

**Grand Encampment Opera House
Agreement for Use**

Date: _____ Time: _____

Date of Event: _____ Time Block for Reservation: _____

Name of Organization Responsible: _____

Name of Individual Responsible: _____ Phone: _____

KEY: Yes: # _____ No: _____

Use of: Main Hall (without Kitchen) _____
Main Hall (with Kitchen) _____
Bell Tower Meeting Room _____

Type of Event: _____

I understand that I assume responsibility for any damage done to Town property during this function and will repair, have repaired or replace any items which are not in the same order as when I took control of these items. I will leave the premises in the same order as I found it, reporting to the Town Hall anything that is wrong when I take possession of the facility. I will clean up and remove any garbage or debris that occurs as a result of my activity. I hereby agree to indemnify and hold harmless the Town of Encampment from any and all claims, causes of action, or damages of any kind, including cost of defense and attorney fees, arising in any way from my use of the Grand Encampment Opera House.

I further understand that the piano in the Grand Encampment Opera House is an instrument that is used by many organizations and is professionally tuned. I will not allow it to be abused.

If I am issued a key to the Grand Encampment Opera House, I will return it to the town hall in a timely manner.

Signature _____
Date

Town Hall personnel will verify the condition of the Hall and/or items used before and after the event.

Town Personnel

FEES: Use of Opera House		
Private Party – No Kitchen	\$50.00 (Cleaning Deposit of \$100.00)	Paid _____
Private Party with kitchen	\$100.00 (Cleaning Deposit of \$170.00)	Paid _____
Organizational use of kitchen	\$50.00 (No additional deposit)	Paid _____