

Town of Encampment
Regular Meeting
June 12, 2014
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday June 12, 2014 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kim Loftice, Mary Martin and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer, Grayling Wachsmuth, Chief of Police and Katrina Bergeson, Maintenance/Operator. Public Guests were John Farr; Steve Moulton. Grand Encampment Cowboy Gathering and Ken Drain, EMT/SCWEMS representative. Also present were Leroy and LeAnn Stephenson and Doug Radunich of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Martin moved to approve the agenda with the additions, Hamilton seconded and the motion was passed.

MINUTES

Hamilton moved to approve the minutes of the May 08, 2014 regular meeting and the May 20, 2014 special meeting as distributed, Reichert seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Loftice moved to approve the May 2014 Financial Statement and payment of the monthly bills in the amount of \$56,935.63, including the May 2014 payroll and contracted liabilities in the amount of \$18,434.54, Hamilton seconded and the motion was passed.

PUBLIC GUESTS

John Farr: Mr. Farr thanked the council for their support of the Battle Pass Scenic Byway effort and distributed a copy of the Wyoming State map and the Wyoming Road Trip publication both of which feature the Battle Pass Scenic Byway. 800,000 copies of the map were printed. Mr. Farr also reported that the updating and replacement of signs along the scenic byway is an ongoing effort.

In other matters, Mr. Farr reported that new discussions were beginning on an effort to open Highway 70 earlier in the spring due to its commercial uses. Senator Hicks will be involved in the effort. The highway is used for commercial purposes and large truck traffic and there is no by-pass through Steamboat. Mr. Farr will keep the council informed on the progress of the matter. The council thanked Mr. Farr for all of his hard work.

Steve Moulton- Grand Encampment Cowboy Gathering: Mr. Moulton thanked the council for their past support of the Grand Encampment Cowboy Gathering and asked for their continued support. He reported that the event will be held at the Grand Encampment Opera House this year due to remodeling at the school. This will limit their audience capacity which is not necessarily a good thing for them. Speakers will be placed in the Kay Ellie Park since the facility does not have the capacity of the school. Those in the park will be able to listen for free. The council

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thanked Mr. Moulton for all that he does for the Grand Encampment Cowboy Gathering and asked that a few posters for the event be provided to the Town Hall.

Ken Drain- South Central Wyoming E.M.S. (SCWEMS): Mr. Drain was present to answer questions about recent correspondence distributed about the SCWEMS Board and a request for Hanna to be allowed to join. He noted that the council had agreed to support the recommendation of the board not to allow Hanna's participation at the Town of Encampments April council meeting, but that the town of Hanna had requested an official vote from each council. When asked, Mr. Drain reported that he had not seen a copy of the letter sent to the council by the Carbon County Commissioner's. The letter makes it sound as if SCWEMS Board Chairman directed the letter to be written to communities on behalf of Hanna being allowed to participate for a year adhoc and to potentially join the board.

Discussion ensued about the lack of consistent information on the issue. It was noted that Hanna opted out from the formation of the board eight years ago and has not had any presence at the SCWEMS meetings, which are always open to the public. Concerns were also raised that disbanding and reforming the board could harm what is currently a very successful board. Hanna is currently getting SCWEMS services for the same cost as other Carbon County Communities.

Councilperson Hamilton stated that she was not comfortable voting on the issue since there is so much conflicting information, and that nothing is really stopping Hanna's participation in the public meetings now. Councilperson Reichert stated that he would like to see Hanna come and explain their position to Encampment because the board seems to have underlying concerns about their participation.

In other matters, Mr. Drain reported that the at-large seat currently held by Roy Barber was expiring and asked that the council consider voting to allow him to serve another term. Clerk/Treasurer and Fire Department Secretary Harvey stated that Mr. Barber has been an asset to the board and has worked well with the members of the Fire Department. Martin moved to support the reappointment of Roy Barber as an at-large member of the SCWEMS Board. Hamilton seconded and the motion was passed.

