

Town of Encampment
Regular Meeting
June 11th, 2015
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday June 11th, 2015 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Ben Tieszen, Maintenance/Operator. Also present was Vicki Loftice of the Planning Commission. Public Guest was John Farr. Others present were Leroy Stephenson, Mayor of Riverside; LeAnn Stephenson, Sandy Martin, Matthew Kerbs of KTGA/Bigfoot 99 Radio and Sarah Hutchins of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Stull moved to approve the agenda with the addition, Reichert seconded and the motion was passed.

MINUTES

Loftice moved to approve the minutes of the May 14th regular meeting and the May 28th special meeting as distributed, Reichert seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk/Treasurer Harvey reported that at just over 90% of the fiscal year the revenues were at approximately 91% of projections and the expenses were at about 80%. Reichert moved to approve the May 2015 Financial Statement and pay the monthly bills in the amount of \$59,635.80 including the May 2015 payroll and contracted liabilities in the amount of \$21,099.99, Loftice seconded and the motion was passed.

PUBLIC GUESTS

John Farr- Battle Highway Scenic Byway: Mr. Farr thanked the council for their support of the Battle Pass Scenic Byway project. He reported that they are now undertaking an effort to have the pass opened by May 1st each year, stating that the route is also a 'highway of commerce' with Doggett Greenhouse being the biggest grossing retail business in Carbon County in the months of May and June. Opening the pass earlier would also serve to connect areas of Carbon County for emergency services in addition to serving as an alternate route for truck traffic to Craig. This would allow the semi truck traffic to avoid traveling through Steamboat Springs. Mr. Farr asked the council to endorse the effort stating that he would like to also use the Town Hall facility for a public hearing on the matter. The council agreed that with the newer more modern equipment state officials including the state traffic engineer should come to realize the importance and ease of opening the pass by May 1st.

Mr. Farr also reported that they are also in need of \$7,000-\$10,000 for signage along the route. The committee is also looking to add the Sage Creek Road as a Scenic Byway Loop. There will be a concert by Michael Martin Murphy on August 28th to help raise funds for the efforts.

UNFINISHED BUSINESS

2015 Hydrant and Valve Replacement Project: A list of parts for the Third Street water main loop was presented. Maintenance /Operator Tieszen stated that the list did not include freight and may be subject to change with the addition of miscellaneous parts. The list also includes the cost of renting an excavator. Stull moved to authorize the purchase of the materials at a cost of \$19,458.90 plus the additions and the cost of freight, Reichert seconded and the motion was passed.

3rd Reading of FY 15/16 Budget/Public Hearing: At 7:10 p.m. Mayor Salisbury opened a Public Hearing for the purpose of taking public comment on the FY2015/2016 budget ordinance. Hearing no comment, the hearing was closed. Clerk/Treasurer Harvey reported that the budget included revenues and expenses totaling \$1,444,185.43. Stull moved to approve the 3rd and final reading of the FY15/16 budget, Reichert seconded and the motion was passed.

Grand Encampment Opera House-Leak in Roof: Councilman Stull reported having inspected the roof at the Opera House. The manufacturer's specifications for the installation of a membrane roof require that the membrane be adhered to a surface. The membrane on the Opera House is not. He stated that in his opinion the Town of Encampment should have a reputable roofing contractor redo it. Mayor Salisbury stated that contractors were contacted in Casper and Cheyenne and they are not interested in looking at it. Mayor Salisbury stated that he agrees that it needs to be fixed but that he would prefer a metal roof. He stated that he has asked a local contractor for an estimate for a seamless metal roof, but that he had not heard from him prior to the meeting. Effort will be made to continue to seal all that can be sealed in the mean time.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth reported that activity has picked up a lot for summer. An audience member reported that there was no contact made on a wellness check called in through dispatch at a time when Chief Wachsmuth was not on duty. The chief stated he would follow up on the matter.

Planning Commission- Vicki Loftice: Mrs. Loftice reported that there were two building permit applications received, one for a shed and one for a fence. Both applications were approved.

Public Works- Ben Tieszen, Maintenance/Operator: A written report was submitted. Maintenance/Operator Tieszen reported that the Public Works Department has been very busy. The ultrasonic system was working well judging by the brown scum that happens when the algae breaks down. The pH is going down and they should know by July if the system will work. He also reported that they have a good summer crew and that they are busy getting ready for Jamboree.

ADDITIONS TO THE AGENDA

Purchase of Adobe Software: Clerk/Treasurer Harvey stated that a full version of Adobe Acrobat software would be necessary for use in maintaining the website, but that she did not have time to get an estimate of cost prior to the meeting. She stated she would find the best deal if allowed to make the purchase. Reichert moved to allow the purchase/Stull seconded and the motion was passed.

