

Town of Encampment
Regular Meeting
March 13, 2014
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday March 13, 2014 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kim Loftice, Mary Martin and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer and Grayling Wachsmuth, Chief of Police. Public Guest was Patrick McLinskey. Audience members were Ken Schwerdt of PMPC and Doug Radunich of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Martin moved to approve the agenda with the additions, Loftice seconded and the motion was passed.

MINUTES

Loftice moved to approve the minutes of the February 13, 2014 regular meeting as distributed, Hamilton seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Martin moved to approve the February 2014 Financial Statement and payment of the monthly bills in the amount of \$48,494.36, including the February 2014 payroll and contracted liabilities in the amount of \$20,250.37, Reichert seconded and the motion was passed.

PUBLIC GUESTS

Patrick McLinskey: Mr. McLinskey was present to inform the Town Council about drainage issues along the streets in his neighborhood which cause water to drain down his driveway at his home at 418 Dickinson Avenue. He presented the council with his professional opinion as a surveyor of how ditches and culvert could be run to correct the issue. There would need to be several hundred feet of ditch and strategically placed culvert. Mayor Salisbury stated that the whole town has drainage issues in the spring and that the Town has completed a drainage study recently. The plan addresses the drainage issues of the entire town and in what order and how they should be addressed to be sure the drainage flows correctly. It was also noted that there is not funding to be found for drainage as readily as for water and sewer issues. Mayor Salisbury went further to say with the drainage study completed it may be possible that the Town crew could work on some of the drainage issues as time and money allowed. The Council thanked Mr. McLinskey for attending the meeting and voicing his concerns and educating them about a problem area.

UNFINISHED BUSINESS

CCCOG- 5th Penny Tax: Clerk/Treasurer and 5th Penny Tax Committee member Harvey reported that the first meeting of the 5th Penny Tax Committee was held on February 20th. A draft estimate of the cost of the educational campaign was prepared for presentation to the Carbon County Council of Governments at their March 19th meeting in Sinclair. The entire campaign should cost under \$8,000.00. Several photos have been submitted for consideration for the poster and the campaign buttons will be purchased locally. The media portion of the 5th Penny Tax education will not begin until the end of October closer to the November 4th election.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: Chief Wachsmuth reported that there were 48 incidents but that he did not have a written report for the council due to continuing issues with the Spillman Software. He reported that he has accommodated the schedule of the person working on the issue on behalf of Saratoga and that four hours had been spent on the connection with no resolution. Reports prepared from the system are not what they need to be. Councilperson Hamilton stated that there were a number of qualified computer technicians in the valley that could certainly address the problem. Consensus was reached that since support fees are paid for the software it is past time for a solution to the issue to be reached. Chief Wachsmuth will talk to the Saratoga Police Chief about the matter again.

In other matters, Chief Wachsmuth asked for permission to attend the Wyoming Association of Sheriffs and Chiefs conference April 28th - 30th in Casper. Tuition for the event is \$185.00. Martin moved to allow attendance to the conference and to cover lodging and expenses, Hamilton seconded and the motion was passed.

Deputy Clerk / Winter Carnival Committee Chair, Susan Munson: A written report of the event was submitted. Clerk/Treasurer Harvey noted that the event went very well actually ending with a small surplus in the budget. She also noted that in the report Deputy Clerk Munson stated she was resigning as Winter Carnival Chair and that the position should be filled by July. The matter will be on a future agenda for consideration.

ADDITIONS TO THE AGENDA

Tin Estimate- Grand Encampment Business Park shed: Clerk/Treasurer Harvey the council to consider having VAP Construction provide a quote for the tin to replace the metal on the silver shed on the Doggett Greenhouse parcel in the Grand Encampment Business Park since VAP will be already be delivering the new storage shed this spring. Hamilton moved to allow the Public Works Department to obtain a quote to for the replacement tin to be delivered with the Storage shed, Reichert seconded and the motion was passed.

In other matters, Mayor Salisbury stated that he would like to consider adding a bathroom the same building at some point. The additional sewer main would make it possible and the addition would add value to the parcel and make it a draw for future business.

Consensus Funding- Return of Excess Revenue: Clerk/Treasurer Harvey reported that there is \$1,937.62 of Consensus Funding remaining from the Emergency Water Connection project which should be returned for the next project on the consensus list if there are no more eligible expenses. Mayor Salisbury asked about a better overhead door for the facility. The council will postpone the decision on returning the funds until the matter of the facility door is reviewed.

NEW BUSINESS

IOS Rating Review- Hydrant Flow Testing- Estimate \$1,000.00: Clerk/Treasurer Harvey reported that the Fire Department was working on providing information to IOS for a possible update to the IOS rating and part of their requirements include hydrant flow testing. Ken Schwerdt from PMPC reported that there have been a number of improvements to the water system and it has been a long time since hydrant flow testing had been completed. The flows

should show dramatic improvement. Hamilton moved to approve up to \$1,000.00 for the hydrant flow testing, Reichert seconded and the motion was passed.

