

Town of Encampment
Regular Meeting
November 13, 2014
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday November 13, 2014 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Mary Martin and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Katrina Bergeson and Brandon Jones, Maintenance/Operators. Also present were Gary Stull, Councilman Elect and Ros Herring of the Planning Commission. Audience members were Alyson Sneddon, Owner of The Red Wagon, LLC and the 2015 Winter Carnival Chair and Erik Gantt of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Hamilton moved to approve the agenda with the additions, Loftice seconded and the motion was passed.

MINUTES

Hamilton moved to approve the minutes of the October 9, 2014 regular meeting as distributed, Reichert seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Loftice moved to approve the October 2014 Financial Statement and pay the monthly bills in the amount of \$42,262.67, including the October 2014 payroll and contracted liabilities in the amount of \$19,616.35, Hamilton seconded and the motion was passed with Martin abstaining.

UNFINISHED BUSINESS

Consensus Funding Project Update: Clerk/Treasurer Harvey reported that the final application amount for the Consensus Funding project is \$122,750.00. The grant portion will be \$75,000.00 and the matching funds will be \$47,750.00. The State Land and Investment Board will review the applications on December 11th with approval expected in January of 2015. The project will begin in spring 2015.

5th Penny Tax Update: Mayor Salisbury reported that the tax has passed with 67% of the vote and that he thought advertising was good. Councilperson Hamilton stated that she thought the 5th Penny Tax committee did a great job in educating the public. Clerk/Treasurer Harvey reported that the committee would meet November 19th to conduct final business and to officially disband.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth stated that he had no written report due to the server being down. Things have slowed down in Encampment and he is looking forward to winter.

Department of Public Works: Mayor Salisbury asked if there were any cold weather issues. Maintenance/Operator Bergeson reported that they have been running the generator at the Water Plant on a regular basis and that they have it on a trickle charger. There seems to be an issue with

the wiring in the electric panel because it does not seem to be operating properly. Mayor Salisbury stated that if the issue continues, they should have someone look at it. Councilperson Hamilton stated that Carbon Power & Light uses battery backups at the sub-stations and that perhaps Carbon Power & Light might be able to provide some input on the issue.

In other matters, Bergeson reported the irrigation systems and the bathrooms have all been winterized and that they may need to replace the water pump on the dump truck.

Recreation Department- Mary Martin: Council person Martin reported two possible titles for New Years Eve Movie Night. "Planes, Fire and Rescue" or "Sherman and Mr. Peabody". The selection will be made soon.

Winter Carnival- Alyson Sneddon, Chair: Ms. Sneddon reported that the committee is currently working on the events and strategizing the marketing for the event. Discussion ensued among the council about the declining participation and the effort made to avoid scheduling conflicts. Councilperson Hamilton thanked Ms. Sneddon for taking over the event.

Clerk/Treasurer and Fire Department Secretary Harvey reported that the Fire Department would be partnering with Sorority to put on Casino Night during the event.

ADDITIONS TO THE AGENDA

Payment of Late Bills: Clerk/Treasurer Harvey reported that she had not received all of the Union Telephone bills by meeting time. Hamilton moved to allow the payment of the bills when they are received, Loftice seconded and the motion was passed.

NEW BUSINESS

The Red Wagon, LLC-Retail Space Lease Renewal: Ms. Sneddon thanked the council for the replacement windows in the retail space stating that they are helping to keep the cold out. She reported that things are going quite well and that she has just engaged another business stating that the store looks fuller and is blossoming. Mayor Salisbury agreed that everything seems to be going well. Hamilton moved to approve the renewal of the lease between the Town of Encampment and The Red Wagon, LLC at the current terms, Reichert seconded and the motion was passed. Ms. Sneddon was thanked for the great job she is doing with the retail space.

SCWEMS- Resolution #2014-09- Pediatric Stretcher Restraints: A resolution request was sent to the Town via email asking for the support of a grant request for Pediatric Stretcher Restraint funding. Loftice moved to approve Resolution #2014-09, the motion died for the lack of a second.

Riverton Mid-Winter Fire School- January 9-11th, 2015: Clerk/Treasurer and Fire Department Secretary Harvey reported that the Fire Department would like to send up to 8 members to the Mid-Winter Fire School in Riverton. It is not known which members will be attending, but those able to register early are able to get into the best classes. Hamilton moved to approve tuition and expenses for up to 8 members, Loftice seconded and the motion was passed.

