

Town of Encampment
Regular Meeting
August 13, 2015
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday August 13, 2015 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer and Ben Tieszen, Maintenance/Operator. Also present was Ros Herring of the Planning Commission. Public Guests were John Farr, Chairman of the Battle Pass Scenic Byway Alliance, Sandy Martin and Dana Bromley. Others present were Maggie Kelley, owner of Chez Booze, Inc., Matthew Kerbs of KTGA/Bigfoot 99 Radio and H.B. Lawson of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Hamilton moved to approve the agenda with the addition, Stull seconded and the motion was passed.

MINUTES

Hamilton moved to approve the minutes of the July 09, 2015 regular meeting as corrected, Stull seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Stull moved to approve the July 2015 Financial Statement and pay the monthly bills in the amount of \$63,910.20 including the July 2015 payroll and contracted liabilities in the amount of \$26,504.00, Hamilton seconded and the motion was passed.

Hamilton moved to ratify payment of a late monthly bill in the amount of \$509.00 to Intuit for payroll support services, Loftice seconded and the motion was passed.

PUBLIC GUESTS

John Farr- Battle Pass Scenic Byway Committee: Mr. Farr was present to inform the council about a public meeting to be held on August 19th with WYDOT for the purpose of discussing a fixed date of May 1st for the opening of the Battle Pass Scenic Byway. Mr. Farr reported that traffic studies show that Highway 70 has twice the traffic of Highway 130 at an average of 1,000 vehicles per day. He stated that there is a good amount of interest in the issue and that he is unaware of any opposition. Unplanned support for the issue has come from the City of Steamboat as they would like to ease the truck traffic that impacts about a seven mile stretch of their tourist traffic causing delay. The earlier opening would also bring commerce to both sides of the pass and the fixed date would help with planning.

In other matters Mr. Farr reported that Michael Martin Murphey will be holding a concert and a BBQ fundraiser with the profits going toward the Battle Highway Scenic Byway route. Mr. Farr stated that the tickets for the events will be \$25.00 for the concert only or \$100.00 for the concert and the BBQ held at the Saratoga Museum Pavilion. Mr. Farr stated that Mr. Murphey is a tremendous historian and now resides in North Park, Colorado.

Sandy Martin-Deck Encroachment: Mrs. Martin was present in support of her building permit application which was referred to the Council by the Planning Commission due to an encroachment on the street with a portion of the deck. Clerk/Treasurer Harvey reported that all other aspects of the permit were approved by the Planning Commission. Discussion ensued about the parcel which initially had a deck on it which had been removed in anticipation of repair. Mayor Salisbury stated that he viewed that matter as refurbishing the existing deck because that would have been allowed. Discussion ensued about its dimensions and it was noted that the corners would be new, but that overall it would not extend any further into the street. Hamilton moved to approve the four foot encroachment with the understanding that the deck would be on its original foot print not including the corners, Stull seconded and the motion was passed. Mayor Salisbury stated that cleaning snow from the deck would remain Mrs. Martin's responsibility.

Dana Bromley- Electrical Easement: Mrs. Bromley asked the council to consider an electrical easement to cross the alley adjacent to her new property at 605 Freeman Avenue. A letter of request and drawing were provided. Mayor Salisbury stated that the electrical line would need to be encased in conduit, buried three feet deep and covered in a cap of red cement for safety reasons. The Public Works Department would need to be present at the installation to verify that specifications are met. Stull moved to approve an easement to run an electrical line across the alley as specified, Loftice seconded and the motion was passed.

UNFINISHED BUSINESS

2015 Hydrant and Valve Replacement Project: The Public Works Department submitted a material list at an estimated cost of \$16,769.23 for the 3rd Street loop. Hamilton moved to approve the expense, Stull seconded and the motion was passed.

Grand Encampment Opera House- Leak in Roof: Councilperson Stull reported that he had given the number of Swede Roofing Company from Cheyenne to the Public Works Department. They deal in the membrane roofing systems. Mayor Salisbury stated that he also has talked to Jerry Smith, Brad Hebig and has left a message with Energy Construction looking for someone to estimate the cost of repair or replacement. Maintenance/Operator Tieszen stated that the Public Works Department was keeping an eye on the matter and that there had not been any issue due to the lack of torrential rain. Clerk/Treasurer Harvey reminded the council of the \$35,000.00 bid threshold for repair prior to going out to bid. Estimates will continue to be sought.

David & Rachel Cogswell Taps issued in July- Construction Delay: Clerk/Treasurer Harvey reported that the Cogswell's have informed her that they will have an unplanned delay in construction beyond the six months allowed by ordinance for the installation of their taps. Harvey asked if the council would like to offer the Cogswell's the options of paying the base rate utility bill at six months rather than having them pay additional tap fees as that practice has been allowed in the past. Hamilton stated that allowing them to pay the monthly base rate would be of the same benefit as them paying a monthly water bill had they tied in. Reichert moved to offer them the option of paying the monthly base rate, or paying additional tap fees, Hamilton seconded and the motion was passed.

COMMITTEE REPORTS

Planning Commission- Ros Herring, Secretary: Mrs. Herring reported that they issued Ms. Fagan's fence permit with amendments, and that a couple of other permits had also been approved with Mrs. Martin's being referred to the council due to the encroachment in the street.

