

Town of Encampment
Regular Meeting
September 11, 2014
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday September 11, 2014 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kim Loftice, Mary Martin and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Katrina Bergeson, Maintenance/Operator. Also present was Ros Herring of the Planning Commission. Public Guests were John Farr, Ross and Mary Digger and Gary Stull. Others present were Marie Williams, Alyson Sneddon, Leroy Stephenson of the Riverside Town Council and Erik Gantt of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Martin moved to approve the agenda with the additions, Loftice seconded and the motion was passed.

MINUTES

Reichert moved to approve the minutes of the August 14, 2014 regular meeting as distributed, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Reichert moved to approve the August 2014 Financial Statement and pay the monthly bills in the amount of \$46,018.26, including the August 2014 payroll and contracted liabilities in the amount of \$20,883.92, Hamilton seconded and the motion was passed.

PUBLIC GUESTS

Gary Stull: Mr. Stull introduced himself and asked the Council about the property at 507 McCaffrey Avenue stating that it was an eye sore for the community and that the top story appears to be leaning to the south. He stated that the property is a safety issue and that he did not want to see kids get hurt when playing in the area. He expressed the opinion that it should be taken down before snowfall. Mayor Salisbury stated that the Council has had regular complaints from everyone in town about the property, but that since it was private property there were limits to what could be done. He informed Mr. Stull that the property owner has a building permit and is in the process of rebuilding. The owner was asked to make the property safe. Mr. Stull stated that the property was not boarded up and that he thinks the property owner is purposely being defiant. The Council thanked Mr. Stull for taking time to express his concerns.

John Farr- Battle Highway Scenic Byway: Mr. Farr reported to the council that it has taken five years, but the Forest Service has finally located the original information and replaced the informational signs along their routes. The Battle Mountain Scenic Byway signs are also in place. Mr. Farr also reported that there has been funding approved from the Rec Board for replacement of the signs for the Bottle Creek ski trails. The signs will be replaced before next season. Council person Martin reported that Aspen Alley which is accessed from the scenic byway was featured on the Wyoming Tourism Facebook page. The Council thanked Mr. Farr for all of his efforts.

UNFINISHED BUSINESS

Consensus Funding Project Update: Clerk/Treasurer Harvey distributed a summary of the 2015 Hydrant and Valve Replacement Project. The total project cost will be \$191,000.00 with the Town providing a 25% match from the Water Fund. The application has been submitted to the Carbon County Council of Governments and will be considered for funding along with the other Consensus Projects at their September meeting.

Vyve Broadband Franchise Agreement- Termination Request/ Public Hearing / 3rd & Final Reading: At 7:06 p.m. Mayor Salisbury opened a Public Hearing for the purpose of taking comment on the Vyve Broadband termination request. Hearing no comment the Public Hearing was closed. Hamilton moved to pass ordinance No. 1313 n the 3rd and final reading, terminating the franchise agreement with Vyve Broadband, Reichert seconded and the motion was passed.

Window Replacement- Retail Space: Three quotes were considered for replacement of the windows in the retail space. High Plains Builders in the amount of \$3,600.00; Dana Ehnle in the amount of \$2,400.00 to \$2,800.00 depending on which option is selected and a quote from Jerry Smith for \$1,570.52 which includes his labor of \$920.00 with the Town purchasing the windows. Discussion ensued about the disparity between bids. Consensus was reached that two sliders and two picture windows would be appropriate for the retail space. The windows will be vinyl double hung windows. Martin moved to approve the bid from Jerry Smith in the amount of \$1,570.52 with the Town purchasing the windows, Hamilton seconded and the motion was passed.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth reported that things were going good and that he was beginning to see a few more people in town due to hunting season.

Fire Department- Katrina Bergeson, Treasurer: Mayor Salisbury asked about a recent fire the Fire Department responded to. Treasurer Bergeson reported that the property owner was lucky as the damage was contained to one part of the structure. The chimney fire started because of a squirrels nest and was a good reminder to everyone to check out their fireplaces in the fall before lighting them.

Planning Commission- Ros Herring: Mrs. Herring reported that there were four permit applications submitted. They were for a carport, two decks and one for a house. One application was denied.