Annual Christmas Lighting Contest/Installation of Christmas Lights: Councilperson Hamilton informed the council that there was an assumption that the Christmas Lights hung by the Town of Encampment were paid for in the monthly bill for the street lights, but that they were not. The cost of the electricity is actually paid for by the member/owners. The Town has been leaving the Christmas lights up through Winter Carnival. Winter Carnival Chair Sneddon stated that the Winter Carnival committee would like to be allowed to do so again. Hamilton noted that the new LED light strings were more efficient, but the actual cost of the lighting is unknown. Councilperson Reichert stated that the cost is an issue because it is paid for by the membership. Councilperson Hamilton stated that she was not trying to make a statement on behalf of the board, that she just wanted everyone to know there was a cost associated with them that was not paid by the Town. Mayor Salisbury instructed the clerk to write a letter to Carbon Power & Light to see if they could provide the town with an estimate of what the Christmas Lights cost the co-op and to ask if they mind if the lights are left up through Winter Carnival.

Hamilton moved to approve the Christmas Lighting Contest as held in the past and allow the Public Works Department to place the Christmas lights up around Thanksgiving at their discretion, Loftice seconded and the motion was passed. The decision on when to take them down will be made at the December 11th Council Meeting.

Pesticide Applicator Class- Recertification/Bergeson- January 20-23, 2015-Casper: Maintenance/Operator Bergeson put in a request to attend recertification training in Casper in January. The license is necessary for the Mosquito Abatement Program. Hamilton moved to approve the training and expenses, Loftice seconded and the motion was passed.

Operator Basics Class- Jones- December 3rd & 4th- Burns, WY: The class is necessary training in order to begin the licensing process. Hamilton moved to approve the training and expenses, Loftice seconded and the motion was passed.

CCVC Grant Award- \$4,000.00 for Winter Carnival: Clerk/Treasurer Harvey reported that the grant application to the Carbon County Visitors Council in the amount of \$4,000.00 has been approved. A contract was presented for the funding. Loftice moved to approve the grant contract, Hamilton seconded and the motion was passed.

Wyoming Office of Homeland Security- LETPA Grant- \$4,131.61: The requirements of the grant will be reviewed. The contract will be on the December 11th agenda for further discussion.

Archery Range- Robert C. Kelley- Request for Funding to Rebuild Targets- \$650.00: Discussion ensued about the popularity of the Archery Range, that it is a great place and gets a lot of use. Consensus was reached that council is willing to consider the expense and will discuss the matter again closer to spring.

Title 9.08 Alcoholic Beverages- Amendment- 1st Reading: Clerk/Treasurer reported that the publication rules for liquor licenses have changed and that the ordinance would need to be revised. A draft revision was presented along with some notes about items to be considered for addition or deletion. Hamilton moved to approve the 1st Reading of ordinance 9.08 with the concerns to be addressed before the 2nd Reading, Loftice seconded and the motion was passed.

WAM Winter Workshop- January 21-23rd in Cheyenne: Clerk/Treasurer Harvey reported that Councilperson Elect Stull had indicated that he would be interested in attending the event. If allowed to attend he would also be the Voting Delegate. If a scholarship is offered an application will be put in. Councilperson Hamilton stated that she had attended the event her first year as a council member and that the scholarship application was a simple paragraph, and she was approved. Hamilton moved to approve Councilperson Elect Gary Stull to attend the WAM Winter Workshop, Loftice seconded and the motion was passed.

Closure of Town Hall Friday November 28th: Hamilton moved to allow the Closure of Town Hall on Friday November 28th, Loftice seconded and the motion was passed.

CORRESPONDENCE

Wyoming Community Foundation- GEOH Endowment Fund

Wyoming State Preservation Office- Survey Request

Wyoming State Engineers Office- Monthly Diversions Report

Wyoming Business Council- Funding Memorandum (via email)

UPRSWDD- Minutes (via email)

CCVC- Minutes (via email)

WAM- Mary Randolph, WY Rural Development Council-Retirement

Grand Encampment Cowboy Gathering- Thank you

WY DEQ- Phase 1 Environmental Assessment for Interested Communities

JP Morgan Chase- WYOSTAR Changes

State Treasurer's Office- Notice of Intent to Adopt Rules

Next Regular Council Meeting December 11, 2014 at 7:00 p.m.

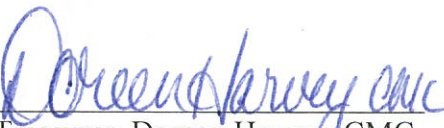
Next Planning Commission Meeting December 3rd, 2014 at 7:00 p.m. if there is business to transact.


With no further business, Hamilton moved to adjourn at 7:27 p.m., Loftice seconded and the motion was passed.

Doreen Harvey, CMC

Clerk/Treasurer

Approved: November 13, 2014

Attest: 
Clerk/Treasurer, Doreen Harvey, CMC



Greg Salisbury, Mayor