Department of Public Works: Maintenance Operator Tieszen stated that Brandon Jones would be taking his level one tests on August 14th. Ross Jorgenson from Wyoming Association of Rural Water Systems had come to Encampment and gave them all a math refresher class. The Sand Volleyball pit has been completed and that next they will be starting on the Archery Range Fence. Discussion ensued about thorns in the sand. Tieszen reported that some sifting and dragging the sand is taking place and that a few more layers of fresh sand would be helpful. The cost was estimated at approximately \$500.00 per load plus the cost of a loader. Reichert moved to approve the purchase of additional sand, Stull seconded and the motion was passed. The council agreed that it was a great community service project.

In other matters, Maintenance/Operator Tieszen informed the council that the Public Works Department had been asked if the Town of Riverside could borrow the portable stage for their BBQ event, stating the Public Works Department had no problems with it as it is easy to move. Hamilton stated that she thought it would be appropriate to charge a \$50.00 fee for moving it. Stull stated that perhaps a damage deposit of \$50.00 should also be considered. Mayor Salisbury asked for input from the employees, as they had built it. Tieszen stated that moving it took minimal time and that they did not mind doing it. Clerk/Treasurer Harvey stated that the use as a good will gesture between governments was not the same as outside users asking to rent it. Stull moved to allow the Town of Riverside the use if the stage asking for a \$50.00 deposit and a \$50.00 rental fee, Reichert seconded and the motion was passed.

Recreation Department: Clerk/Treasurer Harvey reported that an estimated 140 people attended the community BBQ/Music in the park event with about 180 burgers being served. Mayor Salisbury reported that the 3-D Archery Range was being used. The project came into being with Bob Kelley working with the Saratoga Gun Club and others making donations of the targets and Williams Company donating the building. The targets are at about a fifty yard range and are already seeing use.

Clerk/Treasurer- Doreen Harvey: Clerk/Treasurer Harvey noted that the Grand Encampment Business Park had net proceeds of \$2,524.74 and asked if the council would like to consider transferring the proceeds to the EDC Loan Fund as debt service to the interfund loan used to purchase equipment. Hamilton moved to approve the transfer of the debt service, Reichert seconded and the motion was passed.

NEW BUSINESS

Public Works- Fall Training- Nuhn- Lander: Hamilton moved to allow Maintenance/Operator Nuhn to attend the event and cover expenses, Stull seconded and the motion was passed.

Chez Booze, Inc. Catering Permit for September 12th Polka Nuts Dance: Clerk/Treasurer Harvey stated that the Copper Days Festival is September 12th & 13th and that she has received an application for a Catering Permit for the Polka Nuts Dance event. Hamilton moved to approve the application and issue the permit, Reichert seconded and the motion was passed.

Winter Carnival January 29th & 30th, 2016- CCVC Grant Application due September 1st: Mayor Salisbury asked about known conflicts for the event. Clerk/Treasurer Harvey stated that there were none that the committee could identify at this early date. Consistency with the date is important. The grant deadline has changed and the committee would like permission to submit an application for advertising and a portion of the prize money from the Carbon County Visitors Council. Stull moved to approve the submission of a grant application to the Carbon County Visitors Council for the event, Loftice seconded and the motion was passed.

Ordinance 2015-08-13- Establishing a Business 2 District- 1st Reading: Clerk/Treasurer Harvey reported that it was her understanding that the council wants to restrict new residential development in the Business District along the highway frontage. An ordinance would be needed to establish that ½ of each block along the State Highway 70 frontage would be Zoned Business 2 restricting any new development to business use only. Existing residential use would become a grandfathered use. The process would require notification to property owners, three readings and a Public Hearing. Hamilton moved to pass the 1st Reading of Ordinance 2015-08-13 establishing the Business 2 District, Loftice seconded and the motion was passed.

Public Works Department- Cattle Guard at Cemetery: Maintenance/Operator Tieszen reported that there had been some questions about safety for those walking across the cattle guard between the stone gates at the cemetery. He asked about either filling it with dirt or removing it as other entrances at the cemetery did not have a cattle guard. Mayor Salisbury stated that if they chose to pull it out to be sure that it could be done without tearing up the rocks. Hamilton moved to allow the Public Works Department to decide the best method with which to deal with the issue, Loftice seconded and the motion was passed.

CCSD#2 Rec Board Grant Contract- \$9,000.00: Clerk/Treasurer Harvey reported that the Town has been awarded \$9,000.00 from the CCSDD#2 Rec Board. \$4,500.00 for utilities; \$3,500.00 for Parks Department wages and \$1,000.00 for the Music in the Park Event. The \$500.00 for Winter Carnival was not approved. Hamilton moved to sign the contract for the CCSD#2 Rec Board Grant, Loftice seconded and the motion was passed.

CORRESPONDENCE

CCCOG, UPRSWDD, SCWEMS, WAM- Minutes/Newsletters via email

CCEDC- Tour 23 Repot- via email

Wyoming Business Council/WEDA- Comments on proposed rules/revenue recapture

Carbon County Notice of Public Hearing-BRC Planning Grant- via email

DEQ- State of Wyoming Public Hearing Notice- Pesticide Permit

Robert Daily- interest in Firewood

Roger & Theresa Bayless- RV Park Thank You

Next Regular Council Meeting September 10, 2015 at 7:00 p.m.

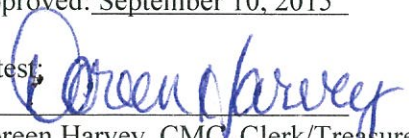
Next Planning Commission Meeting September 2, 2015 at 7:00 p.m.

With no further business, Loftice moved to adjourn at 7:39 p.m., Hamilton seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: September 10, 2015

Attest:


Doreen Harvey, CMC Clerk/Treasurer



Greg Salisbury, Mayor