Department of Public Works: A written report was submitted. Maintenance/Operator Bergeson offered to answer any questions the council might have on the report, noting that there were items later in the agenda for discussion.

ADDITIONS TO THE AGENDA

Linda Sander- Letter: Ms. Sander submitted a letter requesting that the council consider adjusting her bill for utilities assessed since the fire at her property. Mayor Salisbury stated that the utilities will be assessed as long as there is a building on the property regardless of its condition. The clerk was instructed to draft a letter to Ms. Sander and provide her with a copy of the ordinance requirements for abandonment of taps.

Purchase of Additional Rug for Town Hall Foyer: Clerk/Treasurer Harvey requested permission to purchase a second rug for the Town Hall foyer prior to wet weather at an approximate cost of \$225.00. Reichert moved to allow the purchase, Loftice seconded and the motion was passed.

NEW BUSINESS

Catering Permit #2014-06/D's Bar & Grill Inc. October 25th - Creighton Wedding Reception: Martin moved to issue Catering Permit #2014-06 to D's Bar & Grill Inc. for the October 25th event, Hamilton seconded and the motion was passed.

Purchase Fire Prevention and Safety Supplies: Hamilton moved to allow up to \$500.00 for the purchase of Fire Prevention and Safety education supplies, Loftice seconded and the motion was passed.

Purchase of Mosquito Fogger: Mayor Salisbury stated that the Town of Riverside had submitted a letter of commitment to cover half of the cost of the unit once all other funding sources were known. Maintenance/Operator and licensed pesticide applicator Bergeson stated that she has spoken with Van Diest Supply and has selected a model of Mosquito Fogger with a motor better suited for the constant level of use it gets in the Encampment area. The old unit will still be repaired for use as backup. The cost of the new unit will be \$10,015.00. Hamilton moved to approve the purchase, Loftice seconded and the motion was passed. Clerk/Treasurer Harvey stated that other sources of funding were still being sought and that the purchase of the equipment may result in a budget amendment depending on the performance of the budget.

Casper College Classes- Ben Tieszen: Clerk/Treasurer Harvey noted that she had incorrect information on the agenda that it was not a conference that Maintenance/Operator Tieszen wanted to attend. Hamilton moved to allow Maintenance/Operator Tieszen to attend a Trenching and Shoring class and a Confined Space class at Casper College and to cover his expenses, Martin seconded and the motion was passed.

Drainage Issues/Purchase of Culvert: Mayor Salisbury reported that a drainage issue at Sixth and MacFarlane is being caused by a culvert which is blocked with sediment. The options of a catch basin or waddles to catch sediment prior to its entering the culvert, the borrowing or leasing a jet rodder or use of a fire truck to clean the existing culvert, the purchase of adapters and additional 15" culvert to be buried and dirt work to smooth the transition for the entire block were discussed. Mayor Salisbury stated that he had also talked with WYDOT about the issue which is affecting parking in the area. Maintenance/Operator Bergeson stated that the estimated cost of the culvert and adapters as discussed was \$3,300.00. Mayor Salisbury instructed them to include an extension for repairs the culvert by the cemetery in the purchase. Councilperson Hamilton stated that she wanted the adjacent business to be successful and that the customers should not be expected to walk through the water to access the business. Hamilton moved to approve the expense, Martin seconded and the motion was passed.

Mayor Salisbury reported that some concerns had also been expressed about the bog area behind Ron Munson's property a block below the town property adjacent to the ball field. Mayor Salisbury stated that Mr. Munson had asked to cut a ditch along the alley. The council agreed that they would give him permission to cut a ditch with his equipment if he chose to, but that they would not pay him to do it. The bog was there when the property was purchased. Mayor

09-11-2014toe.min

P.4

Salisbury stated that the Town is working on drainage issues and that he is thinking about other options for that area.

Tap Application/Building Permit- Ross and Mary Dugger: The Dugger's reported that they were trying to get things in order to submit their application by the Planning Commission meeting, but did not make it. They want to begin construction on their home before bad weather. Planning Commission member Ros Herring and Planning Commission Chair Reichert both stated that everything with the application seemed to be in order. Reichert moved to approve the application and issue Building Permit #14-09-11-01, Loftice seconded and the motion was passed.