Mr. Drain asked again for the council to establish official action on the matter of Hanna being allowed to join the board in any capacity with the information provided. Martin moved *not* to allow Hanna to join the SCWEMS Board as suggested in order to establish action, Loftice seconded and the motion *passed* with Reichert, Hamilton and Salisbury all voting no. Mayor Salisbury reiterated that more information is needed.

The council thanked Mr. Drain for coming to the meeting and for his service.

PUBLIC HEARING

At 7:25 p.m. Mayor Salisbury opened a Public Hearing for the purpose of taking comment on the FY2014 Budget Amendment and the FY2015 Budget. Hearing no comment the Public Hearing was closed.

UNFINISHED BUSINESS

Ordinance 03.02.2014- FY2014 Budget Amendment-3rd & Final Reading: Loftice moved to approve the 3rd & final reading of Ordinance 03.02.2014 to pass the FY2014 Budget Amendment including revenue and expenses totaling \$1,489,573.86, Hamilton seconded and the motion was passed.

Ordinance 03.02.2015- FY2015 Budget- 3rd & Final Reading: Hamilton moved to approve the 3rd & final reading of Ordinance 03.02.2015 to pass the FY2015 Budget including revenue and expenses totaling \$1,243,196.04, Reichert seconded and the motion was passed.

5th Penny Tax Committee-Update: Clerk/Treasurer Harvey reported that the education supplies and posters for the 5th Penny Tax Committee have been delivered and that there is an abundance of post cards. Harvey stated that some will be distributed to key individuals and organizations, but there would be no direct mailing. She stated that the Lion's Club did not want them distributed at Jamboree because they would likely become trash in the arena. Posters will be placed at the event.

Saratoga/Encampment Dispatch Agreement- \$15,000.00 Annual Fee: Clerk/Treasurer Harvey reported that attorney Erickson had reviewed the document and had no concerns. Reichert moved to approve the Dispatch Agreement between the Towns of Saratoga and Encampment, Hamilton seconded and the motion was passed.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth reported that things were going well and that he was ready for summer. Mayor Salisbury asked about preparations for Jamboree. Wachsmuth stated that the Carbon County Sheriffs Deputies would be present as well as the State Patrol. He offered his office as a staging area if it was needed.

Planning Commission: Minutes of the May 07, 2014 meeting were distributed. Martin stated that she had been asked if the Planning Commission will be setting a second meeting.

Clerk/Treasurer Harvey reported that the Planning Commission members discussed the matter and did not see the need for the additional meeting.

Public Works Department- Katrina Bergeson, Maintenance/Operator: Maintenance/Operator Bergeson reported that the irrigation issue had been resolved and that the system was completely operational by June 6th. A specialty part caused the delay in repair. Bergeson also reported that temporary employee Brandon Jones was doing well and was eager to learn. The parks employees have been working on catching up since the completion of the cemetery, museum grounds and the Lions Club arena.

Mayor Salisbury mentioned that he would like to see the Town consider a Sand Volleyball pit in the area of the two-track road at the museum grounds. Bergeson reported that she had also been asked about the possibility of a Frisbee Golf Course and encouraged the requesting party to come to a council meeting to discuss the idea. It was also mentioned that there is more area for recreation down by the old snow cross track by the ball field.

Recreation Department- Mary Marin, Council: Martin reported that the Grand Encampment Opera Company will have performances June 13th and 14th and that Free Family Movie Night will be June 20th at 7:30 p.m. at the Opera House. The movie title is "Frozen". A new family in Town suggested it as part of a family night in order to meet new people.

Martin also asked that the ropes on the exercise equipment by the archery range be replaced.

Carbon County Council of Governments- Cindy Hamilton, Council: Hamilton reported that WYDOT did a presentation on their emerging projects for the next six years. An election of new officers was held. Barb Rodriguez of Rawlins is the new Secretary; Kevin Coleman of Medicine Bow is the new Vice Chair and Linda Wagner of Hanna is the new Chair. Hamilton also reported that CCCOG is considering additional meetings during the warm weather months due to the upcoming Consensus Funding.

