carbon County Museum: Ms. Bohanan was present to update the council on two projects that the Carbon County Museum is currently working on. The Hugus-Ferguson Building, which is a 3-5 year project and the Merrill Hill project. She reported that the projects go hand in hand and both will have an impact on Carbon County at large. She distributed a floor plan for the Hugus-Ferguson Building and images of Merrill Hill. She stated that Merrill Hill will become an interpretive area representing all areas of Carbon County in and designed as an effort to pull people from the interstate and get them to other communities in Carbon County. Each community is being asked to submit two or three ideas of how they would want to be represented on this hill. The hill is visible from the interstate and will laid out to represent the county. Any items placed will need to be large so they can be seen. They can be historical, event related or whatever the communities wish to represent. The goal is that people will see this hill and be motivated to leave the interstate and look at what Carbon County has to offer. How the communities choose to become involved and what decisions are made is up to each town. The deadline for a list of items will be January or February of 2016.

John Farr- President, Grand Encampment Museum: Mr. Farr reminded the council that the Colorado Grand Auto Tour would be in Encampment on September 16<sup>th</sup>. The tour would be treated to an old fashioned picnic at the museum grounds and the cars would be photographed together from the lookout tower.

Desi Vacher: Mr. Vacher and his contractor Tab Burnes were present to ask the council for permission to place a sidewalk on the street right of way adjacent to the old Pine Lodge building. He reported that he and his contractor Tab Burnes have been working on the foundation to the building and that water coming off the roof and running under the foundation is a problem. They need a way to prevent that. Mayor Salisbury stated that he believed that there had been a boardwalk there at one time. Planning Commission member Ros Herring read the definition of "street" into record indicating that a sidewalk could be construed as access as well as shown on some the diagrams included in the zoning ordinance. Councilperson Hamilton stated that she is not opposed to the idea, but is concerned where the Town would be going with the precedence. If there was proof that there was a boardwalk there she would support the decision to allow the sidewalk, as it would have been removed and replaced in the same footprint. The council stated that if the sidewalk was approved the Town would assume no liability to repair, replace or maintain the sidewalk. Stull moved to approve the installation of the sidewalk as stated, Loftice seconded and the motion was passed. Building Permit #15-09-10-01 was issued. The council thanked Mr., Vacher for attending. Mr. Vacher thanked the council and those working with him on his application and thanked the council for their clean up of the burned house across from his business.

Vonda Wieberg: Mrs. Wieberg was not in attendance but had submitted a letter of request asking the Council to consider the designation of Block 23, Lots 1-10 in the Encampment Cemetery for a Garden Club Project for historical purposes. Councilperson Loftice noted the points of the communication. There are believed to be remains in the area being sought. The project would ultimately involve a small fence and a plaque. The Dirt Diggers Garden Club would maintain the project. Loftice moved to designate Block 23, Lots 1-10 of the Encampment Cemetery for the project, Stull seconded and the motion was passed.

Ken Drain, Chair- SCWEMS JPB: Mr. Drain advised the council that the at-large member of the board had resigned and the SCWEMS Board has advertised and voted to recommend filling the seat with Dave Starr who has been active in SCWEMS since 2008. The at-large seat requires unanimous approval from the participating entities. Mr. Drain expressed his opinion on a few positive and negative aspects of the appointment to the council. Mr. Drain stated that the vote was 3 to 1 in favor but that he could not vote. Hamilton noted that it is hard for the council to make a decision on the matter because they are not familiar with the details. Clerk/Treasurer Harvey noted that the information that the council has been given is from minutes distributed via email. Mr. Drain offered to go into Executive Session to further discuss the matter. The council noted that they had been given no information to discuss. Audience member H.B. Lawson of the Saratoga Sun stated that as a citizen, he had just come from the Riverside Council meeting and they did not ratify the decision to appoint Mr. Starr. Mr. Drain stated that since the decision must be unanimous, the matter is no longer an issue and the board would need to look for another applicant. The council will discuss any additional information provided to them at the October 8<sup>th</sup> meeting.