Clerk/Treasurer Harvey noted that there was also an application for water and sewer taps which Public Works has reviewed and given their approval to. Loftice moved to approve water and sewer taps for installation in Block 83 Lots 1-12, Reichert seconded and the motion was passed.

Ratify Resolution 2014-07- SCWEMS- MRG Grant for Ambulances: Audience member Gary Stull asked to address the council on the matter and stated that he had heard the Director of SCWEMS stated at the September 9th meeting that he did not have to follow a bid procedure to purchase ambulances. Riverside Councilperson Stephenson stated that the Mayor of Riverside had also questioned that statement as well and was told that Heidi Sifford is making contacts and getting quotes. Councilperson Reichert stated that he did not see how quotes could be obtained so fast and that there seemed to be a number of differences within the Board.

Riverside Councilperson Stephenson reported that Helen Wieland had stated that the SCWEMS Chair had given his resignation effective January 1st and the Board has accepted it.

Clerk/Treasurer Harvey stated that the matter at hand was the ratification of the resolution in support of the grant application. The State Land Investment Board has very strict rules on purchases and that if the grant were awarded and the SCWEMS Board violated those rules, their funding would be in jeopardy. Hamilton moved to ratify the approval of Resolution #2014-07 in support of SCWEMS submitting an MRG grant application for the purchase of ambulances, Martin seconded and the motion was passed with Reichert in opposition.

Encampment School Yearbook Ad: Loftice moved to approve a ½ half page ad in the Encampment School Yearbook in the amount of \$130.00, Hamilton seconded and the motion was passed with Martin abstaining.

Full Time Maintenance/Operator Position: Hamilton moved to advertise for the full time Maintenance/Operator Position with an application deadline of October 7th, Loftice seconded and the motion was passed.

507 McCaffrey Avenue- Delinquent Utilities- Property Lien: Clerk/Treasurer Harvey reported that the Town of Encampment has an ordinance for the process applied to property owners with delinquent utilities. Placement of a lien is part of the process. Hamilton moved to place a lien for utilities on the property located at 507 McCaffrey Avenue, Loftice seconded and the motion was passed.

Executive Session/ Possible Litigation: At 7:40 p.m. Loftice moved to enter into executive session for the purpose of discussing possible litigation, Hamilton seconded and the motion was passed. Those entering into the session were Greg Salisbury, Mayor; Cindy Hamilton, Kimberly Loftice, Mary Martin and Steve Reichert, Council. At 8:00 p.m. Hamilton moved to return to regular session and seal the minutes and place them in the safe, Reichert seconded and the motion was passed.

Hamilton moved to approve Resolution 2014-08 allowing a private wastewater system to be installed on unplatted property with a historical agricultural use served by an existing well under the ownership of one family and its heirs, Reichert seconded and the motion was passed. Loftice moved to approve the application for a building permit already reviewed by the Planning Commission and issue building permit #14-09-11-02 for the property, Hamilton seconded and the motion was passed.

CORRESPONDENCE

Town of Riverside-Mosquito Fogger

CCVC 2013 Annual Report / Lodging Tax Information /Minutes

Carbon County Economic Development Corporation- Minutes via email

Wyoming Rural Development Council- Asset Based Community Development

Encampment Preschool Thank You

SGL, Inc- Email Update

Local Government Liability Pool- Board Member Vacancies

SER Conservation District

Grand Encampment Museum-Opening of "Journey Stories" September 27th

CCEMA John Zeiger- Local Emergency Planning Committee Meeting Sept. 18th

Next Regular Council Meeting October 9th, 2014 at 7:00 p.m.

Next Planning Commission Meeting October 1st, 2014 at 7:00 p.m.

With no further business, Loftice moved to adjourn at 8:08 p.m., Reichert seconded and the motion was passed.

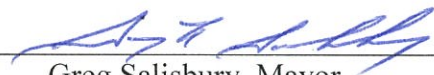
Doreen Harvey, CMC

Clerk/Treasurer

Approved: October 9th, 2014

Attest:


Clerk/Treasurer, Doreen Harvey, CMC



Greg Salisbury, Mayor