ADDITIONS TO THE AGENDA

New Rod for Sewer Rodder: Maintenance/Operator Bergeson informed the council that a longer rod was needed for the sewer rodder due to the distance between manholes in certain areas of town. The cost of the rod would be \$1,464.00 plus freight for nearly 500 pounds. Loftice moved to approve the purchase of the rod, Martin seconded and the motion was passed.

Purchase of Fire Proof File Cabinet: Clerk/Treasurer Harvey presented a quote in the amount of \$1,325.99 for a fire proof file cabinet to replace the last old file cabinet in the vault. Hamilton moved to allow the expense stating that replacement file cabinets were being phased in each year. Loftice seconded and the motion was passed.

NEW BUSINESS

Carbon County Visitors Council representative Appointment: Hamilton moved to reappoint Jim McKinney for a two year term as an Encampment resident on the Carbon County Visitors Council board, Loftice seconded and the motion was passed.

Planning Commission Seats-3 Year Terms- Appoint Three Members: Clerk/Treasurer Harvey reported that the three current members turned in letters of interest in serving another term. No other letters were received. Hamilton moved to reappoint Steve Reichert, Vicki Loftice and Dawna Martin to the Planning Commission, Martin seconded and the motion was passed with Reichert and Loftice abstaining.

Malt Beverage Permits #2014-01 & #2014-02 / Lions Club June 14th & 15th: Hamilton moved to approve Malt Beverage Permits #2014-01 and #2014-02 for the Encampment Riverside Lions Club Woodchoppers Jamboree and Rodeo event, Reichert seconded and the motion was passed.

Resolution #2014-03- Water Rate Increase: Clerk/Treasurer Harvey reported that the budget for the Water Department was reviewed at the budget workshop and the need to increase the water rate \$2.00 per month was discussed. The increase is needed due to increased costs in electricity and new regulations and testing requirements. Hamilton moved to pass Resolution #2014-03 to

increase the water rate \$2.00 per month with an effective date of July 1, 2014, Loftice seconded and the motion was passed.

Resolution 2014-04- Irrigation Rate Increase: Clerk/Treasurer Harvey reported that the most basic repair part for the irrigation stand pipes now exceeds the current \$8.00 per irrigated lot annual irrigation fee. Martin moved to pass Resolution #2014-04 and increase the annual irrigation fee from \$8.00 per irrigated lot to \$10.00 per irrigated lot, Loftice seconded and the motion was passed.

Release of Lien Block 49 Lots 1-12: Clerk/Treasurer Harvey reported having collected the delinquent utilities on the property in question. Martin moved to release the property lien, Reichert seconded and the motion was passed.

Community Yard Sale August 2nd /Advertise for Interest: Mayor Salisbury stated that he thought the event was beneficial for the community and has good response. Hamilton moved to approve the advertisement for interest in the Community Yard Sale, Loftice seconded and the motion was passed.

Organizational Service Contracts- FCCLA/Pro-Start- \$250.00: Clerk/Treasurer Harvey reported that she had spoken with Cheryl Munroe and that the kids would clean windows and do other light duties for the Town Hall. Martin moved to approve the Service Contract with Encampment FCCLA/Pro-Start in the amount of \$250.00, Hamilton seconded and the motion was passed.

WRS-VFD Retirement Plan- Addition of Two New Members: Clerk/Treasurer Harvey reported that two newer members to the Fire Department would like to be added to the Wyoming Retirement System Volunteer Fireman's Retirement plan. The cost is \$12.50 per month per member. Martin moved to add the two members to the plan, Hamilton seconded and the motion was passed.

UPRSWDD Annual Contract- \$68,000.00: Reichert moved to approve the contract between the Upper Platte Solid Waste Disposal District and the Town of Encampment in the amount of \$68,000.00, Hamilton seconded and the motion was passed.

