

Town of Encampment
Regular Meeting
January 08, 2015
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday January 08, 2015 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Katrina Bergeson, Maintenance/Operator. Also present were Planning Commission member Ros Herring and Erik Gantt of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

OATH OF OFFICE

Clerk/Treasurer Harvey administered the Oath of Office to Mayor Salisbury. Mayor Salisbury administered the Oath of Office to Gary Stull and Cindy Hamilton

AGENDA

Hamilton moved to approve the agenda, Stull seconded and the motion was passed.

MINUTES

Hamilton moved to approve the minutes of the December 11, 2014 regular meeting as presented, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Clerk /Treasurer Harvey reported additional interest to the financial statement from The WYOSTAR investments in the amount of \$2.09 for the Cemetery Fund; \$3.23 for the Park Safety Fund; \$48.23 for the Sewer Fund and \$141.04 for the General Fund Reserve. Hamilton moved to approve the December 2014 Financial Statement with the additions and pay the monthly bills in the amount of \$54,945.80, including the December 2014 payroll and contracted liabilities in the amount of \$23,549.88, Reichert seconded and the motion was passed.

UNFINISHED BUSINESS

2015 Hydrant & Valve Replacement Project- CWC Grant Contract: Hamilton moved to approve the grant contract in the amount of \$75,000.00, Loftice seconded and the motion was passed.

Title 9.08 Alcoholic Beverages Amendment- 2nd Reading: Clerk/Treasurer Harvey presented Title 9.08 Alcoholic Beverages as amended for 2nd reading. The council expressed their approval of the changes made to the ordinance. Hamilton moved to approve the 2nd reading of the Title 9.08 Alcoholic Beverages amendment as presented, Reichert seconded and the motion was passed.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth stated that he had a little bit of activity in the past month and was working on a few cases. He asked the council members to contact him if they had any questions. Chief Wachsmuth also reported that repairs to his computer have made doing reports take half the time.

Planning Commission- Ros Herring, Secretary: Mrs. Herring reported that the Planning Commission met, but that there were no permits to review. The Planning Commission will begin working on a revision to the Zoning Ordinance a little bit at a time. Mayor Salisbury offered to set a meeting with the Planning Commission to discuss the matter. Herring stated that the plan was to review the ordinance and present the suggestions for changes to the council for discussion.

In other matters, Herring asked if the council if the Council intended to replace the Zoning Officer whose term has expired. The Planning Commission members are reviewing the applications and going to the sites, but it does not always work very well. Mayor Salisbury stated that the council would discuss the matter and see where it leads.

Department of Public Works: A written report was submitted. Maintenance/Operator Bergeson reported that the sand that has been purchased is working great. Photos of the bathroom finished for the greenhouse building in the Grand Encampment Business Park were presented to the Council. Its use will be for Greenhouse personnel and it can be heated with a portable heater if they choose. It is well insulated. They Council stated that the bathroom looked great and commended the Public Works Department on a job well done.

In other matters, Mayor Salisbury asked about the affect of the power surges on the water plant. Bergeson stated that Maintenance/Operator Tieszen shut the main power off at the plant and operated the generator when the issue started to prevent damage to the equipment.

Recreation Department: Clerk/Treasurer Harvey reported that there were 16 in attendance to the New Years Movie Night and that the Lighting Contest Winners were 1st Place Ginger O'Leary; 2nd Place Gus and Ella Geisick and 3rd Place Ruth Banzhaf. Harvey also reported that Winter Carnival Chair Sneddon had another obligation and could not attend the meeting, but that she was on track for a strong event. Donations are down for the event so far and there is still a need for volunteers. The event will be a two day event this year.

ADDITIONS TO THE AGENDA

There were no additions.

NEW BUSINESS

Designation of Depositories, Official Newspapers and Posting Places: Hamilton moved to designate Rawlins National Bank, Bank of the West, WYOSTAR, the Wyoming Government Investment Fund and the Bank of Commerce as official depositories; the Saratoga Sun and the Rawlins Daily Times as official newspapers and the town hall, post office and senior center as official posting places for the Town of Encampment, Lofice seconded and the motion was passed.

Designation of Signature Authority on Bank Accounts and Investments: Lofice moved to designate Mayor Salisbury, Clerk/Treasurer Harvey and Councilperson Reichert as signers on the bank accounts and investments, Stull seconded and the motion was passed.

D's Bar & Grill- Catering Permit #2015-01- Casino Night January 24, 2015: Hamilton moved to issue Catering Permit #2015-01 to D's Bar and Grill for the sale of liquor at Casino Night on January 24th, Reichert seconded and the motion was passed.

Resolutions #2015-01 and #2015-02-Street Closures for Winter Carnival Events / \$1,750.00 prize money for Winter Carnival Events: Clerk/Treasurer Harvey reported that the resolutions were necessary to comply with the ordinances and that there is still a need for volunteers to help with the events if any of the council were interested. Hamilton moved to approve Resolutions #2015-01 and #2015-02 for the closure of the streets for the sled races and the Sixth Street Sprint. Loftice seconded and the motion was passed.