In other matters, Mr. Drain stated that he was imploring everyone to attend a Special Meeting being held by the SCWEMS board On September 22<sup>nd</sup> at 6:30 p.m. at the Elk Mountain station to discuss what to do with the Town of Hanna. The SCWEMS Board and the Town of Hanna have been working on an MOU for service. The previous MOU expired in April. Hanna will not sign it. When asked why they would not sign, Mr. Drain stated that Hanna wants their share of

the pie to be equitable even though they chose not to join SCWEMS in the beginning. If SCWEMS were to dissolve, each entity stands to get money back. Hanna has not invested all along. Mr. Drain stated that SCWEMS could not continue to serve Hanna without the legal means. If the MOU is not signed the choices are to continue to serve them without the agreement or to pull their services from Hanna. It was noted that this is a long term ongoing issue and that there should be written information distributed at this meeting with bullet points for discussion so that all attendees are receiving the same information for consideration. Mayor Salisbury stated that he would be attending the meeting. Mr. Drain was thanked for his attendance.

Robert Herring Jr.: Mr. Herring was present to ask what could be done about slowing the traffic coming down the hill and through town. Weekends are the worst. Many are not slowing down until they get to the corner and others 'put their foot in it' trying to get up the hill. Speed is an ongoing issue on that stretch of Highway 70. Discussion ensued about the location of the radar sign, the radar trailer, the possibility of installing rumble bumps and other possible solutions. Mayor Salisbury stated that the streets cannot be patrolled 24/7 and that the turn is a bad turn. Mr. Herring stated that with the designation of the scenic byway and D's Bar and Grill attracting trailers to park along that corner, something needs to be done. Mayor Salisbury stated that he would contact WYDOT and look into some options. Mr. Herring stated that traffic is just too fast in both directions and that he would appreciate anything that the Town of Encampment can do.

### **UNFINISHED BUSINESS**

2015 Hydrant and Valve Replacement Project- Equipment Lease: Maintenance/Operator Nuhn stated that they have an opportunity to lease a track hoe from Joe Glode for the project at a cost of \$40.00 per machine hour. They would then be in control of project timing and would not risk having open ditch for long periods of time, which may be a concern with weather. They hope to start the project the week of September 28<sup>th</sup>. Councilperson Hamilton asked if there was a contingency for weather delay. Nuhn reported that the Town is the only one renting the equipment and no one else is waiting to use it. Loftice moved to approve the equipment lease for the 2015 Project at \$40.00 per machine hour, Hamilton seconded and the motion was passed.

Grand Encampment Opera House- Leak in Roof /Propane Line on Roof-Repair: A quote was received from Swede's Roofing Inc. out of Cheyenne for the repair of the existing membrane roof material at a cost of \$11,729.00 or the installation of a metal roof at a cost of \$34,989.00. The repair would have a one year limited workmanship warranty and the metal roof would have a five year limited workmanship warranty. Mayor Salisbury reported that he spoke with DeWayne from Classic Contractors who did the original installation of the roofing material and that he would provide the Town with warranty information on it. However, the determination was made that the warranty would not cover incorrect installation. After talking with Swede's Roofing he understood that the membrane roofing is a good product if installed and repaired properly. Council discussed the options looking toward a long-term solution. It was noted that Swede's roofing has been in business for a long time and has experience either direction the council chooses to go. Reichert moved to go with the metal roof option to ensure that it is done right at a cost of \$34,989.00, Stull seconded and the motion was passed.

In other matters, a quote was received from Bridger Fabrication in the amount of \$800.00 for repair of the propane line on the roof. Discussion ensued about the placement of the line to get it off of the roof and the need to coordinate the installation with the roofing contractor. The project

will use black pipe and a report of hydro-test record will be provided to the Town as affirmed by Maintenance/Operator Nuhn. Stull moved to approve the repair of the propane line at a cost of \$800.00 contingent on the project working with the roofing contractor, Reichert seconded and the motion was passed.

Business 2 District Establishment- Discussion of Process: Mayor Salisbury stated that after reviewing some early comments made about the establishment of a Business 2 District, he would like to discuss the matter further and go a different avenue. Audience member Robert Herring stated that the Town should consider anything that would bring business to town rather than restricting it. Mary Martin stated that the Town may not realize that as proposed, the concept of a business in front and residence in back of a building may pose a type of restriction that is unintended. The council agreed that they need to save some of the Business District for opportunities, but that they need to do it correctly. Hamilton moved to stop the Business 2 District designation process based on public comment and re-evaluate the issue, Reichert seconded and the motion was passed.

