

Town of Encampment  
Regular Meeting  
October 09, 2014  
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday October 09, 2014 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Mary Martin and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer; Katrina Bergeson and Ben Tieszen, Maintenance/Operators and seasonal employee Brandon Jones. Also present was Vicki Loftice of the Planning Commission. Audience members were Marie Williams and Erik Gantt of the Saratoga Sun. Special Guest was Susan Munson.

The meeting was called to order by reciting the Pledge of Allegiance.

**SPECIAL GUEST**

Prior to beginning the regular meeting proceedings Mayor Salisbury took a moment to recognize former Clerk/Treasurer and Deputy Clerk Susan Munson for her years of service to the Town of Encampment. Mrs. Munson was presented with a plaque and parting gift. The Mayor and Council thanked her for all of her years of dedicated service and wished her the best of luck. Mrs. Munson told the council that it was great working for the Town and that she has many fond memories. Her decision to leave was not easy, but she will be helping her son Zeb grow his business.

**AGENDA**

Reichert moved to approve the agenda with the additions, Loftice seconded and the motion was passed.

**MINUTES**

The clerk was advised of typographical errors and asked to amend the discussion regarding the culverts to include the request that an extension for repair of the culvert by the cemetery be included in the culvert purchase. Martin reminded the clerk that she had abstained from the vote on the Encampment School Yearbook ad. With no further corrections, Martin moved to approve the minutes of the September 11, 2014 regular meeting as corrected, Hamilton seconded and the motion was passed.

**FINANCIAL STATEMENT/MONTHLY BILLS**

Clerk/Treasurer Harvey reported the addition of interest from the WYOSTAR investment funds to the financial statement in the amount of \$146.52 for the General Fund, \$50.10 for the Sewer Fund, \$3.35 for the Park Safety Fund and \$2.17 for the Cemetery Fund. The clerk also reported an additional bill in the amount of \$80.00 to the Saratoga Sun and payment of an additional payroll liability in the amount of \$6.23.

Martin moved to approve the September 2014 Financial Statement with the additions and pay the monthly bills in the amount of \$46,205.83, including the September 2014 payroll and amended contracted liabilities in the amount of \$20,606.03. Hamilton seconded and the motion was passed.

## **UNFINISHED BUSINESS**

Consensus Funding Project Update: Mayor Salisbury reported having attended the last Carbon County Council of Governments meeting where the Consensus Funding list was discussed. All entities on the list with the exception of Rawlins made cuts to their projects in order to try and reach the funding goal. The goal was not met. The Rawlins project consisted of the purchase of a D-8 Cat, fence relocation and drilling of wells prior to location of a pit at their landfill. Rawlins argument for needing the funds was built around the regional landfill issue. Mayor Salisbury stated that permission to place the pit on BLM land was believed to be verbal only and that the new pit was not yet permitted by DEQ. Rawlins would not reduce their project because of its countywide impact. Rawlins had also reported they had been denied funding for the project from other sources. A Special Meeting of CCCOG is scheduled for October 10<sup>th</sup> so that those entities needing to confer with their engineers prior to reducing their project could have time to do that. Councilperson Martin noted that not all entities had provided a match for their project and Encampment had provided a 25% match.

Mayor Salisbury stated that the purpose behind CCCOG and the Consensus process was to see that all areas of Carbon County had a chance to benefit from the Consensus funding process by working together. He noted that all of the communities have needs and that the projects presented were for infrastructure and that that was good.

5<sup>th</sup> Penny Tax Update: Mayor Salisbury reported that he had begun hearing the ads and that they were good. Clerk/Treasurer Harvey reported that she has been talking with local residents and officials about the importance of the tax and that Mayor Salisbury has agreed to be part of a radio interview on October 29<sup>th</sup>. The newspaper ads will begin toward the end of the month.

Councilperson Hamilton stated that the committee role in the public education on the uses of the tax was very important and that its passage is crucial for community events and services.

## **COMMITTEE REPORTS**

Police Department- Grayling Wachsmuth, Chief: A written report was submitted.

Planning Commission- Vicki Loftice: Mrs. Loftice reported that the Planning Commission had one application which was approved contingent on Chair Reichert's satisfaction with a few of the details.

Department of Public Works: Maintenance/Operator Bergeson reported that that new mosquito fogger has been delivered and calibrated. The replacement part for the old fogger was still on back order due to personnel issues in Chicago. She also noted that one of the hydrants on the consensus list has broken, so it has been replaced. The taps for the Dugger home are being installed and work has begun on the sewer line at the Business Park for the greenhouse bathroom. When questioned, Maintenance/Operator Tieszen reported that the line will be installed with easy access should further improvement to the parcel be necessary.

Clerk/Treasurer-Doreen Harvey: Clerk/Treasurer Harvey noted that the total cost of the Town of Encampment Mosquito Abatement program was \$24,491.34, which was slightly over budget. The program is vital for the residents of Town of Encampment.

