

Town of Encampment
Regular Meeting
April 10, 2014
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday April 10, 2014 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Kim Loftice, Mary Martin and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer, Grayling Wachsmuth, Chief of Police and Ben Tieszen, Maintenance/Operator. Public Guests were Ken Drain, SCWEMS, Brandon and Teresa Jones and Ros Herring. Others present were Ken Schwerdt from PMPC and Doug Radunich of the Saratoga Sun. Robert J. Herring arrived at 7:40 p.m.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Loftice moved to approve the agenda with the additions, Reichert seconded and the motion was passed.

MINUTES

Martin moved to approve the minutes of the March 13, 2014 regular meeting as corrected, Loftice seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Martin moved to approve the March 2014 Financial Statement and payment of the monthly bills in the amount of \$54,772.93, including the March 2014 payroll and contracted liabilities in the amount of \$21,262.52, Reichert seconded and the motion was passed.

PUBLIC GUESTS

Ros Herring-706 MacFarlane Easement: Mrs. Herring was present to ask for an easement to place a second electrical service line in the same trench in the alley as an existing electrical line. Discussion ensued about the existing line and what safety measures may be necessary. Mayor Salisbury stated that the lines should be at least three (3) feet deep and covered with red concrete for safety purposes. Martin moved to allow the easement for the additional electric line at a depth of three (3) feet to be covered with red concrete, Loftice seconded and the motion was passed.

Ken Drain-SCWEMS: A copy of a letter of request from Hanna sent to the South Central Wyoming Emergency Medical Services (SCWEMS) board was distributed to the council. Mr. Drain stated that the SCWEMS board had voted to drop the cost of the service for Hanna from \$65,177.00 annually to the same cost per resident as other Carbon County communities. This has dropped their rate to \$25,230.00. Hanna has made the request to join the SCWEMS Joint Powers Board. Discussion ensued about the fact that Hanna was invited to be a part of the SCWEMS Joint Powers Board initially and refused. Mayor Salisbury stated that the Town of Encampment will stand behind the SCWEMS board decision to not allow Hanna to become a member.

In other matters, Mayor Salisbury expressed his appreciation to all of the SCWEMS volunteers further stating that the system works well and has worked hard to get and keep volunteers. He would like to see a reduction in training requirements for rural areas. State requirements for large fully staffed Emergency Medical Services were being pushed onto volunteer services. He would like to see that change so that retaining volunteers was not such a dilemma. Mr. Drain stated that

if anything, the requirements were getting more stringent with increases in training requirements causing personnel shortage issues in other coverage areas of SCWEMS. The council thanked Mr. Drain for his service and for taking time to update them on the issue.

Brandon Jones: Mr. Jones was present to answer questions on a last minute Building Permit application submitted to allow him to move and hook up a trailer onto the property at 716 Barnett Avenue. Mayor Salisbury stated that he had given Mr. Jones permission to set the trailer at the property because it had to be moved immediately or it would have been destroyed. The trailer has been inspected for electrical safety. All required documents signed by property owner Stu Herring were provided to the council for review. Discussion ensued about the rules that are in place and the precedence being set by making exceptions. Mayor Salisbury stated that he agreed that we needed to follow those rules but the situation had come up suddenly and a decision had to be made. Councilperson Martin agreed that it was an emergency which was the reason why the council was reviewing the application and that a new family in Town benefits the Town as a whole. Mayor Salisbury stated that Planning Commission member Vicki Loftice was aware of the situation and asked Planning Commission member Ros Herring, who was in the audience, for her opinion. Mrs. Herring stated that sometimes this situation does happen and that if all ordinances are followed with the placement she was okay with the decision of the council. With no further discussion Martin moved to approve the application and issue Building Permit #14-04-10-01, Loftice seconded and the motion passed.

UNFINISHED BUSINESS

Ken Schwerdt, PMPC- Hydrant Flushing Update: Mr. Schwerdt reported that the hydrant flushing showed a drastic improvement in flows. The flows increased from 580 gallons per minute to 2,380 gallons per minute. The testing should affect the ISO rating in a positive way. Significant improvements throughout the system over the past few years including the installation of new larger lines and looping of lines to improve the flow account for the positive results.

Consensus Funding-Unused Funding of \$1,937.62: Determination was made that the style of door on the building was sufficient for the use. Everything in the building drains and freezing is not an issue. Reichert moved to relinquish the remaining grant in the amount of \$1,937.62, Martin seconded and the motion was passed.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth reported that everything was going well and that he has been going over the budget with Clerk/Treasurer Harvey. The Spillman Software is up and running thanks to Saratoga Police Chief Tom Knickerbocker.

Planning Commission- Ros Herring: Mrs. Herring reported that there were permits issued for two signs, an accessory building, a Mobile Home replacement, an amendment to an existing permit and for a storage building, porch and fence. One permit application was modified due to the existing encroachment on a street.

Department of Public Works- Ben Tieszen, Maintenance/Operator: Maintenance/Operator Tieszen reported that everything was going well. He asked that the council consider hiring three summer employees this year with one being over 18 years old. There are a number of projects

planned for summer. With vacations there will be a need for extra help in June. Councilperson Martin stated a number of students are already committed to summer jobs and that we should get the positions posted right away.