Vyve Broadband Franchise Agreement- Termination Request: A request was been received for the Town of Encampment to pass an ordinance rescinding the franchise agreement with Vyve Broadband. The cable system has changed hands several times since passing of the original ordinance that put the agreement into place. Discussion ensued about the abandonment of old cable lines and the satellite dishes located on Town property. Also discussed were the impacts of its loss to the community and the difficulty in getting a response from the company when contacted. No action was taken on the request to rescind the franchise agreement. The clerk was instructed to write a letter to the cable company conveying no action would be taken until the concerns were addressed.

Malt Beverage Permit- D's Bar & Grill- June 13th-15th: Clerk/Treasurer Harvey reported that the application was withdrawn.

Carbon County Commissioners Letter of Request- SCWEMS/Hanna Membership: A letter will be drafted to the Carbon County Commissioners based on discussion held during the Public Guest segment of the meeting.

4th of July Fireworks Purchase-Plus Mileage: Clerk/Treasurer Harvey reported that Deputy Clerk Munson and her dad were willing to go pick up the fireworks for the 4th of July display. Reichert moved to approve \$1,528.00 plus travel for the purchase of the fireworks, Hamilton seconded and the motion was passed.

Winter Carnival Committee- Advertise for New Chairperson: Clerk/Treasurer Harvey reported that since Deputy Clerk Munson resigned from the committee and duties for the position start as early as July, an advertisement for her replacement was needed. Martin moved to advertise for a chairperson for the Winter Carnival Committee, Reichert seconded and the motion was passed.

Transfers to Reserve Funds: Clerk/Treasurer Harvey distributed a list of proposed transfers to the reserve fund accounts stating that the Town of Encampment performed well within the budget and that transfers could be made to the funds in the same manner as prior years. Loftice moved to transfer \$7,523.78 to the Economic Development Loan Fund; \$6,743.19 to the Water Fund; \$10,000.00 to the Sewer Fund; \$12,000.00 to the Truck Fund; \$35,000.00 to the General Fund Reserve; \$12,000.00 to the Equipment Replacement Fund; \$3,500.00 to the Fire Department Equipment Fund; \$10,000.00 to the Grand Encampment Opera House Fund; \$2,000.00 to the Park Safety Fund and \$5,000.00 to the Cemetery Fund, Martin seconded and the motion was passed.

Executive Session- For the Purpose of Discussing Possible Litigation: At 7:50 p.m. Loftice moved to go into Executive Session for the purpose of discussing possible litigation, Hamilton seconded and the motion was passed. Those in attendance were Greg Salisbury, Mayor; Cindy Hamilton, Kimberly Loftice, Mary Martin and Steve Reichert, Council.

At 8:07 p.m. Hamilton moved to return to Regular Session and to seal the minutes and place them in the safe, Loftice seconded and the motion was passed.

CORRESPONDENCE:

**OSL&I-Notice of Intent to Adopt Rules/Regulations- Industrial Development Bond Investment
DEQ Industrial Siting- Choke Cherry & Sierra Madre Wind Farms**

State of Wyoming Office of Administrative Hearings

Carbon County Economic Development Corporation- 4th Annual Industry Roundtable

Wyoming Community Development Authority

Wyoming Rural Development Authority

Sleeping Giant Industries-email update

WYDOT- Tap Funding Information

State Board of Professional Engineers

The Wyoming Network- Website information

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Next Regular Council Meeting July 10, 2014 at 7:00 p.m.

Next Planning Commission Meeting July 2, 2014 at 7:00 p.m.

With no further business, Loftice moved to adjourn at 8:16 p.m., Reichert seconded and the motion was passed.

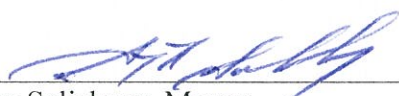
Doreen Harvey, CMC
Clerk/Treasurer

Approved: July 10, 2014

Attest:



Clerk/Treasurer, Doreen Harvey, CMC



Greg Salisbury, Mayor