Clerk/Treasurer Harvey stated that there would be a need for prize money for the events in the amount of \$1,750.00 part of which is reimbursed from CCVC grant money and donations. Hamilton moved to approve the check for the prize money for the event, Loftice seconded and the motion was passed.

Saratoga Platte Valley Chamber of Commerce: Hamilton moved to approve the renewal of the membership to the Platte Valley Chamber of Commerce at the current level of \$250.00, Stull seconded and the motion was passed.

HACH Service Contract Renewal \$4,884.00 and SIRR Plan Renewal: Maintenance/Operator Bergeson stated that the two turbidimeters, the PH meter and equipment and supplies for monitoring and reporting to the EPA were covered by the contracts. HACH replaced a damaged head this past year at no additional cost as part of the agreement. Loftice moved to approve the HACH service plan and contract in the amount of \$4,884.00, Stull seconded and the motion was passed.

Police Department- Taser Purchase: Chief Wachsmuth asked the council to consider allowing the purchase of a new taser in the amount of \$1,099.94. With only officer on duty it is an item that an officer should have and hope that they never have to use. Chief Wachsmuth confirmed for Councilperson Stull that he is certified to use a taser. Reichert moved to approve the purchase of a taser in the amount of \$1,099.94, Hamilton seconded and the motion was passed.

2015-Music in the Park- Teka Brock Band \$2,000.00 plus three rooms: Clerk/Treasurer Harvey reported that the Teka Brock Band is available for the August 1st event. They will need to a commitment from the town to save the date. Like other bands, their rate has increased. The band is generally paid for in part by grants from the CCSD#Rec Board and the Wyoming Arts Council. The council agreed that everyone enjoyed the band. Hamilton moved to approve \$2,000.00 and three rooms for the Teka Brock Band for the 2015 Music in the Park event, Stull seconded and the motion was passed.

Fencing for the Archery Range- Purchase of supplies: Clerk/Treasurer Harvey reported that the CCSD#2 Rec Board grant had approve \$1,000.00 of the \$1,851.00 project submitted through last year's grant application. The remainder of the project will need to be covered by the town. It was noted that the council already agreed that the project was a good project and that the Archery Range is getting used. Maintenance/Operator Bergeson reported that Thompson Logging is still able to provide the wood and may be able to do it for approximately \$1,500.00. Hamilton moved

to approve the purchase of the supplies for the Archery Range fencing project, Loftice seconded and the motion was passed.

2015/2016 CCSD#2 Rec Board Grant Ideas:- Deadline February 15th: Clerk/Treasurer Harvey reported that in the past the grant has been used for utilities, park wages, Music in the Park, Winter Carnival and other things. It was noted that Winter Carnival was not funded by the Rec Board last year. Discussion ensued about other possible uses. A cost estimate will be sought for a portable stage similar to those at the Bear Trap in Riverside for use in the area where the Grand Encampment Cowboy Gathering sets their stage. The matter will be on the February agenda for further discussion.

Platte Valley Arts Council membership: Clerk/Treasurer Harvey reported that the matter was on the December 11th agenda as correspondence, but that she neglected to ask the council to consider membership with the organization. The Platte Valley Arts Council has improved their representation in this area with their help with new events such as the Polka Nuts Dance and the Reading Discussion Group. Councilperson Hamilton noted that there were also positive changes in the board members and the people involved with the group. Hamilton moved to approve membership to the Platte Valley Arts Council at the Patron Level of \$200.00, Loftice seconded and the motion was passed.

Executive Session- Possible Litigation: At 7:25 p.m. Reichert moved to enter into executive session for the purpose of discussing possible litigation, Stull seconded and the motion was passed. Those in the session were Mayor Salisbury and Councilpersons Hamilton, Loftice, Reichert and Stull.

At 7:40 p.m. Hamilton moved to return to regular session and to seal the minutes and place them in the safe, Stull seconded and the motion was passed.

CORRESPONDENCE

CCCOG Minutes and 2015 schedule- via email: Hamilton noted that she would be attending the January 14th CCCOG meeting if no one else planned to attend.

UPRSWDD- Minutes via email

SCWEMS- Minutes via email

WAMJPIC- Board Nominations

WAM-Wyoming Insights/Governors Proclamation-WAM Winter Workshop/ Legislative Guide

WY DEQ- Notice of Proposed Discharge Permits

Department of Audit Annual Report

WYDOT- 2015 Utility Procedure Courses

Next Regular Council Meeting February 12, 2015 at 7:00 p.m.

Next Planning Commission Meeting February 4th, 2015 at 7:00 p.m. if there is business to transact.

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With no further business, Loftice moved to adjourn at 7:46 p.m., Reichert seconded and the motion was passed.

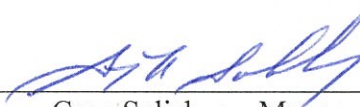
Doreen Harvey, CMC
Clerk/Treasurer

Approved: February 12, 2015

Attest:



Clerk/Treasurer, Doreen Harvey, CMC



Greg Salisbury, Mayor