NEW BUSINESS

Mosquito Abatement-EIMP Grant Contract- Fogging Request/Schedule: The options of fogging mosquitoes in the evening for a more effective kill with wages being overtime, or fogging in the morning as they have in prior years were discussed. Clerk/Treasurer Harvey reported that wages would be reimbursed in part by the EIMP grant. Mayor Salisbury stated that he was not as worried about the wages as he was the inconvenience to the employees, stating that it seemed to work as it has been done in the past. Riverside Mayor Leroy Stephenson and his wife LeAnn who also own Lazy Acres Campground and RV Park in Riverside were in the audience and stated that they prefer to be fogged in the morning hours. They also reported having treated the standing water in the area in an additional effort to help control the mosquitoes. The council agreed to allow the Public Works Department to fog in the morning and handle other requests for fogging as they see fit. Cherokee Meadows will be fogged in the same time frame as Riverside.

Clerk/Treasurer Harvey reported that the EIMP Grant from the Department of Agriculture was in the amount of \$12,000.00 which covered a roughly half the cost of the program with the help of Carbon County Weed & Pest. Stull moved to approve the contract for the grant, Loftice seconded and the motion was passed.

Purchase of Fireworks: Stull moved to approve \$1,600.00 for the purchase of Fireworks for the 4th of July, Loftice seconded and the motion was passed.

Specific Purpose Tax Debt Service- CWSRF#117 \$12,500.00 / DWSRF#109 \$37,500.00: Clerk/Treasurer Harvey reported that additional proceeds have been received from the Specific Purpose Tax and she asked for permission to make an additional payment of \$50,000.00 to the State Revolving Fund loans as budgeted. Reichert moved to approve the additional payment, Loftice seconded and the motion was passed.

ESRI-Renewal of Support Fee for GIS unit/software: An estimate was presented from ESRI for support for the GIS handheld unit. Mayor Salisbury for the audience that the GIS system was developed with PMPC and upkeep of it was ongoing. Maintenance/Operator Tieszen stated that toward the fall he and Brandon would like to take some classes to learn more about its use.

Recreation Improvements: Mayor Salisbury stated the there was an opportunity for free sand from the Seminole Boat Club for the sand volleyball court and that four semi loads had been hauled to Encampment by Anderson's. The sand volleyball court will be in the area northwest of the ball field. Estimates were presented for the net, poles, liner and gravel for drainage. It was agreed that a sleeve would need to be put over the drainage pipe to keep the fine particles of sand out and that there should to be a way to clean it if it clogged. Stull moved to approve up to \$6,000.00 toward the purchase of materials for a sand volleyball court, plus gravel and the cost of the delivery of the sand, Reichert seconded and the motion was passed.

Public Suggestion for a Grill in the Japanese Garden: Clerk/Treasurer Harvey reported that Lazy Acres Campground had offered to donate a grill to the Garden Club for placement at the Japanese Garden if we could help with its installation. LeAnn Stephenson of Lazy Acres Campground and RV Park stated that the grill is in good condition. It is the type with a base that needs to be installed in cement and that it has an adjustable rack and could use a coat of black

stove paint. The Garden Club has picked out a spot for its installation. The council thanked the Stephenson's for the donation.

Public Works Department- Training Opportunity: A flyer for Water/Wastewater Core Topic training was distributed to the council. Maintenance/Operator Jones is working toward taking the test for his initial licenses and will be scheduling the testing soon. Reichert moved to approve the cost of training and expenses for Brandon Jones, Stull seconded and the motion was passed.

Resolution 2015-09 / Amendment to Reallocate budget Expenditures: Clerk/Treasurer Harvey reported that since the FY14/15 budget has already been amended and the Town of Encampment would not exceed that budget, a resolution would need to be passed to reallocate budget expenditures to cover the recent property purchase. Reichert moved to pass Resolution #2015-09 amending the budget expenditures in the FY14/15 budget, Stull seconded and the motion was passed.

Clean Up of Town Property: Mayor Salisbury reported that he has an estimate of approximately \$5,000.00 plus the cost of landfill fees for the demolition and removal of the burned house recently acquired by the town. Discussion ensued about the details of the project. Mayor Salisbury stated that he wanted to have demolition complete before Jamboree weekend. The demolition can begin at 7:30 a.m. June 12th. Reichert moved to approve the cost of demolition and clean up, Stull stated that he 'gladly' seconded the motion and the motion was passed.

Transfers to Reserve Accounts: Clerk/Treasurer Harvey reported that the FY 14/15 budget performed well. She suggested reserve transfers in the amounts of \$15,000.00 to the Water Fund; \$12,000.00 to the Sewer Fund, \$10,000.00 to the Grand Encampment Opera House Fund; \$2,000.00 to the Park Safety Fund; \$5,000.00 to the Cemetery Fund and \$5,000.00 to the Fire Department Equipment Fund. Stull moved to approve the transfers to the reserve funds, Reichert seconded and the motion was passed.

CORRESPONDENCE

CCCOG, UPRSWDD, SCWEMS, CCVC- Minutes via email

Saratoga Platte Valley Chamber of Commerce- Minutes, Strategic Plan- Via Email

Cherokee Meadows- Request for Mosquito Fogging

Next Regular Council Meeting July 9th, 2015 at 7:00 p.m.

Next Planning Commission Meeting July 1st, 2015 at 7:00 p.m.

With no further business, Lofice moved to adjourn at 7:45 p.m., Reichert seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: July 9, 2015 _____



Greg Salisbury, Mayor

Attest:


Clerk/Treasurer, Doreen Harvey, CMC