### **COMMITTEE REPORTS**

Planning Commission- Ros Herring, Secretary: Mrs. Herring reported that there was one permit application which was referred to the council for consideration. The Planning Commission had also been provided with a set of preliminary architectural plans for a new bus barn at the school. No action will be taken on them until a permit application is presented. Mrs. Herring reported that the Planning Commission had also discussed the Business 2 District and opted to wait to see what the council did on the matter.

Audience member Vicki Loftice asked if the school had ever approached the council about selling the lots the tennis courts are located on to the school for a more strategic placement of the bus barn. She reported that she was not asking the question in any official capacity but that an idea had occurred to her where a significant savings could be realized in the project. If the council might consider the details she would share her idea with school officials. The council agreed that the school could certainly bring the matter up for discussion if they choose to and that the Town would look into the process and any restrictions that might be in place on its current use.

Department of Public Works: A written report was submitted. The council reported that they are glad to see that the sand volleyball court is being used. Brian Anderson has been contacted about hauling a couple more loads of sand. Some type of rake to clean the sand may be needed. The dirt clods will no longer be an issue once there is sod installed on the adjacent knob.

In other matters, Maintenance/Operator Nuhn reported that they would begin turning off irrigation the last week of September. She also reported that they had met with John Farr regarding the Colorado Grand Auto Tour September 16<sup>th</sup> and they have smoothed some ruts so that the low profile vehicles can get into the meadow behind the museum. The event will provide some good donations and scholarships for the community. The fence at the archery range is also finished. Nuhn also reported that the summer crew is finished for the year. It was a great crew and she is hoping that a few of them will apply next year.

**ADDITIONS TO THE AGENDA**

2016 Music in the Park/Community BBQ & Community Yard Sale: Clerk/Treasurer Harvey reported that many organizations are establishing their publications and are asking for event dates. If the Town stays consistent with the date as the first Saturday in August that date would be August 6, 2016. Hamilton move to set the events for August 6, 2016, Reichert seconded and the motion was passed.

**NEW BUSINESS**

Encampment School Year Book Ad- Cost \$130.00: Hamilton moved to place an ad the Encampment School Year Book at a cost of \$130.00, Loftice seconded and the motion was passed.

Fire Prevention & Education Supplies: Clerk/Treasurer and Fire Department Secretary Harvey reported that it is time for the Fire Department to make their annual purchase of Fire Prevention and Education Supplies. Loftice moved to approve up to \$600.00 for the purchase of the supplies, Stull seconded and the motion was passed.

Evoqua- Site Visit Estimate: Maintenance/Operator Nuhn reported that a quote was received in the amount of \$2,600.00 for a site visit from the company that was formerly Sieman's. The site visit is necessary to address some things resulting from the DEQ inspection and the sanitary survey. Hamilton moved to approve the cost of the site visit, Loftice seconded and the motion was passed.

**CORRESPONDENCE**

**UPRSWDD, SCWEMS, WAM, CCEDC- Minutes/Newsletters via email**

**Copper Days Festival Flyer**

**WY Community Foundation- Grand Encampment Opera House Endowment Fund info**

**Wyoming Business Council- Community Assistance Directory Info Request**

**SER Conservation District- Invitation to Tour Projects**

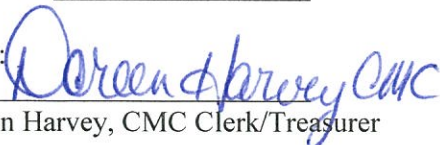
**Next Regular Council Meeting October 8, 2015 at 7:00 p.m.**

**Next Planning Commission Meeting October 7, 2015 at 7:00 p.m.**

With no further business, Stull moved to adjourn at 8:10 p.m., Reichert seconded and the motion was passed.

Doreen Harvey, CMC  
Clerk/Treasurer

Approved: October 8, 2015

Attest:   
Doreen Harvey, CMC Clerk/Treasurer

  
Greg Salisbury, Mayor