ADDITIONS TO THE AGENDA

Reissue a Lost Check: Clerk/Treasurer Harvey reported that a check issued in December to Platte Valley Forest products in the amount of \$495.00 had been lost. Reichert moved to allow the clerk to reissue the check, Martin seconded and the motion was passed.

Temporary/Seasonal Help: Martin moved to advertise for three temporary seasonal positions, Loftice seconded and the motion was passed.

NEW BUSINESS

Reappoint Irene Archibald- Specific Purpose Tax Joint Powers Board-One Year Term: Clerk/Treasurer Harvey reported that the term held by Irene Archibald who is the Chair of the SPTJPB will be expiring. Loftice moved to reappoint Mrs. Archibald to the SPTJPB for another one year term, Reichert seconded and the motion was passed.

Cody Fire School-May 2-4, 2014 – Up to Six Members/Expenses: Clerk/Treasurer and Fire Department Secretary Harvey reported that no members were able to attend Mid-Winter Fire School and that the Fire Department would like permission to send up to six members to Cody Fire School. Martin moved to allow up to six members to attend and cover expenses, Loftice seconded and the motion was passed.

Tire Purchase for Backhoe: Mayor Salisbury reported that the Public Works Department had spoken with him about purchasing tires for the backhoe. Councilperson Reichert asked about the cost difference in the quotes. Maintenance/Operator Tieszen reported that it was about \$300.00 less to purchase from one vendor, but that the wheels would have to be removed and transported to have the tires installed. If the Big Bale Company was chosen, the bid was for a maximum of \$1,760.00 but may come in less and the Backhoe could be driven to Big Bale Company for the installation saving time and effort. The tires offered at Big Bale Company were also a better grade tire. Martin moved to allow up to \$1,760.00 for the purchase of the tires at Big Bale Company Loftice seconded and the motion was passed.

Go Out to Bid for Propane- Deadline May 5th: Discussion ensued about the cost fluctuation of propane over the past year. The Town of Encampment had locked in the price of \$1.58 per gallon which worked in their favor. The importance of being able to understand the bids was discussed. Clerk/Treasurer Harvey reported that the bid request was worded to retain the right of the Town of Encampment to refuse any or all bids. Martin moved to go out to bid for propane service, Loftice seconded and the motion was passed. The deadline will be May 05, 2014.

Lien for Utilities- Block 49 lots 1-12: Clerk/Treasurer Harvey reported that a resident with a property that had been on and off the market had gotten delinquent to the point that a lien should be placed so that a buyer would be aware of the issue. The account is delinquent \$606.00. The account holder has gotten delinquent before on a seasonal basis, but never this delinquent. Loftice moved to allow the placement of the lien, Martin seconded and the motion was passed.

Grand Encampment Opera House- Installation of Benches: Mayor Salisbury stated that he did not think the benches would get as much use on the south side of the Opera House as they would in the Kay Ellie Park on the north side of the facility. Discussion ensued about the possibility of landscaping the south side of the building with a few trees or bushes that would wick moisture from the ground since it appears likely that the cottonwoods that were removed were consuming the ground water. A landscaper will be consulted to help decide what would work best and have the least invasive root system. Councilperson Martin will look at the park and consult with Public Works on the placement of the benches.

Ordinance 03-02-2014 FY2014 Budget Amendment- 1st Reading: Clerk/Treasurer Harvey reported that the changes in the budget were due to receiving a larger amount in Specific Purpose tax than budgeted, the cost of the tank mixing system for the Water Plant and the remainder of the storage shed purchase. Loftice moved to approve the 1st Reading of the FY2014 Budget Amendment, Reichert seconded and the motion was passed.

Ordinance 03-02-2015 FY2015 Budget 1st Reading: Clerk/Treasurer Harvey reported that the figures for the budget were preliminary due to the state funding estimates not being out yet. There will be a budget workshop, two more readings and a Public Hearing prior to final passage. Martin moved to approve the 1st Reading of the FY2015 Budget, Reichert seconded and the motion was passed.

CORRESPONDENCE:

Carbon County Counseling-Request for Support

Carbon County Planning & Development- Zone Change

Saratoga/Platte Valley Chamber of Commerce-Update

Carbon County Economic Development Corporation- Newsletter/ Request for Support

Encampment School/Student Council- Thank You

Carbon County Emergency Management

WAM-JPIC- Notice of Board Action

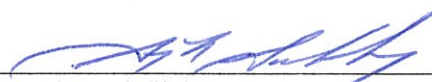
Next Regular Council Meeting May 8, 2014 at 7:00 p.m.

Next Planning Commission Meeting will be held May 7, 2014 at 7:00 p.m.

With no further business, Reichert moved to adjourn at 7:40 p.m., Loftice seconded and the motion was passed.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: May 08, 2014



Greg Salisbury, Mayor

Attest:



Clerk/Treasurer, Doreen Harvey, CMC