Office of SLIB- Debt Service- CWSRF#117 \$37,500.00 & DWSRF#109 \$112,500.00:

Clerk/Treasurer Harvey reported that the Specific Purpose Tax collections were performing well and an additional \$150,000.00 was available to pay down the State Land and Investment Board loan balances which cost the town 2.5% interest annually. Martin moved to approve the additional loan payment in the amount of \$150,000.00, Loftice seconded and the motion was passed.

Town Hall/Court Computer- Replacement: Clerk/Treasurer Harvey reported that the computer purchased in 2006 with the Windows XP operating system will no longer be supported in April. The computer has had some issues anyway. She asked the council to consider allowing the purchase of a computer that has the capacity to run all software should the main office computer crash. Hamilton moved to allow up to \$800.00 for the purchase of a new computer, Martin seconded and the motion was passed.

Encampment School- Post Prom: Martin moved to approve two \$25.00 hometown certificates to be awarded at the Encampment School Post Prom event, Hamilton seconded and the motion was passed.

Rawlins Daily Times- Subscription- \$105.00: Clerk/Treasurer Harvey asked for permission to subscribe to the Rawlins Daily Times as sometimes there were notices and things happening that are not always reported in the other newspaper. Hamilton moved to approve \$105.00 for the subscription to the Rawlins Daily Times, Loftice seconded and the motion was passed.

Department of Agriculture EIMP Grant Application- Mosquito Abatement: Clerk/Treasurer Harvey reported that the estimated cost of the 2014 Mosquito Abatement program is \$21,089.65. The Department of Agriculture EIMP grant if awarded will require a 50% match. Reichert moved to submit an EIMP grant application for Mosquito Abatement, Hamilton seconded and the motion was passed.

Local Government Liability Pool- Renewal- \$2,658.00: Clerk/Treasurer Harvey reported that the premium for the renewal has gone down because it is based on payroll for the prior year. The Deductible for the coverage is \$1,000.00. Reichert moved to approve the renewal of the Local Government Liability Pool coverage, Loftice seconded and the motion was passed.

Mural Project- Request for Cost Share: Councilperson Martin reported that she had been contacted by Leslie McLinskey of the Platte Valley Arts Council about possible art projects in Encampment. Since the Town of Encampment already has murals that are strategically placed to take the focus off of unsightly things the idea came up to have those murals enlarged and redone replicating what is already on the mural. Local artist Brandon Russell would be consigned to do them and a sign permit application would be submitted to the Planning Commission for the project. An estimate of cost is unknown at this time. Consensus was reached that the council was willing to consider a cost share in the project and that they liked the idea of local partnerships involved in the project.

WAM-JPIC Board of Directors Ballot: Consensus was reached to vote for Penny Robbins, Clerk/Treasurer from the Town of Mountain View for the one year Town Seat upon the recommendation of Clerk/Treasurer Harvey.

Executive Session- Personnel: At 7:35 p.m. Loftice moved to enter into executive session for the purpose of discussing personnel, Hamilton seconded and the motion was passed. Those in attendance were Greg Salisbury, Mayor and Cindy Hamilton, Kimberly Loftice, Mary Martin and Steve Reichert, Council. At 7:42 p.m. Clerk/Treasurer Harvey entered the session. At 7:45 p.m. Clerk/Treasurer Harvey exited the session. At 7:49 p.m. Hamilton moved to return to regular session and seal the minutes and place them in the safe, Loftice seconded and the motion was passed.

Martin moved to change Department of Public Works Supervisor Jeff Goolsby to salary status, Hamilton seconded and the motion was passed.

CORRESPONDENCE:

WAM Convention-June 11-14, 2014 in Casper

Wyoming Community Development Authority-Assessment and Implementation Brochure

Carbon County- 2014 Directory Available Online

Carbon County Planning & Development- Conditional Use Permit-Crow Substation

Carbon Power & Light- Grass Roots Network-Councilperson Hamilton noted that the Grass Roots Network was being formed to promote involvement of members in effort to retain their voice and to try and limit the control of EPA in decisions that affect the co-op members. She highly recommended that each person take the time to sign up for the network and to encourage their representatives and senators to do so.

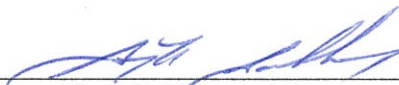
Next Regular Council Meeting April 10, 2014 at 7:00 p.m.

Next Planning Commission Meeting will be held April 2, 2014 at 7:00 p.m. if there is business to transact.

With no further business, Reichert moved to adjourn at 7:51 p.m., Loftice seconded and the motion was passed.

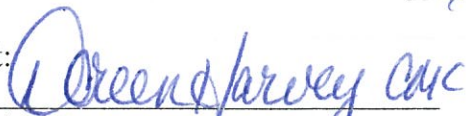
Doreen Harvey, CMC
Clerk/Treasurer

Approved: April 10, 2014



Greg Salisbury, Mayor

Attest:


Clerk/Treasurer, Doreen Harvey, CMC