Recreation Department- Mary Martin: Council person Martin reported having attended the events planning meeting that was sponsored by the Saratoga Platte Valley Chamber of Commerce. She informed the council that there was a need to finalize dates for the Community BBQ and the Free Movie Nights. Discussion ensued about a number of different events and the attempts being made to avoid major conflicts in scheduling. Consensus was reached that the 2015 Community BBQ will be held August 1st and that the dates for the Free Movie Nights will be June 13<sup>th</sup>, July 11<sup>th</sup> and August 8<sup>th</sup>. Martin will continue to work on the list through emails and a master list will be provided to the Town Hall. The list will be placed on the Facebook page in effort to bring people to Town for the events.

Winter Carnival: Clerk/Treasurer Harvey reported that committee chair Alyson Sneddon has submitted a grant application to the Carbon County Visitors Council on behalf of the Town of Encampment for the event. A copy of the budget was distributed to the council. The application will include more in-kind match than in the past. The CCVC will review the grant on October 14<sup>th</sup> at 1:15 p.m. Harvey also noted that the CCSD#2 Rec Board had not approved the \$500.00 grant request for the event, but that they had approved \$9,000.00 in funding for other items. No reason was given as to why the funds were not granted. Additional funding for the 2015 Winter Carnival event may need to be taken from the Rec Department budget pending the decision by the CCVC on the application.

#### **ADDITIONS TO THE AGENDA**

Payment of Late Bills: Clerk/Treasurer Harvey reported that one of the Union Telephone Bills and the invoice from Van Diest Supply Company for the Mosquito Fogger has not been received yet. Martin moved to allow the clerk to pay the additional bills, Loftice seconded and the motion was passed.

#### **NEW BUSINESS**

Union Telephone Services- Select DSL Packages: Councilperson Hamilton reported having reviewed the options for the DSL packages. The speeds represented depend on the distance the service is from its source. Hamilton recommended that the slower speed service should be sufficient for any need the Town of Encampment has and sufficient for streaming by the users of the Opera House. Councilperson Martin stated that she would trust Hamilton's expertise on the matter. Hamilton moved to approve the selection of the slower DSL speed for the Town of Encampment facilities, Loftice seconded and the motion was passed.

Property Insurance Renewal/Hub International: Hamilton moved to renew the property insurance policy with Hub International in the amount of \$9,761.00 and to decline the terrorism coverage, Martin seconded and the motion was passed.

Specific Purpose Tax-State Revolving Loan Debt Service: Clerk/Treasurer Harvey asked for permission to draw on the Specific Purpose Tax funds held by Carbon County to service the State Revolving Loan obligations held by the Town of Encampment. As of June 30, 2014 the balance on DWSRF#109 was \$473,090.39 and the balance of CWSRF#117 was \$321,941.32. The funds will be distributed 75% to DWSRF#109 and 25% to CWSRF#117, as in the past. Martin moved to draw the available funds and make payment on the loans, Hamilton seconded and the motion was passed.

Saratoga Platte Valley Chamber of Commerce-Annual Award Nominations: Consensus was reached to nominate Chez Booze for Business of the Year; The Red Wagon, LLC for new business of the year; Grandma's Cabin for organization of the year and Vonda Wieberg for Volunteer of the year.

Executive Session for Personnel- Maintenance/Operator Applications: At 7:37 p.m. Loftice moved to enter into Executive Session for the purpose of discussing personnel, Martin seconded and the motion was passed. Those in attendance were Greg Salisbury, Mayor; Cindy Hamilton, Kimberly Loftice, Mary Martin and Steve Reichert, Council.

At 8:20 p.m. seasonal employee Brandon Jones entered into the Execution Session. At 8:30 p.m. Mr. Jones exited the session.

At 8:40 p.m. Hamilton moved to return to regular session and to seal the minutes and place them in the safe, Loftice seconded and the motion was passed. Martin moved to hire Brandon Jones to fill the Maintenance/Operator Position at a rate of \$14.00 per hour with a start date of November 1, 2014 Hamilton seconded and the motion was passed.

#### **CORRESPONDENCE**

**DEQ- Industrial Siting Permit Approval- Chokecherry and Sierra Madre Wind Projects**

**Wyoming Mining Association- Invitation via email/RSVP Required**

**Rawlins Daily Times- Solicitation for a Veterans Day ad**

**Saratoga Sun-Letter of request for notification of meetings**

**Wyoming Department of Workforce Services**

**Wyoming Independent Living Annual Report**

**MTP&CO., LLC. - Compiled Financial Report**

**CCEMA-John Zeiger-Local Emergency Planning Meeting October 15<sup>th</sup>**

**RV Park Thank You's**

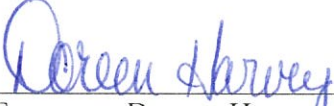
**Next Regular Council Meeting November 13, 2014 at 7:00 p.m.**

**Next Planning Commission Meeting November 5, 2014 at 7:00 p.m.**

With no further business, Loftice moved to adjourn at 8:43 p.m., Martin seconded and the motion was passed.

Doreen Harvey, CMC  
Clerk/Treasurer

Approved: November 13, 2014

Attest:   
Clerk/Treasurer, Doreen Harvey, CMC

  
Greg Salisbury, Mayor